

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
December 1, 2011 Public Meeting Minutes

- 1) **Introduction of Guests:** Jim Smith
- 2) **Call to Order:** Chairman Calanni called meeting to order at 7:05PM
- 3) **Attendance:** Board Members Sam Calanni, Anita Long, Amy Mason, Harry Gintzer and Flip Boettcher. Also present were Board Secretary Roberta Smith, Chief Gene Stanley, Deputy Chief Don Felton, and Donavon Johnson.
- 4) **Approval of Agenda:** Amy Mason motioned to approve agenda and Flip Boettcher seconded the motion. The agenda was unanimously approved.
- 5) **Approval of Oct. 2011 and Nov. 2011 Meeting Minutes:** Flip Boettcher motioned to approve October 2011 Meeting Minutes and Anita Long seconded the motion. The October 2011 Meeting Minutes were unanimously approved. Anita Long motioned to approve the November 2011 Meeting Minutes and Harry Gintzer seconded the motion. The November 2011 Meeting Minutes were unanimously approved.

6) **Directors and Chief Reports:**

Treasurers Report: (report attached) Anita Long submitted financial reports for the month of November, 2011. Highlights included YTD net income at the end of November is \$29,028 more than budgeted due to greater than anticipated revenues in all income categories other than interest income. YTD Capital Outlays are \$148,616 less than budgeted (\$4,384 more than budget discounting Station 2 \$18,000 and \$135,000 for Wild land/Urban Interface Engine). Payroll is over by \$2,658 and Vehicle Fuel is over by \$5,642. Three installment payments to Pinnacle Assurance completes the payments for 2011. Anita motioned to transfer \$12,322.29 from the General Fund to the Reserve Fund to bring the Fund Balance up to \$70K and Amy Mason seconded the motion. The motion was unanimously approved.

Public Relations: Newsletters were mailed in November. 450 copies were printed and 389 copies were mailed. The remainders were distributed. Rita Baysinger did an excellent job on the Newsletter.

Regulatory matters (see check sheet):

Chiefs Report: (report attached)

Random Drug Tests: Both Deputy Chief Don Felton and Chief Gene Stanley were scheduled for Random Drug Testing in November.

New Member: Scott Elmore is a new member and needs fire boots.

New Penrose Deputy EMS Coordinator: Rob Ferris, new Deputy, taught Patient Assessment at Tuesday night training. The curriculum is new and he will be doing more training.

ACLS Recertification: Chief Stanley recertified for two more years as Advanced Cardiac Life Support.

Deputy Fire Chief Felton: Currently attending Pumps and Hydraulics Training at Pikes Peak Community College.

Chief Stanley's Truck: Four new tires are needed. The price is \$699.84 installed at Jim's Tires. Anita Long motioned to approve expenditure and Flip Boettcher seconded the motion. The motion was unanimously approved.

Auxiliary Report: Don Felton reported in Dave Tilton's absence. There will be an auxiliary meeting on Dec. 9th at 7:00PM at Fire Station #1. The Community Pot Luck Dinner at the Bull Moose on December 17th is on track. It was suggested that a standby for Santa Claus be selected in the event of an illness of current Santa. The flag pole is expected to arrive next Monday or Tuesday.

7) **Old Business:**

Station 2 Land Condemnation (bid attached): A bid was received from Crown Point Land Services for a land survey to range from \$600 to \$900. SPCFPD will inquire if the services could be donated. Harry Gintzer motioned to approve expenditure for Fire Station #2 land survey up to \$1000. Flip Boettcher seconded the motion. The expenditure was unanimously approved.

Security Surveillance System: The surveillance camera that scans the dumpster outside requires adjustment. The system will be fine tuned as needed.

Fuel Consumption Review: Chief Stanley will continue to monitor and track fuel consumption.

8) New Business:

Resolution to adopt 2012 Budget: There was a \$7 change due to increased Park County Tax Revenue. 2011 data column reflects 11 months actual and 1 month projection for December 2011. Anita Long motioned to adopt 2012 Budget and Amy Mason seconded it. Motion passed unanimously. Public Meeting for the 2012 Budget was held at November 3 meeting. Resolution to adopt 2012 Budget was signed by Chairman Calanni and Treasurer Long. Certification of adopted 2012 Budget will be signed by Anita Long.

Resolution to set mill levies: An update from Park County Assessor was received showing approx \$22 million assessed property values which equates to a \$7 increase in revenue for SPCFPD. The same mill levy passed in this district for the past 15 years. Anita Long motions for a Resolution to Set Mill Levies at 7.846 mills. Motion seconded by Flip Boettcher. Resolution passed unanimously. RESOLUTION TO SET MILL LEVIES signed by Chairman Calanni and Treasurer Long. Transparency Notice to be posted on web site. A Copy will be maintained in files.

Resolution to appropriate sums of money to General and Reserve fund: Anita Long motioned to appropriate \$192,217 to General Fund and \$44,000 to the Reserve Fund as outlined in the RESOLUTION TO APPROPRIATE SUMS OF MONEY. Harry Gintzer seconded the motion. The Resolution unanimously passed. RESOLUTION TO APPROPRIATE SUMS OF MONEY was signed by Chairman Calanni and Treasurer Long.

Resolution to adopt 2012 Capital Asset Management Plan: Approved \$25K for Station #2 with \$15K to Hudak; Apparatus 962 SPCFPD is anticipating a lease from CO State Fire Service; 12 Lead Cardiac Monitor at \$12K. Possibility of purchasing a 12 Lead at \$5K; Purchase of 10 each hand held radios at approx \$7K. Total expenditure is \$44K. Flip Boettcher motioned to accept Capital Management Plan and Harry Gintzer seconded the motion. Motion passed unanimously. Section 6 New Fire Station will be put on hold until the population base justifies another Fire Station.

Resolution to set 2012 Public Meeting dates and posting locations: 2012 meeting dates are first Thursday of each month with no exceptions. Anita Long motioned to accept dates and Harry Gintzer seconded the motion. The motion passed unanimously. Posting places for Meeting Notices are as follows; Fire Station 1, Fire Station 2, Fire Station 3, Guffey Library, Guffey Post Office, and Park County Clerk and Recorder's Office in Fairplay. Special Meetings require a 72 hour notice and will also be posted on web site. A SCHEDULE OF REGULAR 2012 SPCFPD BOARD MEETINGS attached.

Discussion of 2012 Volunteer Appreciation Dinner: Chief Stanley has already selected "Volunteer of the Year". Appreciation Dinner Buffet to be held on Tuesday Jan 17th at the Bull Moose Restaurant. Possibility of wine furnished. Chief Stanley will get costs per person. The District will absorb costs for volunteers and guest. Board members will pay for their own dinners. Chief Stanley will make all final arrangements and report back to Board.

Contact Person for DOLA: Please see copy attached.

9) Public Input: Please see email distributed by Harry Gintzer regarding Wal Mart's decision. The brakes for the Command Vehicle are on schedule.

10) Adjourn Public Meeting: Meeting adjourned by Chairman Calanni at 8:11PM

11) Executive Session if needed: None

RESPECTFULLY SUBMITTED BY ROBERTA SMITH, SECRETARY TO THE BOARD