

**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
PO Box 11 Guffey, CO 80820**

MINUTES OF AUGUST 13, 2013 Special Meeting

Attendees: Board Members Sam Calanni, Anita Long, Amy Mason, Flip Boettcher, and Harry Gintzer were in attendance. Also in attendance were Chief Mike Simpson, Deputy Chief Kent Wierman, Aux President Doug Schellenger, Deputy Wilfire Coordinator Aaron Mandel, and members of the public Mike Parish and Mrs. Wierman

Call to Order- The meeting was called to order by Chairman Calanni at 1205pm. In the absence of the Secretary the Chairman and Director Amy Mason agreed to share Secretary responsibilities.

Executive Session- It was moved by Amy Mason and seconded by Flip Boettcher that the Board go into Executive Session to discuss personnel issues regarding the Chief's performance. The motion passed unanimously and the Board went into executive session at 1207pm.

Open Session- The Board returned to open session at 1:14 PM. Chief Simpson was asked if he desired his performance review to be discussed in Open or in Executive Session. He opted for an open/public session.

Performance Review: The Chairman summarized the Board's approval of the Chief's performance in all operational areas. The Chairman then itemized six areas in which improvements can and should be made. The Chairman first acknowledged that several procedural and communications difficulties occurred through no fault of Chief Simpson but, because the Board failed to assure proper indoctrination of the Chief. Areas of improvement are:

- 1) More emphasis to be placed on the Chief obtaining his Colorado EMS Provider Certification. During this discussion it was noted that the Chief's CPR certification had expired and would require renewal
- 2) It is expected that either the Chief or Deputy chief would be in District and on call at all times. On rare occasions it was agreeable that one of the Volunteers could fill in.
- 3) Communications between the Chief and Board requires improvement. It was agreed that both entities would err on the side of over communicating rather than experience the communications gaps of the recent past.
- 4) Code of Ethics- It was reemphasized that the Departments "code of ethics" need to be reinforced and reemphasized particularly in communications outside the District which could result in diminishing the effectiveness of the District or cause residents to lose confidence in the Department.
- 5) A reminder that e-mail is a common method of communications between the Board and the Operating units and prompt attention to communications of this type is essential.
- 6) The Chief is the Contact person for the District and it is expected that this responsibility not be delegated.

Each of the foregoing items were discussed in detail and the Chief and Board members agreed to improve our collective performance in these areas.

Resignation of Deputy Chief: Deputy Chief, Kent Wierman, asked to be recognized, was granted the floor, and tendered his resignation from the Department for personal reasons.

Adjournment: There being no further business the meeting was adjourned at 1:49pm,

Respectfully Submitted,
Amy Mason/Sam Calanni