

**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**

**PO Box 11, Guffey CO 80820**

**MINUTES OF Oct 14, 2013 SPECIAL MEETING**

1. **Call to Order:** Chairman Calanni called the meeting to order at 8:15 am. The purpose of this Special Meeting is for information exchange (improve communications) between the Board and the Chief and to discuss and approve the responsibilities and pay, as proposed, of a part time paid employee.
2. **Attendees:** Board members present included, Sam Calanni, Anita Long, Amy Mason and Flip Boettcher. Board Member Harry Gintzer had an excused absence. Others present included, Chief Mike Simpson and Department Members Aaron Mandel and Mike Parrish. In the absence of the Secretary, Sam Calanni and Amy Mason agreed to share Secretary responsibilities for this meeting.
3. **Chiefs' Report:** Chief Simpson presented a report (copy attached) which included a summary of incident responses (a 3:00am Sheriffs' Dept. assist call this morning was added), and other significant operational activities. He explained our Districts' previous misunderstanding of internet medical report submissions when in fact our District was not the "Transport" responder. During the discussion of the report Anita Long asked, and all agreed, the District fax number should be added to the Districts' letterhead.

Aaron Mandel (Wildfire Coordinator) then gave a summary of the status wildfire billings. There are 8 ea. Outstanding billings to be submitted for approximately \$8,000. Treasurer Anita Long added that Service Income for the year will be between \$29,000 and \$30,000.

4. **Part Time Employee:** A discussion was held on the Districts' needs for; coverage for the Chief on his days off and other absences, development and maintenance of a more formal training program, management of the wildfire (wildland) program, management of the equipment inspection program, and implementation of an Officer training program. Anita Long moved and Flip Boettcher seconded a motion to "employ Aaron Mandel as a "Captain/Wildland Coordinator", a part time position, effective Oct. 15, 2013, at a salary of \$1,400/month with duties per the foregoing discussion and proposal submission by Aaron. During the discussion, which preceded the vote on the question, Chief Simpson agreed with the duties enumerated. The motion passed unanimously.
5. **Public Input:** A brief discussion was held on the Flu inoculation activity at the School today and the Home Fire Safety meeting to follow. The need for visible address signs will be emphasized at the meeting.
6. **Adjourn;** There being no further business, the meeting was adjourned at 9:17am. The next meeting will be the regular public meeting scheduled for Nov. 7, 2013.

**RESPECTFULLY SUBMITTED**

S.J. Calanni/Amy Mason