

**Southern Park County Fire Protection District  
Minutes of the Nov. 3, 2011 Public Meeting**

- 1) Chairman Calanni called the meeting to order at 7:10 p.m.
- 2) **Attendees:** Board Members Calanni, Mason, Boettcher, and Long were in attendance. Board Member Gintzer had an excused absence. Department attendees included Chief Stanley, Deputy Chief Felton, Larry LePage, Joan LePage, and Donavon Johnson. One guest, Jessica Mason, was also in attendance. Secretary Roberta Smith was excused to attend to family matters. Sam Calanni and Amy Mason will share Secretary responsibilities in her absence.
- 3) **Agenda Approval:** Amy Mason moved to approve the Agenda and Anita Long seconded the motion. It passed unanimously.
- 4) **Approval of Oct. Meeting Minutes:** Because of the absence of the Secretary, the minutes were not available and will be reviewed and approved at the December meeting.
- 5) **Directors and Chief's Reports:**
  - Treasurers Report-** Anita Long submitted the financial reports for the month of October. Her summary of the financials included; receipt of all expected income and disbursement of all payments from Federal and State Service activities which amounted to a net income of approximately \$20,000 to the District, receipt of a \$6,000 grant from Park County for communications system improvements, and receipt of \$2,900 in donations. A copy of her report is attached to these minutes.
  - Public Relations-** Newsletter ads are being received and we are planning on a November issuance of the next newsletter. Anita Suggested an item be included giving our participation in the Guffey School Pet Parade and the Guffey School Halloween Party. Chief Stanley will also prepare an article for the Newsletter,
  - Regulatory Matters-** Sam Calanni reported that all submissions are current and provided a listing of required submissions by year-end.
  - Chief's Report-** Chief Stanley reported that there were 5 Medical runs and 8 fire runs during October, that fine-tuning of the new TAC repeater station is in process, that all hand held radios will be checked for appropriate sensitivity, that the Station 1 surveillance system has been installed, that we have had 26 personnel and 2 apparatus federal and state service assignments during the year, and that Federal and State Fire authorities are reviewing the Pueblo Dispatch Office's call out rotation. A copy of the Chief's report is attached to these minutes. Deputy Chief Felton presented a written summary of Volunteer activity for the year a copy of which is also attached.
  - Auxiliary Report-** The pancake breakfast was considered a success. The flagpole acquisition and placement at Station 1 is on schedule.
- 6) **Old Business**
  - TAC Repeater Status-** Covered in Chief's Report. Complete and operational and is being fine-tuned.
  - Capital Asset Management Plan-** Corrections needed to include the TAC Repeater acquisition (Balance Sheet) and then will await approval of the 2012 Budget.
  - Station 2 Land Acquisition-** We have received no update from our Law Office.
  - Security Surveillance System-** It is installed and operational at station 1 with positioning adjustments needed for one camera to eliminate "glare". Chief Stanley will consider placement of similar units at the other two Stations.

7) **New Business**

**Public Hearing on Proposed Budget-** Chairman Calanni opened the Public Hearing on the 2012 Proposed Budget. He asked that the record show that the Proposed Budget had been submitted to the Board on Oct.6,2011 and that it had been properly displayed in 3 Public Places and on our District Web Page and had been properly advertised in the Legal Section of the Flume Newspaper. He called for comments on the Proposed Budget. Hearing none he then closed the Public Hearing. A Resolution to approve the Budget will be considered at the Dec. 1 regular meeting.

**Fuel Consumption Review-** Anita Long had prepared a 4 year study of fuel consumption (diesel and regular) for our District. For the most part usage has tracked with fire and medical activities. However a recent inconsistent upturn in regular gas consumption is of some concern. Chief Stanley was asked to closely monitor the usage to assure the program is under appropriate control.

**Ratification of Notary Renewal-**Anita Long moved and Flip Boettcher seconded a motion to approve the \$50, four year Notary Public renewal fee for Steve Klinger who has been acting as the District's Notary. The motion passed unanimously.

8) **Public Input-** None

9) **Adjourn-** The Chairman adjourned the Public Meeting at 7:50 p.m. at which time the Board went into Executive Session to discuss personnel matters (Chief's Contract and Payment of Shop Fees).

Respectfully Submitted:

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Amy Mason, Acting Secy

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Sam Calanni, Acting Secy