

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Minutes for August 1, 2013 Public Meeting

- 1) **Attendees and Visitors:** Board members present are Sam Calanni, Flip Boettcher, Harry Gintzer, Amy Mason and Roberta Smith Sec to the Board. Anita Long has an excused absence. Department members present are Chief Mike Simpson, Deputy Chief Kent Wierman, Aaron Mandel, and Gene Stanley. Auxiliary members present are Doug Schellenger Aux President and Martin Sloan. Visitors present are Paul Mattson with South Park Ambulance, Candy Shoemaker with South West Teller EMS, Tim Dietz with Ute Pass Ambulance, and Jeff Force EMS Coordinator and EMS Instructor for Pikes Peak Community College.
- 2) **Call to Order:** The meeting was called to order at 7:05PM by Chairman Calanni.
- 3) **Approval of Agenda:** Amy Mason motioned to approve the Agenda as submitted and Flip Boettcher seconded the motion. No further discussion. Vote is unanimous.
- 4) **Paul Mattson, South Park Ambulance (brief on mutual aid):** Brief Synopsis as follows: Paul Mattson discussed SPCFPD potential need for mutual aid coverage on week days from 6:00AM to 6:00PM. He stated that South Park Ambulance was prepared to lend assistance as they can. He has reviewed the Mutual Aid Agreement between SPCFPD and South Park Ambulance last signed in 2002. This is a fairly standard Mutual Aid Agreement which does not “guarantee” a response by any agency. Paul Mattson stated if South Park Ambulance assistance is requested but they do not think they could respond without jeopardizing their response in their own area then they would not be able to respond to our request. South Park always staffs just two ambulances. Paul also stated that there may be instances whereby all three agencies would be short handed enough whereby no agency would be able to respond. He noted that there are times when there are no ambulances to respond in Teller County and then AMR may come up from the Springs to assist in Teller County. Paul also discussed instances whereby SPCFPD does hand off patients to other Ambulance Agencies for transport then the community should be aware that they will be charged at each agency’s current billing rate which also happens when Flight for Life is called. In fact the patient will be billed at normal rates if any agency assists in any way. South Park Ambulance Board can review billing charges for Park County residents only if there are financial hard ships in paying the bill. It was noted that SPCFPD has a Mutual Aid Agreement with Ute Pass Ambulance but not with South West Teller EMS. Brief Synopsis: Jeff Force suggested that the SPCFPD Volunteer EMS respond on scene to start but arrange intercept with an ALS Ambulance Agency. For patient care considerations it is better to intercept and hand off patients to an ALS Ambulance Agency (ALS is Advanced Life Support). Jeff advised SPCFPD in the short term to use Mutual Aid as well as generous use of Flight for Life as an intercept. He also suggested that in the midterm to get people trained and in the long term to consider some type of consolidated service. The visitors were thanked for their attendance, information and valuable inputs by the Board and the Chief.
- 5) **Public Meeting Reconvened:** The meeting was reconvened at 8:18PM by Chairman Calanni after a brief recess.
- 6) **Approval of Minutes from July 11 Meeting:** Flip Boettcher motioned to approve the July 11, 2013 minutes as amended and Amy Mason seconded the motion. Minutes amended by inserting Deputy Chief in the Treasurer’s Report. Vote is unanimous.
- 7) **Directors, Chiefs and Committee Report:**

Public Relations: The Fall Newsletter publication remains scheduled for September. Rita Baysinger has called for articles. An article on the new Deputy Chief, Kent Wierman should be published. Chief Simpson will contact Rita regarding articles for the Newsletter. Doug Schellenger will contact Rita

regarding articles on the Auxiliary for the Newsletter. Sam Calanni proposes that the Dept. reinstitute the introduction of volunteers for the Newsletter.

Regulatory Matters: The preparation of the 2014 Budget which is not required until the fall of 2013.

Treasurers Report (see report): Chairman Calanni presented the highlights of the July 2013 Treasurer's Report in the absence of Anita Long, Treasurer. Opening bank balance at July 1, 2013 was \$9,163.63. \$350 received in donations during July. Larger expenditures noted that required approval were \$1075.06 to Dirk's Truck Repair to replace AC compressor, etc. in Med 91: \$1,174.31 to SSR Auto Supply: \$787.50 for legal fees (3.5 hrs regarding deed/lien issues); \$3070.21 to Faricy Ford for Turbo repairs to 952; \$1,692.14 and \$1,070.21 to VISA; \$5,771.00 to Pinnacle Assurance. Ending balance at end of July was \$4,624.09. Total General Fund at end of July was \$182,053.46. Capital Reserve Fund balance is \$4,278.88. YTD Income at the end of July is \$177,745 which is \$856 more than budgeted. YTD Expenses are \$103,191 which is \$28,751 less than budgeted. Net income is \$74,551 which is \$29,607 better than budgeted. Capital Outlays are \$15,721 over budget (\$13,221 over when adjusted by the \$2500 grant received). Expenses are over in six categories which are Advertising/Public Notices, Insurance, Office Supplies, Postage, Professional Fees and Repairs. Expenses are under budget in nine categories which are Fire Fighting Supplies, Medical Supplies, Miscellaneous, Payroll, Training Supplies, Training, Travel and Meals, Utilities, and Vehicle Fuel. There are 28 new inclusions pending at 7/28/2013 which represents an annual tax increase (income) to SPCFPD of \$2,244. We recorded a notice regarding Area 0004 properties with the County Clerk on 7/25/2013. The books were closed three days early in July 2013 due to the anticipated absence of the Treasurer. The Treasurer's Report was accepted as submitted.

Chief's Report (see report): Report given by Chief Simpson. Upon consultation with Chairman Calanni it was determined and agreed upon to select a new Deputy Chief from within the department. Two qualified candidates were interviewed and Firefighter/EMT Kent Wierman was offered and accepted the position. Kent has been acting in this capacity for the past month and has performed well. Chief Simpson and Officer Wierman attended the monthly ES Council meeting in Fairplay on July 23rd. Communications issues were discussed as well as road signage upgrades for our district. A county wide hazard identification and mitigation meeting is scheduled for August. The Department Wildland Fire Coordinator Gene Stanley has been selected as the permanent Emergency Manager for Park County. Mike congratulates Gene on his new position. The annual garage sale and ice cream social was held at Station 1 July 4th through July 6th and was successful. A trailer full of left over items was picked up and taken to auction at no cost to the Auxiliary. Remaining items will be removed this coming weekend. Mike thanked Doug Schellenger and all Auxiliary members who dedicated time and effort to the success of the event. Medic 92 experienced another tire blowout which prompted the purchase of a complete set of tires at the cost of \$731.76. A \$170 credit was received from Jims Tires. Unit 941 had a cracked water tank which has been repaired and returned to Station 3 and is back in service. Truck antennas and hand held radio antennas have been ordered in an ongoing effort to improve communications. Training and call response numbers continue to be good and Mike thanked the department in general. Aaron Mandel will conclude his training on Wildland 130/190 class on August 5th with four new graduates. The graduates are Sadie Kubek, Bill Harper, Ryan Brightenfeld and Wendy West. Kent Wierman addressed the meeting and is recommending that Aaron Mandel be reimbursed at \$20 per hour for a forty hour class. Kent states the in house training saves the Department thousands of dollars. Mike reports the total call volume for July is 11 bringing the YTD call volume to 53. In July there were 3 Traffic Accidents, 2 Medical Calls, 1 Wild Fire, and 5 Smoke Reports. Mike is requesting that Kent Wierman be nominated and selected by the Board to be appointed as Deputy Chief. Gene Stanley reported on the Wildland Program and stated that since the last board meeting the Department has had people go out on four wildfire incidents. Rita Baysinger went out on Incident 2 and has returned. The billing has been completed for Rita Baysinger. Dave Baysinger has been on Incident 1 and Gene has just received the paperwork and will be submitting billing on Monday. Kale Kasey has been in Alaska for approx one month and is not back. The West Coast is heating up especially in Oregon. Aaron states that they may be called to Oregon as their resources are maximally utilized. Aaron states he is evaluating options for next season. There is an open wildfire item which is the request for smart phone which will be addressed at a later meeting.

Aux Report: Report given by Doug Schellenger Aux President. The remaining yard sale items will be removed this weekend. There was all day fire fighters training on July 27th at the training area and the Aux used this as training exercise as well. The Aux set up canopies for training. Mike Brandt a new Auxiliary member was requested to run the scene as Doug and Don Rocksted cannot always be at trainings. An Aux meeting is scheduled for August 9th at 7:00PM at Station #1. The yard sale was a great success. The Aux donated a digital camera for the Chief's truck, binoculars for the Chief's truck, and a new refrigerator for the kitchen at Station #1. The Aux will be feeding the Wildland class this coming Saturday which is the student's field day. Doug thanked Martin Sloan for all his effort and work with the Auxiliary.

8) Old Business:

Billing for non-included property: The Board will follow the procedure Gene Stanley had used in the past to place a lien on property for monies owed to the District for fire service. The Board has to develop a form for notification of filing a property lien for nonpayment. Amy Mason had obtained a copy of a lien form which will require some adjustment for the District from the County Clerk and Records Office which they will accept. The lien will be filed after 10 days. Amy suggested that we notify the property owners that a lien will be filed after 10days in the certified letter that we send..

Donated Land Parcels: The parties that want to donate the property do not officially own the property but it is owned by their parents. One of the parents is deceased. They still want to donate the property but must get the ownership issue settled.

Status of 2013 unprocessed inclusions: Currently have 30 properties requesting inclusion into the District. The legal notice will be posted in the Flume September 20th for approval at the October 3rd Public Meeting.

9) New Business:

Approval of expenditures exceeding \$500 (Med 92 tires): Ratification of the expenditure of \$731.76 as reported in the Chief's Report. Harry Gintzer moves to ratify the expenditure for four tires and seconded by Flip Boettcher. Discussion followed regarding what the original cause could have been to result in three tires blown out on the same ambulance. There was discussion that this was the ambulance that had hit a deer and was possibly driven into a ditch. Vote is unanimous.

Appointment of Deputy Chief: Amy Mason motioned to promote Kent Wierman to Deputy Chief and Flip Boettcher seconded the motion. Vote is unanimous.

2014 Capital Asset Management Plan: Inventory will need to be completed by Chief Simpson by end of August. Also, any further capital items that are identified by Chief to be added to the Capital Asset Plan. The Capital Asset Management Plan should be completed in September.

Policy 070 Review: This is the District's Billing Policy. The suggested price is \$250 per unit per hour with a one hour minimum charge. Chief Simpson suggested that this information be posted along with the inclusion notice on the web site along with the policy number 070. The policy will be changed to include our current billing rates. Secondly, it will be clarified that there will be no District response charges for included properties but there could possibly be out of District response charges. A revised copy of Policy 070 will be presented at the next public board meeting for review and approval.

10) Public Input: Chief Simpson reported that Linda Lawrence is already in Connecticut. Mike spoke with Jack Lawrence and sent Jim Yoder and Scott Elmore to his house to help move furniture.

11) Adjourn: The meeting was adjourned at 9:07PM by Chairman Calanni.

Respectfully Submitted by Roberta Smith, Secretary to the Board

