

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Minutes for June 6, 2013 Public Meeting

- 1) **Attendees:** Vince Stinton, visitor. Board members present are Sam Calanni, Anita Long, Amy Mason, Flip Boettcher, Harry Gintzer and Roberta Smith, Sec. to the Board. Department members present are Chief Mike Simpson, Larry LePage, Joan LePage and Aaron Mandel. Auxiliary member present is Doug Schellenger.
- 2) **Briefing on AFLAC Group Insurance by Vince Stinton:** Various AFLAC Supplemental Medical Plans were briefly presented by Vince Stinton which will become available for purchase by SPCFPD Volunteers for themselves and families. AFLAC Dental Plan also available.
- 3) **Call to Order:** Meeting called to order by Chairman Calanni @7:29 PM.
- 4) **Approval of Agenda:** Harry Gintzer motioned to approve the Agenda as submitted and Amy Mason seconded the motion. Vote is unanimous.
- 5) **Approval of Minutes from May 2 and May 11 Meetings:** Amy Mason motions to accept the Minutes for May 2 and May 11 as amended and Harry Gintzer seconds the motion. Vote is unanimous.
- 6) **Directors, Chiefs and Committee Reports:**

Public Relations (two Press Releases/Newsletter): The Spring SPCFPD Newsletter has been published and mailed out to the community. An article on the Fallen Firefighter Memorial written by Flip Boettcher was published in the Flume and in the Newsletter. Also a press release and article on Mike Simpson's appointment as SPCFPD Fire Chief written by Mike Potter was published in the Flume and in the Newsletter. The Fall Issue Newsletter will be published in September. Anita Long will attempt to get advertisers for the Newsletter from vendors we currently do business with in Canon City. The Auxiliary President commented that this was the best Newsletter published to date.

Regulatory Matters: Due to the selection of Chief Michael Simpson the Contact person to DOLA, County Clerk, Assessor and County Commissioners needs to be changed from Gene Stanley and Larry LePage to Michael Simpson. Anita Long and Sam Calanni will take action on the Contact. The Transparency Notice also needs to be changed. Anita Long will take action on this item.

Treasurers Report (see report): Highlights of the month of May 2013 were presented by Anita Long, Treasurer. Checking account opening balance is \$2,673.35. The most notable item this month was the payment of \$13,299 to T. Charles Wilson Insurance for FIREPAK insurance renewal from 6/1/2013 to 5/31/2014. Checking account ending balance at end of May was \$7,793.95. Total General Fund (checking, savings and petty cash) at May 31st was \$167,572.51. Capital Reserve Fund balance is \$6,555.06. May expenses to the Hummvee were \$2,514.08 which brings the Hummvee up to \$39,704, \$20,000 of which was booked as a donation with District expenditures being \$19,704. YTD income is \$129,895. Expenses are \$69,698. Net income at end of May is \$60,197 which is \$35,656 better than budgeted. Capital outlays are \$13,445 over budget. All categories of income are all higher than budgeted. Expenses are over budget in four categories. Expenses in ten categories are under budget. Anita is currently working on Inclusion postcards 690 of which will be mailed no later than 6/10/2013. Anita is also working on Inclusion letters to local real estate agents and title/closing companies which will also be mailed by 6/10/2013. Aaron Mandel reported that Gene Stanley added a new single resource person, Scott Zorno from Platte Canyon. He is also a computer expert. We are in the process of transferring his files to our District. He went out on a wildfire assignment for 13.5 hours. Rita Baysinger is in New Mexico on a wildland fire. Gene Stanley will be back from the Academy this weekend. Anita informed the Board that the computed worker's comp liability on wildfire income 1099 is approx. 7% of the wage portion of the 1099. The District cannot absorb this cost any longer. The District will be charging the hourly rate and additional 7% for worker's comp which is an allowable expense to the Forrest Service. For the record our District is below average in cost for Districts

sending out engines. Anita also reported that the 790 Area 4 properties would generate over \$46,000 if they were included in the District. The Treasurer's Report is accepted as submitted.

Chief's Report (see report): Sam Calanni welcomed the new Fire Chief Mike Simpson. Larry LePage presented the Chief's Report for May 2013. May call outs: 2 Medical, 1 Mutual Aid and 1 Other which was power line down. The storage area is done. The shelves were better quality than anticipated. The catwalk and stairs were painted. Most excess equipment has been moved to the storage area. A lot of what remains in the rescue bay will be going on sale at our annual garage sale. Med 92 was called out at the end of the Health Fair on May 5. During the transport, a transmission problem developed and the patient had to be transferred to MED 91. Larry has been unable to recreate the problem with MED 92 so it currently remains in service. Joan delivered all the paperwork needed to recertify our ambulances to the BOCC Admin Asst.

Auxiliary Report: Report given by Doug Schellenger, Auxiliary President. The pizza oven will have wheels placed and will ask Chief Simpson where it can be stored. The convection oven completion is on track to be available for the July 4th activities. The Aux provided breakfast for Chief Simpson and his wife on their initial trip to Guffey. Aux provided snacks for the Special Board Meeting. Aux provided food for the Saturday Fire Dept. Training. The Auxiliary Roster was updated by Sam Calanni and Doug Schellenger. Don Rocksted will pick up donated antennas from Dave Baysinger in Lakewood. The Aux will be mounting the antennas with direction. Now accepting yard sale donations. Picked up two trailers from Al Krause. The Aux has run out of storage space. Peg Larson, Amy Mason and Harry Gintzer will be providing additional storage space. Aux volunteers to clean station and Harry Gintzer will weed for the spaghetti dinner. Service truck is up and running and can go on fires as well as provide additional lighting if there is a power outage. Doug asked Aaron Mandel to speak about the possibility of a wild fire in this area and if the Feds are not here to help. The wild fires start at Type 5 Incident level. The Feds will take over at Type 3 Incident level if adjacent to Federal grounds, structures are threatened and the County allows the Feds to take over. The Aux may be in a position to have to feed up to 125 fire fighters which could deplete Aux funds within a few days. Doug states he has some ideas for fund raising for the Aux which will need to be approved by the Aux. Chief Simpson requested that the Aux supply a new Power Bar (energy bar) as a snack for fire fighters on fires. Doug states the Auxiliary would like to improve working relations with the Fire Dept. Doug invited Sam Calanni to attend the next Auxiliary meeting. Barb Felton donated two 200 pound propane bottles to the Aux.

Fire Chief Search Committee Report (dissolve): Chairman Calanni would like to thank the Fire Search Committee. The members are Flip Boettcher, Harry Gintzer, Larry LePage, and Doug Schellenger. The ad hoc committee is hereby dissolved.

7) Old Business:

Storage area-Station One (COO Received/shelving): Sher's final billing has not been received. It is anticipated to be \$200 to \$300.

Policy 060 Review: The amended copy and existing policy should be reviewed for a final decision at the next meeting.

Billing for non-included property: Chairman Calanni emailed the law office for an update but do not have an update at this time.

Donated Land Parcels: No update at this time.

Inclusion post cards and letter to Title Cos: Anita Long has already reported on this item.

8) New Business:

Radio for Wildfire Crew (Fed) and Grant: Aaron Mandel is requesting \$1200 for purchase of a radio and auxiliary equipment for the wild fire crew. Request approved by Chief Simpson. Harry Gintzer motions to authorize \$1200 for purchase of a radio for the wild fire crew including auxiliary equipment.

\$500 of this cost will be reimbursed by the Grant. Amy Mason seconded the motion. No further discussion. The vote is unanimous.

County inspection of Ambulance Operations: Larry LePage covered this in the Chief's report. Chairman Calanni states the final step will be that the Inspectors will go to the BOCC and ask for approval of their inspection. BOCC will publish their approval in the paper which will authorize to continue operations for another year with the equipment we already have

Ratification of expenses exceeding \$500 (Simpson, Yoder, and Med 91): Board approval is required to authorize expenditures exceeding \$500. Harry Gintzer motions to approve \$834.84 travel expenses for Chief Simpson and Amy Mason seconds the motion. No further discussion. Vote is unanimous. Flip Boettcher motions to approve \$2060 to Jim Yoder for shop time for rehab of the Hummvee and UNIMOG. Amy Mason seconds the motion. No further discussion. Vote is unanimous. Flip Boettcher motions to approve \$732.89 to Dirks Truck and Equipment Repair for inspection, repair and replacement of parts on the MED 91. Motion is seconded by Anita Long. No further discussion. Vote is unanimous.

Certificates of Appreciation (Health Fair/ Penrose Hospital): Received certificates of appreciation from the Health Fair and Penrose Hospital which are posted on the wall in the fire station.

Fallen Firefighter Memorial: The ceremony was held in Jefferson County in which Don Felton was memorialized. Barb Felton and family members were in attendance. Rita Baysinger attended. Amy Mason and family attended and Amy gave a brief report on the ceremony.

Chief's Contract: Chairman Calanni needs to make changes on the Chief's Contract and Offer Letter. Anita Long will make the changes on the Word Documents and forward to the Board members for comments.

- 9) **Public Input:** On June 22 and 23 there will be two bicycle tours in the Guffey area. There will be 80 bicycles on June 22 and June 23 there will be 900 bicycles. The Chief will be doing a fire inspection of Night Hawk Ranch as required by their 501 C3 certification..
- 10) **Adjourn:** Meeting adjourned by Chairman Calanni at 8:36PM.

Respectfully Submitted by Roberta Smith, Secretary to the Board