

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Minutes of the Nov. 4, 2010 Public Meeting

- 1) **The Meeting was called to order at 7:10 p.m. by Chairman Calanni**
- 2) **Attendees** included Board Members Sam Calanni, Anita Long, Amy Mason, Flip Boettcher, and Harry Gintzer. Notification of resignation had been received from Secretary Rodgers for personal reasons. Also present were Chief Stanley, Auxiliary President Davis Tilton, Auxiliary member Barbara Felton and Candidate for Secretary, Roberta Smith.
- 3) **Approval of Agenda:** Anita Long moved and Amy Mason seconded approval of the Agenda and the motion passed unanimously.
- 4) **Approval of the Oct. meeting minutes:** Anita Long moved and Flip Boettcher seconded approval of the October minutes as submitted by the Chairman in the absence of Secretary Richard Rodgers. The motion passed unanimously.
- 5) **Directors and Chief Reports**
 - Treasurers' Report: (copy attached)** Anita Long submitted and reviewed the Treasurers Report. In summary expenses for the month and YTD were less than budgeted and monthly and YTD income was more than budgeted resulting in YTD income of \$31,295 more than budgeted. She also reported that Capital outlays are \$16,193 less than budgeted because of the unspent \$18,000 budgeted for the purchase of the Station 2 land. The Report was accepted as submitted.
 - Public Relations:** Very positive comments on the Oct. Newsletter. The next Newsletter is scheduled for March/April 2011. It was agreed that the next Newsletter would be kept within the one stamp weight to minimize costs of mailing.
 - Regulatory matters:** Mil levy certification, budget submission and District Map and Transparency notice update are all required this calendar year. An SDA reminder of these submissions was reviewed. Chief Stanley will follow up with the County on the Digital Map submission and Anita Long will update the Transparency Notice.
 - Chiefs Report: (copy attached)** Chief Stanley presented the Chiefs' Report. Highlights of report included **3 medical and 5 fire runs** during the previous month; a discussion on the adoption of the **International Fire Code and the NFPA**; the receipt **CSFS matching** funds; successful **disposal of the old Gurney's**; a **new CSFS grant** application for Training; A **new EMS grant** for a Defibrillator (included in our Capital Asset Plan); the potential of two new **EMT students**; and that **attendance** at training sessions and responses to emergency call outs was **much improved**. He also discussed the change in sprinkler system plans for the future repairs to the **Guffey Charter School**. Regarding the NFPA, which had been adopted years ago by the District, the Chief will arrange to have his inspection added to the Certificate of Occupancy checklist and the Chairman will prepare a new Policy covering these inspections. The Chief also presented a draft of a suggested "**Quality of Service**" feedback form. Barbara also had several suggestions for the form, which Chief Stanley will review for inclusion.
 - Aux. Report:** President Tilton reported that the Community Christmas decoration contest will proceed as planned; a Community Pot Luck Dinner is scheduled for Nov. 20 at Station 1; and a Pot Luck Christmas social is scheduled for Dec. 18 at the Bull Moose. A brief discussion was held on the value of a Junior Auxiliary with no conclusions drawn.
- 6) **Old Business**
 - CSFS Grant Application:** Reimbursement received. Item is closed.
 - Gurneys for Ambulance (disposal):** Amy Mason with help from Joan and Larry LePage and Dr. Madole have donated these units to a needy Medical District. Item is closed.
 - Quality feedback forms** –As discussed in the Chief's report, this item is still in process.

Consider adoption of IFC: After consideration of a legal opinion on this matter, the Board agreed to decline adoption of this Code at this time.

7) **New Business**

Election Results (60/61 and 101): All of these issues failed. Preparation of a new proposed budget will not be necessary. Item closed.

Public Meeting on Adoption of Budget: The Chairman opened the Public Meeting for consideration of the Proposed Budget for the SPCFPD for CY 2011. He noted, for the record, that the proper legal notice had been advertised in the Flume and that copies of the "Proposed Budget" had been made available to the public at the Guffey Library, Fire Station #1, and the District Web Page, all at least two weeks prior to this Public Meeting. Comments included consideration of revenue from potential new fees associated with Certificate of Occupancy fire inspections (mentioned in the Chief's Report) and the required change in property tax collections that will be considered for the final Budget.

Secretary Resignation: A resignation was received from Secretary Richard Rodgers for personal reasons. An email letter of appreciation has been sent to Richard.

Volunteer Motivation Discussion: January 18, at the Bull Moose, has been set as the Volunteer Appreciation Dinner. The issuance of certificates for Thanksgiving Turkeys and Christmas Hams for each volunteer was also approved and all Board Members signed appreciation cards. Amy Mason is credited for arranging and providing these items.

Inclusion Letters: Anita Long has taken the initiative to prepare and send information to all Tax Area 04 property owners about the benefits of being "included" in the SPCFPD. To date, four positive responses have been received.

8) **Public Input:** There was no Public input.

9) **Adjourn Public Meeting 8:50 p.m.**

10) **Executive Session:** An executive session was held to discuss personnel matters.

Respectfully Submitted,

S. Calanni/A.Mason, acting secretaries.