

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Minutes for March 7, 2013 Public Meeting

- 1) **Attendees:** Board members in attendance are Sam Calanni, Anita Long, Amy Mason, Flip Boettcher and Roberta Smith, Secretary. Harry Gintzer was granted an approved absence due to illness. Department members are Gene Stanley Co- Chief, Larry LePage Co-Chief, Joan LePage, Kent Wierman and Aaron Mandel. Auxiliary Pres Doug Schellenger also present.
- 2) **Call to Order:** Meeting called to order at 7:12PM by Chairman Calanni.
- 3) **Approval of Agenda:** Anita Long moved to approve the Agenda as submitted and Flip Boettcher seconded the motion. Vote is unanimous.
- 4) **Approval of Feb. 7th Meeting Minutes:** Flip Boettcher motioned to approve the February Meeting Minutes as submitted and Amy Mason seconded the motion. Vote is unanimous.
- 5) **Directors, Chief and Committee Reports:**

Treasurers Report (see report): Treasurer, Anita Long reported on the highlights of February 2013 Report. Received 2 Forrest Service checks for a total of \$19,181.12 and issued two checks to wildfire participants for \$18,317.12. Service income will be adjusted next month. Checks were issued to Foremost Medical for LifePak 12 in the amount of \$8,356, to Osborne, Parsons & Rosacker for 2012 Exemption from Audit in the amount of \$2025 and to T. Charles Wilson Ins. to add the Hummvee and Unimog to Insurance policy in the amount of \$360. Opening checking account balance on February 1, 2013 was \$5,981.39 and ending checking account balance at the end of February was \$1,108.49. Total General Fund at the end of February was \$90,363.91 and the Capital Reserve Fund balance was \$19,544.74. Total charged to the Hummvee is \$30,693.22. \$20K is the "initial investment" so we have spent \$10,693.22 as of Feb. 28th. Expenses are \$19,066 which is \$14,207 less than budgeted. Net loss is \$17,012 which is \$12,781 better than budgeted.

Public Relations: Anita talked to Rita Baysinger about the Newsletter and April remains the target for the Newsletter Publication. Amy will contact Rita about Health Fair. Received six responses to the fifteen ad invoices that were distributed. Sam expressed hope that the Newsletter would include articles on the new Fire Chief if all goes as planned.

Regulatory matters (current): We are awaiting response from the State on the Exemption from Audit. The Exemption from Audit is the only regulatory matter required in the first two quarters of the year.

Chief's Report: First Report given by Co-Chief Larry LePage. Call outs for the month of February were Medical 7; Traffic Accidents 1 and Other 1 for a Carbon Monitor Alarm. Bill Harper attended a Fire Chaplain's Course and is now a certified Fire Chaplain. He will be available to respond to traumatic incidents to assist with uninjured victims or bystanders. He will assist the victim's advocate as requested. The Monitor on the 982 Tender TV system went bad and cannot be repaired. Purchase of a new system will be required at an estimated cost of \$600. Dr. Ross recommended Image Trend Software to improve the quality of our medical run reports. This is at no cost to the Department. The License has been requested. It has prompts and reminders Larry will be working with the system and will be reporting on it next month. The current Wild Blue System needs to be reset once or twice each week. A new system using Exceed would cost \$50 for installation and then \$60 per month. Please see Report.

Chief's Report (see Report): Second Report given by Co-Chief Gene Stanley. 2013 Wildland Program Update. A copy of the Contract Employment Agreement has been updated and distributed. We have received four Contracts back. Minor word changes have been made in the contract on page 2 Paragraph 2.. Discussion followed regarding pay rates for straight and over-time. Anita Long had questions regarding expense reimbursement. Anita suggests the wording be changed to "Reasonable authorized expenses shall be reimbursed by the SPCFPD upon approval by the State". Aaron Mandel has been appointed the New Deputy

Wildland Fire Coordinator. A meeting with school officials Pam Moore and Chris Petersen along with Undersheriff Monte Gore and the School Safe vendor which is proposing an emergency radio system can link with Fairplay to get help coming in the event of an Emergency. The cost is approx \$50,000. The cost would be split three ways between the three school campuses. The schools would attempt to raise the money through bake sales, yard sales, etc. Gene suggested that the schools go to the E991 Authority Board to see if the Board could assist with some funding. Working with Park County Communications Dept. and outside consultant concerning our radio communications problems. This refers to the TAC 9 East Repeater. The current site is at Gordon Scott's property and the proposed site would be at Jan Breslin's property. Please see attached maps. The proposed site is higher elevation. The same equipment would be used at the proposed site. There would be a noticeable increase in coverage on the East side. Tony Fry could provide more assistance if needed. Radio tests on Tuesday indicated that possibly a switch may be sticking closed on the Pisgah Repeater. This is being investigated. Gordon Scott relayed to Sam Calanni that there has been no electrical billing from him on the TAC Repeater as the usage is minimal. The Hummvee is being painted in Canon City by Todd Abbot. The Unimog is ready for painting and Gene received a quote for approx \$2000. Board discussion follows. Amy Mason moves to authorize up to \$2,000 for painting of the Unimog and seconded by Flip Boettcher. Vote is unanimous. Rocky Mountain Wildland Incident Management Conference is being held April 1st through the 4th in Cheyenne Wyoming. Gene would like to attend. The cost is three nights lodging at \$77 per night and cost of meals. Sam Calanni noted there were no objections from the Board and Gene stated the total costs would fall within his \$500 authorization. EMC RETAC Grant for \$2500 was awarded and distributed and has been deposited into the checking account. CUSP (Coalition for the Upper South Platte) Wildfire Hazard Map. Gene attended the meeting on Jan 28th and the map was updated. Beaver Springs Subdivision was not rated high enough. Town of Guffey was rated at very low danger. Gene disagreed due to the ridge line to the West and if there as a major fire there Guffey will be in a rainstorm of fire brands. Forrest Service and BLM agreed Guffey be kicked up to a very high level. The area South of Guffey on Hwy 9 that is surrounded on both sides with ridge lines and if that lights off we could lose the use of a major corridor which is Hwy 9. It was agreed that this is a critical area. If the greatest danger is in Fremont County toward Tallahassee we do not have a mutual aid agreement with them. Tallahassee Volunteer Fire Dept. has a new Chief who is very active in bringing the standards up and are very interested in working on a mutual aid agreement with our Department. We could help them out with structure fire and they could help us out with wildland fire. There are no objections from the Board in pursuing a mutual aid agreement with the Tallahassee Volunteer Fire Dept. The Forrest Service Truck looks favorable but is currently on hold. The one inch pipe threaded hose and fittings have been removed from the Unimog and can be placed on #952 if needed. Aaron Mandel compiled a list of items that are needed. like seven hoses to replace the pipe thread hoses, miscellaneous fittings and reducers, two gated Y's off the back of that truck, etc. Aaron is requesting \$1,353.39 which does not include the cost of shipping. This is all UNIMOG expenses. Anita states it qualifies as capital expense. All labor is volunteer labor. Anita states at the end of the year we will have to do another amended budget for capital expenses. Flip Boettcher motions to authorize up to \$1500. for replacement parts for the UNIMOG and Amy Mason seconds the motion. Vote is unanimous. Aaron also requests \$2000 for the Wildfire Equipment and Engine Crew. Needs new fittings, new packs, radio improvements, etc. Would also like to get T-shirts for the Engine Crew. Anita asks if this is an annual expense and if so why hasn't this been budgeted? Aaron states it is an annual expense and he would like to work with Anita on setting up a budget. Amy Mason motions to authorize \$2000 for the Wildfire Equipment and Engine Crew and FlipBoettcher seconds the motion. Vote is unanimous. Gene Stanley discussed a small change to the Volunteer Employment Application to now include a Credit History as well as a Criminal History Check. Some discussion on how to present the Hummvee and UNIMOG to the public. Several suggestions were made but no definite plans were made.

Auxiliary Report: Doug Schellenger, Auxiliary President presented the report. Aux fed the fire fighters at the all day training last month and will be feeding them again this Saturday for their all day training. The Aux sent flowers to Harry Gintzer and Jim Yoder who had surgery today. Bill Harper visited Harry in the hospital. Bill also requested that Doug inform him of any hospitalizations within the Dept so Bill could either visit or phone. The light is on order for the flag pole.

Fire Chief Search Committee Report (Executive Session): Gene Stanley presented the committee report. Out of the 22 original applicants the committee has selected three to bring in for interviews. Two of the parties would need lodging and Gene suggests Canon City. The only full service hotel in Canon is the Quality Inn which would be \$70 per night. The Inn provides breakfast and the restaurant and lounge opens at 4PM and

serves full dinners in the evening. Some board members thought it might be better if the candidates stayed in town. Possibly the one candidate from Idaho would fly and the candidates from Fountain and Kansas would drive. We are requiring the applicants to bring their wives. The details will be discussed in the Executive Session.

6) Old Business:

Policy Review 060: Amy submitted a draft for review. Draft is tabled at this time and will be finalized at the next meeting..

Storage area (grant/deed): The County Building Dept requires a Warranty Deed before they will issue a Building Permit. Dave Wissel states they are asking you to transfer the ownership of this fire station from SPCFPD to SPCFPD. Sam will consult the attorney.

Unimog Status (license/title): The title transfer has been applied and paid for but we have not received the title yet. The County Clerk's office encouraged us not to license our vehicles. They showed Sam the law whereby Emergency vehicles do not need to be licensed. Chairman Calanni stated we will continue licensing the vehicles due to using the vehicles on wildland fires.

Hummvee Status: Covered.

Forest Service Truck Status: Covered.

Status of Inclusions for 2013: The process is complete. The documents have been recorded. There are five new properties included in the District. The taxes will be collected in 2014.

Billing for non included property: Property owner was billed \$1000. The property owner sent an email stating he wants to join the Fire District and would like to negotiate on the amount billed. The owner states he has not received the inclusion letters. Anita will research this issue. This item will be tabled until next month.

EMC Grant (12 lead monitor): The check for \$2500 has been received and deposited.

Station 2 Sign: Doug Schellenger reports that the ground is frozen and the sign will be placed when the ground can be dug. Susan Geiger and Dave Tilton will get the credit for providing and installing the sign.

Rec Center Access: The Fire Department has the combination which was also forwarded to the Sheriff's Dept.

7) New Business:

Ambulance transport and intercepts: Dr. Ross provided Transport Protocols and Expectations as a result of a meeting with some of the Board and the Medical crew. Please see the email from Dr. Ross.

8) Public Input /events:

Health Fair: The Health Fair will be held on May 5th at the Guffey School.

Guffey School Board Election:

Crafty Tweens at the Library:

9) Adjourn Public Meeting: Public Meeting adjourned at 9:20PM by Chairman Calanni.

10) Executive Session was held on personnel matters:

Respectfully Submitted by Roberta Smith, Secretary

