

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Minutes of JUNE 3, 2010 Public Meeting

1. Call to order

Chairman Sam Calanni called the meeting to order at 7:05pm

Attendees: Board Members: Sam Calanni, Anita Long, Harry Gintzer, Kathy (Flip) Boettcher, Amy Mason. District fire/medical personnel in attendance were: Chief Stanley, Deputy Chief Felton, Executive Officer Larry LePage
Auxiliary President Joan LePage, Secretary Richard Rogers and Web Master Seth Stahlman

2. Introduction of Guests

Barbara Felton

3. Approval of Agenda

Added as item 7, to discuss Amendment 60 and 61 and proposition 101, which may be on the Colorado ballot. Anita Long moved to accept amended agenda, Amy Mason seconded the motion and it passed unanimously.

4. Approval of May meeting minutes

Harry Gintzer moved to accept the May minutes as submitted, Flip Boettcher seconded the motion and it passed unanimously.

5. Directors and Chief Reports

Treasurers Report

Anita Long presented Treasurers report, check register, balance sheet, Actual vs budget overview, Profit & Loss vs budget detail. In summary YTD income is \$3,126 less than budgeted and YTD expenses are \$6,326 less than budgeted resulting in a YTD net income of \$3,200 more than budgeted. The report was accepted as submitted. Copies of her reports are attached to these minutes.

Public Relations

Next newsletter is scheduled for September. Chief recommends Rita Baysinger as PIO. Rita has offered to help on newsletter and is experienced. Chief will approach Rita regarding the PIO position.

Discussed suggestion box on web page and/or a comment form. Harry Gintzer asked about subscribe to notifications options, Seth indicated the infrastructure is in place.

Regulatory matters

No DOLA or state submissions pending.

Chiefs Report

DOLA grant applications are again being accepted. A revised grant to replace Unit 962 was resubmitted and Gene is in contact with Greg Winkler of DOLA regarding this grant resubmission.

New medical equipment will be needed next year. Joan LaPage found refurbished **gurneys which** cost \$14,394 when new available for \$1,300. A Motion to reallocate the funds, previously authorized for the purchase of a Pulse/O2 Unit in our Capital Asset Management Plan, for the purchase of two gurneys, passed unanimously. In the course of the **Ambulance inspections**, which we passed with flying colors thanks to Joan LePage, we received a warning that our old heart monitors are not repairable. **New "12 Lead Units"** have been located at a cost of \$9-10,000. If not replaced and our current units fail, our Ambulance certification will be downgraded from Advanced Life Support to Basic Life Support. Funds need to be budgeted for next year for one of these units. We will try for an EMS grant but, even at 50/50 match these monitors are expensive. New monitors include AED and a CO2 monitor. It was agreed that the Chief should proceed with EMS grant application.

Notebook computers have been installed under a **forest service grant**. Station #1 has a system setup with mapping software installed. The Grant is under budget and money available for a 7th unit. Instead of additional an unit, Larry LePage suggested replacing power inverters in vehicles carrying notebook units. Gene will handle receipts for reimbursements from forest service.

New billing charges: No blanket billing. Actual payment + incentives, 10% admin fee. Engine charges, \$65/hr acceptable state rate. \$50/hr from other agencies, drop our rates to match. Information item for the board. Incident pays for fuel and milage. Breakage due to fire reimbursable. Additional wear and tear on equipment is cost to district.

Emergency supplies, County Emergency Manager provided supplies for 20 people. MRE's are on order. Water, blankets and cots are at the Community Center. Supplies are locked from public. Two new **Volunteers** have been added to our

Roster. **Number of runs** was below than normal and included 2 medical and 5 fire runs. **Rita Baysinger** is now on assignment at Rocky Mountain Area Command Center, and is billable. Three additional **800mhz radios** were received from the County. A total of 18 portables and 5 mobiles are now on hand but, ownership remains with the Park County Sheriff's Office. **Barbara Felton** discussed bulk mailing to community asking for comments on improving our District. Options also include newsletter, website, and bulk mail Barbara will email bulk letter, Barb's email ps1095@hughes.net. Anita will talk to Postmaster (Linda) about mail responses. Amy also suggested a locked suggestion box? A copy of the Chief's report is attached to these minutes.

Auxiliary Report

New Officer are: Davis Tilton, President, Susan Geiger, Secretary, and Judy Quick, Treasurer.

4th July weekend, selling driveway markers, made on site at station house.

County wide requirement of 4 inch letters re-iterated.

Volunteers available to handle stranded motorists. Volunteer training and certification will be needed.

6. Old Business

CSFS Grant Application -Chief Stanley will gather all receipts necessary to claim the Grant reimbursement

Ute Pass Medical MOU – still open

Supplies for stranded travelers – Still missing MRE's. Training questions and liability issues still open.

District Capital Asset Plan – Sam Calanni will prepare a Draft plan for 2011. An inventory of all Fixed Assets and Capital Equipment will be needed by the end of August. Chief Stanley with appropriate staff will perform the inventory.

Grant application update for 962 replacement – grant updated and resubmitted.

7. New Business

Inclusions for 2010 Resolution (Public Hearing) -Chairman Calanni opened the Public on the inclusion of 5 properties into our District. He noted that the proper legal notifications of this meeting had been made. There were no objections to include these properties. An Inclusion Resolution was unanimously approved and signed. The **public hearing was closed.**

PIO Position – a discussion was held on the need for and the responsibilities of a District Public Information Officer. Seth: need PIO for public interface, advocate. Sometimes Flume reports fire station news. Need one name for public contact. Jim Tubbs was a public contact, but not the same as Rita's PIO position. Position used to be a board member, providing detail information in conjunction with training. PIO would be spokesperson for department. Deputy chief not a candidate as position is too time consuming. Possibly someone in the department or auxiliary. Should be the local interface for the department, such as Barbara Felton Getting correct information key, stopping rumors in their tracks. Tabled until next meeting.

Ambulance Inspections - Both Ambulances passed inspection by Park County Representatives.

Heart Monitor purchase – One of 2 needed units will be included in the 2011 Capital Asset Management Plan.

Amendment 60 and 61 and proposition 101- A discussion was held on these issues which may appear on the Nov. Colorado ballot. These issues may affect District revenue. Workshop/lecture on this subject is available in Denver.

8. Public Input

No public input this meeting.

9. Adjourn Public Meeting

Meeting adjourned 8:49pm.

Respectfully Submitted:

Richard Rogers, Secretary

