

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Meeting Minutes for March 1, 2012 Public Meeting

- 1) **Introduction of Guests:** None
- 2) **Call to Order:** Meeting called to order at 7:04PM by Chairman Calanni.
- 3) **Attendees:** Board Members Sam Calanni, Anita Long, Amy Mason, Harry Gintzer and Flip Boettcher are present. Also present are Roberta Smith, Board Secretary, Chief Gene Stanley, and Deputy Chief Don Felton. Aux members Davis Tilton, Doug Schellinger, and Barbara Felton. Volunteer Donavon Johnson present.
- 4) **Executive Session to discuss personnel matters:** Executive session convened at 7:05 PM. Public meeting was convened at 7:31PM.
- 5) **Reconvene Public Meeting:** Public meeting was reconvened at 7:32 PM by Chairman Calanni
- 6) **Approval of Agenda:** Approval of March agenda was motioned by Amy Mason and seconded by Flip Boettcher. Motion passed unanimously.
- 7) **Approval of Feb. meeting minutes:** Harry Gintzer motioned to approve February minutes as amended (add Mary) and seconded by Amy Mason. Motion passed unanimously.
- 8) **Designated Election Official Report:**

Applicants for 2 vacancies: There are no other candidates other than Sam Calanni and Flip Boettcher, who have requested self nomination forms. Mary Ann states she will wait until March 5th to see if there are write in requests. Mary Ann will make the decision to cancel the election on March 6th if no other candidates comes forward. Mary Ann will publish the Notice of Cancellation in the Flume and will notify the election of the candidates. Notices will also be published on the website and at Fire Stations #1, #2, #3. Candidates who are elected will take the oath of office at the first board meeting following the scheduled election of May 8th. June 7th would be the date the new board members take office. (Please note that this was taken from an email from Mary Ann Melvin to Sam Calanni dated March 1, 2012. Due to snow drifts Mary Ann was unable to attend the March 1, Board Meeting.)
- 9) **Directors and Chief Reports:**

Treasurers Report: (reports included) Anita Long reported on financial status for February, 2012. A grant for \$2,301.75 (2011 FF Training) was received and deposited on 2/25/12. The travel to the academy in Jan exceeded 50% of travel budget. Travel budget for 2012 is \$7800. \$940 total was issued to Jim Yoder for use of his facilities for repairs. A question was raised on the charges. Jim Yoder charges \$20 per hour for shop time for truck repairs. Training in Jan/Feb totaled \$2,215. Training budget for 2012 is \$10,000. Income at the end of Feb is \$3,916 more than budgeted and expenses are \$3661 more than budgeted therefore net income is \$255 more than budgeted. There will be Wildfire Academy in Alamosa in June. Three fire fighters have expressed interest in attending to date. Chairman Calanni encourages training. Sam Calanni expressed concern regarding an open item on relay site. The Dept has not received an electric bill to date,. Gene Stanley and Don Felton will pursue getting the current electric bill.

Public Relations: Newsletter scheduled for publication in the March/April time frame. SPCFPD will issue a press release before this weekend and be posted on District Web Site, Guffey News.com and other local web sites.

Regulatory matters: The Exemption from Audit has been submitted to the state. A booklet for SPCFPD was compiled and issued by Osborne, Parsons & Rosacker, LLP.

Chiefs Report: (report attached)

Medical Runs in Feb were 3 and Fire Runs were 4.

Wildland Fire Contracts: Eleven Fire Contracts were passed out to Wildland Fire Contractors. The purpose of the contract is to ensure that the Wildland Fire Contractors understand what is expected of them. Tim Paupore will not be used at this time due to insurance requirements Aaron Mandel will be Engine Boss this year.

Radios: The radios are field tested and will work for most people but will not work for officers A cloning cable will be acquired for \$184. The 16 channel radios will cost approx \$269.50 per radio for a total of 18 radios. Additionally, 128 channel radios will cost approx \$326 for 3 radios. The Department currently has three 16 channel radios and one 128 channel radios and plan to add the additional radio after field testing is completed. The total purchase price of the radios remain under Budget.

Chief's Office: The Chief's Office has been moved into the Board Room.

EZ-IO Medical Equipment: The EZ-IO Medical Equipment cost is \$1903.95. There is a 4 year shelf life. This is an Intra Osseous medical device for starting IV's on cardiac arrest victims or other critical victims where normal IV access is not obtainable. This is not a frequent occurrence but occurs approx 2xs per year. Must possess credentials above EMT Basic to utilize EZ-IO. The Dept could save cost by purchasing a lesser quantity of needles. Approx 2 needles of each size could be purchased and the cost would be approx \$900 less. \$350 would be approved as Capital Expense. The needles would be purchased under Medical Supplies. Anita Long motioned to approve \$1200 for the purchase and Harry Gintzer seconded the motion. Motion passed unanimously.

New Members: Ron Oliver is a former member who is rejoining and a new Medical Advanced Life Support EMT, Shelly Ridderman will be joining the Fire Department.

Auxiliary Report: Report by Dave Tilton

Pancake Breakfast: The Pancake Breakfast was a success and the Auxiliary would like to thank the Firefighters that provided the blood pressure checks, blood sugar and Pulse Ox checks.

Insurance Questions: Dave has some insurance questions which Sam Calanni will address.

Chief Stanley's Retirement Potluck: The potluck dinner will be held on March 31, 2012 at 5PM at Station #1. Please invite friends and family.

Radio: A radio was submitted to the Dept. for use by a Fire Fighter.

10) Old Business:

Station 2 land Condemnation update: Received a letter from the Attorney and three court petitions. The \$15,000 will be split between Dave Hudak and GMAC. The case is progressing as scheduled.

Status of "exemption from audit": This issue is covered under Regulatory matters report.

Status of Replacement Radio trial: This issue is covered under Chief's report.

11) New Business:

Inclusions for 2012: There are approximately 10 new properties for inclusion. Sam Calanni will publish in the Flume. The Public Meeting will be held next month. The inclusions will then be finalized with the court. These properties will be treated as included properties in 2012. SPCFPD will receive no taxes until 2013.

Chief Selection and Press Release: Anita Long motioned to name Don Felton as Fire Chief effective April 1, 2012 pending contract negotiation and Flip Boettcher seconded the motion. Motion passed unanimously.

Purchase of I/O medical device: This issue is covered in Chief's Report.

12) Public Input: None

13) Adjourn Public Meeting: Meeting was adjourned by Chairman Calanni at 8:44PM.

RESPECTFULLY SUBMITTED: ROBERTA SMITH, SPCFPD SECRETARY