

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

March 3rd, 2011 Meeting Minutes

- 1) **Call to order:** Chairman Calanni called meeting to order at 7:10 PM
- 2) **Introduction of Guests:** None
- 3) **Attendees:** Board members Sam Calanni, Anita Long, Amy Mason, Flip Boettcher, Harry Gintzer. Also present are Secretary to the Board Roberta Smith, Deputy Chief Don Felton, Auxiliary President Dave Tilton, Web Master Seth Stahlman and Donavon Johnson. Chief Gene Stanley is absent due to fighting wildfires in Texas.
- 4) **Approval of Agenda:** Amy Mason motioned to approve March 3rd Agenda. Motion was seconded by Harry Gintzer. Vote unanimous.
- 5) **Approval of Feb. Meeting Minutes:** Change John to Don. Change certificates issued to Flip, Don, Kent, Gene and Rita. Motion to approve minutes with the noted changes was made by Flip Boettcher Motion seconded by Anita Long. Vote unanimous.
- 6) **Directors and Chief Report:**

Treasurers Report: (copy attached) Items to note were three large disbursements. Check #6403 for \$5,223.39 for payment of Compressor System, Check #6407 for \$1,900 for payment to CPA firm, and Check #6409 for \$2,752.41 for payment of various items to VISA. Reserve fund reduced for Compressor. We published 105 total inclusions in the Flume. We received the completed 2010 Financial Statements including the Application for Exemption from Audit which was filed with the State. We should hear back from the State regarding the Exemption from Audit. We received "Certificate of Exemption for State Sales/Use Tax" From CO Dept of Revenue. We will accept Treasurer's Report as submitted.

Public Relations: Change date of Newsletter to April 2011. Article on Inclusions to be submitted, Articles for Appreciation Dinner and Pancake Breakfast was submitted by FlipBoettcher.

Regulatory matters (exemption from audit: Application filed for Exemption from Audit. We are awaiting approval from the State.

Chiefs Report: (copy attached) Report presented by Deputy Chief Felton in Chief Stanley's absence Deputy Chief Felton has Jury Summons for the 21st of March.

- **Medical Runs:** Only 1 Medical run for Feb. 2011.
- **Fire Runs:** Only 2 Fire runs for Feb 2011.
- **C.S.F.S Engine:** Type 4 Engine available which is bigger than Type 6 Engine. Please also see report on State Fire Service Apparatus in New Business.
- **Re-furbished Life Pac 12:** The Life Pac 12 has arrived and two items have been ordered for it.
- **Status of D.O.L.A Grant:** The status remains unchanged. We should not count on it. Fire Service Type 4 Engine to replace the 962 Engine.
- **TAC Repeater Site Status:** Please see New Business TAC Repeater Site Considerations.
- **New Billing Rates:** The billing rate has been increased from \$150 to \$200 per hour per Billing Apparatus, Staffing and Training Costs. No Pay Lien's to be filed on properties as appropriate. The motion to approve new Billing Rate motioned by Amy Mason and seconded by Anita Long. Vote is unanimous.
- **"Red Pack Tests Completed:** Pack Test was completed on Feb 26th 2011. Five personnel are qualified for Cards" with three more personnel possible. Must complete 3 miles with 45lb

pack in 46min and 30 seconds. The five personnel to receive “Red Cards” are Don Felton, Donavon Johnson, Jan Breslin, Randy Quick and Gene Stanley.

- **New C.R.R.F. Agreement with C.S.F.S.:** Mobilize Pueblo Dispatch Office with lowest bidder. \$65 per hour is the approved C.S.F.S rate. SPCFPD rate is \$55 per hour. This is in the top 10% of the list to be dispatched. (Please see copy of letter from C.S.F.S which is included with Chief’s Report).
- **Don Rockstead:** Don will be attending 1st Responder Class the last two weeks of May. This class is not required but will improve his skills to include First Aid, CPR, Oxygen Admin, Blood Pressure.
- **Meeting with Russian Church Group:** Undersheriff Gore and Chief Stanley met with the Russian Group on Feb 10th 2011. They were notified if they did not have a burn permit SPCFPD can break down the gate to enter the property. Meeting was tentatively successful.

Auxiliary Report: Auxiliary report was given by Dave Tilton. Pancake Breakfast generated \$300 net. The auxiliary has \$4300 in the bank account. Circular badges cost \$100. Auxiliary will be installing more cupboards in SPCFPD kitchen. Dave expresses thanks to Nancy, Doris, Susan, Barbara, Amy and Harry for their help with the Pancake Breakfast. Dave Tilton is to submit an article to Rita Baysinger about July 4th.

7) **Old Business:**

Inclusion Letters: Public Hearing on Inclusions. Round 2 will be held next month for sending Inclusion Letters. 105 Inclusions published in the Flume. SPCFPD contacted Assessor’s Office with no response. After further review land owners are encouraged to approach Assessor’s Office. 04 Area Code is not necessarily in the District.

Status of Grant Applications: We should not count on D.O.L.A. Grant. C.S.F.S. Grant will replace 962 with Type 4 Engine.

Lost UPS Shipment: Board entered into discussion to establish a reasonable and fair compensation. Chief Stanley had recommended \$2000 compensation with assurances Tim Paupore is to continue as Engine Boss. Amy Mason motioned and Harry Gintzer seconded. Amy Mason, Harry Gintzer and Sam Calanni voted Aye. FlipBoettcher and Anita Long abstained from voting. The motion passes with a vote of three in favor and non opposed.

Billing Rates for 2011: Please see Chief’s Report (The motion to increase Billing Rate was passed).

Status of Audit Exemption: Application submitted and we are awaiting approval from the State.

Tax Exempt Number: We received our “Certification of Exemption for State Sales/Use Tax” from the Colorado Dept of Revenue. Our tax exempt number is 98-120003.

8) **New Business:**

Public Hearing on Inclusions: Open public hearing to consider public Inclusions from 105 property owners. Inclusions have been advertised in Flume and .on web page for 2 weeks for any objections. Anita Long motioned to include properties as petitioned. Motion was seconded by Amy Mason. Inclusion Resolution vote unanimous. Inclusion Resolution signed by Chairman Calanni and Attested by Flip Boettcher. Declared public hearing on Inclusion closed.

Resolution Accepting Inclusions: Resolution was moved and adopted as above.

Inclusions-Round 2: 27 more people want to be included. The 2nd round is to be held next month. Additional income to SPCFPD will be generated in 2012. Approximately \$7000 in additional income will be generated in 2012.

TAC Repeater Site Considerations: SPCFPD was awarded a \$6000 grant to install a TAC Repeater. TAC Repeater coverage is guaranteed on Gordon Scott's private property. Antenna belongs to SPCFPD but will be installed on private property. Email from Attorney recommends a legal easement that runs with the land. We will have the attorney draw up an easement agreement. We will use the existing Platte of Gordon Scott's property. A recommendation was made that a solar source of power be used. However, we need clarification of power source to be used. Harry Gintzer motioned to enter into agreement. Flip Boettcher seconded the motion. Vote is unanimous.

State Fire Service Apparatus: Already have a loaner. Forrest Service has two Type 4 Engines and we will get one. There is a \$200 a year lease on the 940. We will lose the 940 if we get the Type 4 Engine.

Minutes in Library: Discussion. No decisions made.

PEP POINTS: Harry Gintzer raised the question of whether the PEP Points can be transferred to someone else. Chief and Deputy Chief are to make recommendations.

- 9) **Public Input:** Seth brought up two issues: 1) Incident Summary Report for 2010 hasn't been made available yet as there apparently is no easy way of obtaining the report from the NIMS system. The support we are paying for is not being honored which may be an issue. 2) Pueblo Dispatch has not been updating their system with the NFDRS data for South Park. They are supposed to be 'fixing' this and the fire danger will once again be accurate and updated. Anita is to provide an Incident Summary for 2010.

- 10) **Adjourn Public Meeting:** Meeting adjourned by Chairman Calanni at approx 8:15PM

- 11) **Executive Session:** Brief Executive Session on credit cards held.

Respectfully Submitted by Roberta Smith, Secretary