

## Southern Park County Fire Protection District

Southern Park County Fire Protection District  
PO Box 11  
Guffey, CO 80820  
Chief- Don Felton  
[www.guffeyfire.net](http://www.guffeyfire.net)  
(719)689-9479

### OFFICIAL MINUTES of June, 7th, 2012

Board Members, Visitors, and attendees present:

Sam Calanni	Chairman
Kathy 'Flip' Boettcher	President/Meeting Leader
Amy Mason	Board Director/Member
Harry Gintzer	Board Director/Member
Joan LePage	Volunteer
Larry LePage	Volunteer
Don Felton	Chief
Dave Tilton	Auxiliary Member
Barb Felton	Auxiliary Member
Chris Thomas	Secretary to the Board (filling in for R.Smith)
Roberta Smith	Secretary (present, but on leave of absence)
Steve Klinger	Guest/Official Notary Public

- I. Introduction of Guests; Steve Klinger, present for swearing in officers.
- II. 7:04pm, Meeting Called to Order by Sam Calanni.
- III. 7:07pm, Oaths of Office- Sam Calanni and Kathy 'Flip' Boettcher
- IV. 7:09pm, Election of Officers; Postponed until next meeting due to Anita (Treasurer) Long's absence.
- V. Approval of Agenda; Amended to postpone Treasurer's Report due to Excused Absence.
- VI. 7:13pm, Approval of May Meeting Minutes; moved by Harry Gintzer, seconded by Flip Boettcher, unanimous approval.
- VII. Directors and Chief Reports
  - A. Treasurer's Report- Postponed.
  - B. 7:14pm, Public Relations; Sam commented upon the newsletter and what items of interest to be added to it. For instance; regardless of one liners, or actual pages of information and articles, items such as the new flagpole done by the Volunteers, the new acquisition of the new HUM-MV (High Utility Mobile, Mechanized Vehicle), or the land acquired for the new Station 2, and other items prior to Rita's preparation of the next newsletter, and keeping the community informed. Dave Tilton mentioned the party for former Chief Gene Stanley; Amy Mason suggested that the newsletter be kept in the P.R. column, and keep it as an ongoing list to allow additions to be constantly 'put on' an add list for current and upcoming issues of the newsletter. Amy mentioned that items can be added into the actual Board Meeting Minutes, and other official channels; Sam mentioned the next newsletter is a couple of months out, so there is ample time.
  - C. 7:19pm, Regulatory Matters; four items need to be completed for state law. These are:
    1. Contact List
    2. Transparency Report (both of these items Anita Long has confirmed that these are current and up-to-date, and so these can be submitted after this June meeting)

3. Oath of Office (that Flip and Sam just took at the beginning of this meeting) must be submitted to the Clerk of Courts, and to DOLA (Colorado's Department of Local Affairs).
4. Proof of Bonding- also submitted to Clerk of Courts and to DOLA, and Sam states that he will personally take care of these two items.

With these four items taken care of, Sam stipulates that the SPCFPD will be up-to-date with all their regulatory responsibilities.

D. 7:20pm, Chief's Report

1. Dept. Emergency calls, four in the past month; 3 Medical, 1 smoke report. This brings total to year at thirty-three (33) calls.
2. The 9 Health Fair, 10 Fire Department personnel worked the fair, and did a good job.
3. Radios, Dept. was still looking at updating radios, and today (June 7), the Chief ordered seventeen (17) radios. Don called Don Wilson (the Communication guy) with the county, and he mentioned that the Road & Bridge Dept. utilize these newer units and are working well (being field tested in this region for about a year), so radios and programming cables and the software for the equipment was ordered, and they will be programmed with a set of pre-selected frequency list.
4. Don had a meeting with the homeowners in the Aspen Point Ranches Subdivision off of County Road 600 on Saturday, May 26<sup>th</sup>. An informal get together on Structure Assessment and other items.
5. June 2<sup>nd</sup> was a Community Meeting for Structure Protection, and approximately thirty people attended. The Chief mentioned a possibility for another one to happen later in the summer; Sam wanted to thank the Chief and Amy Mason for their assembly of this and the participation.
6. Burn Ban is still ON. Sam's question was 'how do people know that what is posted on the website is the same as what is posted on the sign/placard outside the Fire Station?' The Chief stipulated he monitors both to insure that they reflect the same.
7. Old Business- a pump motor for Unit#953 is still an issue.
8. The Engine is still out (fourteen day rotation); Aaron, Will, and Larry Marvin should be back within this next week from the wildfire in Pagosa Springs.
9. Gene Stanley was also out with them, and has since come back.
10. Jan was out in Utah, and is now back.
11. Rita and Dave Baysinger were both out on fires.
12. Monday is currently when we are getting the HUMM-V. Epps and Gordon Scott will be going to Hartsel to pick it up from the transfer from Ft. Carson.
13. Driver Training is rescheduled for July 28<sup>th</sup> and August 4<sup>th</sup>. Jeff Cuningham will come in and talk concerning driver certification; and annual background investigations. Amy asked if after certified drivers comes lower premiums; Dave stipulated that with certified drivers just covers/protects the driver and department if an accident occurs as far as liability.
14. Mineral Grants are back in service. Submissions must be made by August. Awards will be in February.
15. Ambulance has passed its certification and annual inspection thanks to Joan (and Larry) LePage for all their prep work..
16. Thanks to the Auxiliary for the flagpole. Many comments and compliments have been given to the Station and Chief. A picture was even posted in The Flume.

E. 7:33pm, Auxiliary Report

1. Flagpole was erected; the flag was donated by Doris Schoepf, which was taken from her husband's casket.
2. Fourth of July donations are ongoing. Dave went to the Gibeson's home and loaded a whole trailer full of household goods.
3. Dave attended last driver training course; and passed.
4. On the current driver training, July 28 is class, and Aug. 4 is testing.
5. During 9 Health Fair, Dave's wagon was used to shuttle people from parking areas, through Guffey, and to-and-from the Health Fair.
6. Flowers were donated to Deb Hotovy who was in the hospital for a week.
7. Some Auxiliary members attended Amy Mason's Animal Evacuation class and Potluck.
8. Still accepting donations for the Fourth of July event; which is a Yard Sale and Ice Cream Social, which will occur July First through the Fourth.

#### VIII. Old Business

- A. 7:37pm, Station 2 Land Condemnation Update; Park County Court Document (Case # 2012CV57) shows allocation of land for Sta.2 development. Sam mentions that total to attain property was under the \$25,000 allotted; which included all costs (purchase price, surveying, etc.). Treasurer can now list this on the books as a capital asset. Lot size is listed as 1+ acre.
- B. 7:40pm, Policy Review-010 "Rules of Conduct" & Policy Review-020 "Personnel Policy" which were tabled at last meeting as board did not have all the paperwork to review. Sam has reviewed both policies, and his assessment of 010 is OK; however, on 020 he has comments that the wording concerning removal/discharge of an Aux. member can appeal and present his (or her) case to the board, needs to be more specific concerning that "the board" is the Auxiliary's board (a separate entity), not the SPCFP District's board. Sam, Amy, and Harry agree that this should be amended and resubmitted, and the update presented again for approval. Flip mentioned that this policy should possibly show which personnel are now paid; since the previous papers she believes that their was no paid personnel at that time. Dave Tilton had no problem with Sam (the Chairman) to reframe the policy and bring back to the board next meeting for approval. Flip also brought up an editing/typo/ wording problem in the same paragraph.

#### IX. New Business

- A. 7:46pm, Capital Expenditure review; a 12-Lead heart monitor was purchased to replace an obsolete version; however, this unit might not be the equipment the medical personnel would wish to have. By not updating or upgrading this, it would free up \$15,000. It has been called to the attention of the board by the Chief and Chief Engineer that the drafting pump on Unit#953 is defective, and to replace would cost \$5000-6000. After the details of requesting to readjust and reposition funds; and Jim Yoder has mentioned that he has found another motor and pump, and would do the remove and replacement at no charge. Amy bought up the issue about the re-appropriation of funds; Sam said it is not the fact that the funds are being used elsewhere, it is the fact that another 12L is not necessary at this time. Joan stipulates that if a heart monitor is needed on a call, Med91 can roll; as two new heart monitors would be a luxury, since both monitors are still functional at this time. Sam entertains a motion to delete procurement of 12-Lead monitor, and to add a new pump and motor for the drafting equipment of 953. Moved by Harry, seconded by Flip; unanimous approval.
- B. Driver Training- covered previously.
- C. 7:56pm, CW Fire Pac Insurance Ratification; in between meetings the CWFP insurance was expiring on June 5<sup>th</sup>, so via emails with the rest of the Board Members, Sam

received replies and responses from all concerned to allow renewal. The Chair, Sam, puts to the vote the ratification and renewal of the CW Fire Pac Insurance. Vote is unanimous. After renewal, Sam states that the premiums went up over \$1,000. Sam submitted the information to VFIS and requests informally that a small group or committee (Anita, Don, Larry, and Sam) to look over the two proposals to see what might be more beneficial for the SPCFPD.

- D. 8:04pm, Distribution of Policy-030 "Communications" Policy for review at July Meeting.  
Chris will take policies and by-laws to scan and turn into a digital copy.
- X. Public Input
  - A. 8:05pm, Health Fair Review; covered in Chief's Report.
  - B. Fire Evacuation Review,
- XI. 8:11pm, Adjourn Public Meeting.