



## SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

### Board of Directors' Special Meeting

Monday January 27, 2014 @ 12:00 pm

#### 1) Introduction of Visitors

None

#### 2) Attendees:

##### Board members present:

Amy Mason  
Anita Long  
Jim Ivey  
Roberta Smith (Secretary to the Board)  
Meredith McDonald, Legal Counsel

##### Excused Board Member:

Flip Boettcher *excused for Equipment session.*  
*Returned for Executive session in afternoon*

##### Department members present

Davis Tilton, Chief Engineer  
Acting Chief Aaron Mandel

3) **Call to Order:** Meeting called to order at 12:10 PM by Chairwoman Amy Mason.

4) **Approval of Agenda:** Ms. Long motions to approve the agenda and Jim Ivey seconds. PBA

#### 5) Chief Report: (Acting Chief Aaron Mandel)

Incident Responses:	Month	Year to Date
• Traffic Accidents	2	2
• Medical	1	1
• Wild Fires	0	0
• Smoke Reports	0	0
• Structure Fire	0	0
• Other	0	0
• Total Calls	3	3

#### Summary:

- Jan. 16 Appreciation dinner – it was awesome – special thanks to the Bull Moose!
- Jan. 20 Service 91 started to get fixed
- Jan. 20 Brush Unit 941 went out of service. (useful but need to determine if it is worth fixing).
- Jan. 21 Brought back Dave Tilton as Chief Engineer
- Jan. 21 Training – driver training and P.P.E.
- Jan. 23 Medical call
- Jan. 24 Denver called about E-22. Received specs and pictures
- Jan. 25 Met with Dave Tilton re: E-22; Dave recommends it be purchased.
- Jan. 25 Med 92 developed a diesel fuel leak – still in service. In the process of putting Med 91 back into service so that we will have two ambulances in service.

Jan. 25 Met with Donna West re: Staffing committee – moving forward with 1 Admin/EMT position recommendation

Mr. Mandel recommends that we purchase E-22 Structure Engine from Denver Fire for \$9,500.00. This will replace 963 until we can find the grant money to replace E-22 with a Type 3 interface engine. While we really need a Type 3 engine (which is a smaller structure truck) they are \$80k. The E-22 will be a short-term solution as the E-22 may not be able to make it into all areas or serve as a wildland truck. We also like to have dual purpose out of all our trucks. 963 has a bad engine with a warped head and is a Type 3 all wheel drive structure engine. It has been slated for replacement. Two parties have expressed interest in purchasing 963.

He also recommends that we find the funds to purchase a newer ambulance to replace Med 91 in 2014. We will keep Med 91 in service as a back up until it's replaced with another ambulance. Also recommend we look for a newer (2002-2004) ambulance to replace Med 91. Can find decent ambulance from 16-20k. Recommend we hold off on replacement of the Chief's truck and use the funds to obtain an ambulance.

Ms. Mason: For 963 – what is the cost of fixing the motor? Mr. Mandel states, *“Replacement heads are not available; overhaul is 7-9k, and a new engine (replacement for the Detroit diesel is not available, would have to replace with different engine) is on the order of \$15k.”*

*“While the new truck won't make it up every driveway, it can work as a pumper from the bottom of a driveway while we feed other trucks or run brush trucks to the top. This will require more training and coordination. Will be a problem with any structure engine.”*

Ms. Mason: Can we establish a plan to find where we do have good access and where there are restrictions? Mr. Mandel responds, *“Need a budget of \$20k and a full time employee. Supply the new position and a budget to fill it and we can begin the study and complete it in a year or so. Still don't know what can be done with the new engine until we try. It is all wheel drive.”*

Dave Tilton: *“The E-22 has the same wheelbase as the 961. The 961 could make it up most driveways.”*

Mr. Mandel reports that he also has someone working on a grant for a Type 3 engine. The E-22 engine has complete maintenance records and is a 1993 Pierce. Engine 963 has someone who is interested in purchasing it.

Motions:

- Purchase the E-22 engine: Jim Ivey moves to purchase the truck for \$9,500 for the E-22 engine from the Denver Fire Dept; Amy Mason seconds, PBA
- Sell the 963 engine: Ms. Long moves that we allow Mr. Mandel to find potential buyers for 963 and obtain the best deal he can; Options include Royal Gorge if interest exists. Mr. Ivey seconds, PBA.
- Dispose of some of the surplus turn out gear. There are extra sets on hand now, mostly size medium. Ms. Mason moves that we allow Mr. Mandel to repurpose the excess turn out gear and any gear that is not suitable for use by donating the gear to another department that needs it. Second by Ms. Long. PBA

Mr. Mandel pointed out that some new PPE for wildland will be needed and he is examining the options to obtain gear and to get outside grant funding.

Med 91: Mr. Mandel wishes to start the process to sell Med 91 and one set of the ALS gear. Would not sell Med 91 until a new ambulance is on site and in service. Ms. Long recommends Mr. Mandel come to Feb 06 meeting with a plan for replacement of the Ambulance and options for such a

purchase. Can save time by sending the plan to the board members ahead of the meeting so they can be ready to discuss the plan.

Ms. Long moved that Mr. Mandel have permission to sell one set of the ALS equipment to gain money for the future ambulance purchase. Second Jim Ivey, PBA.

Mr. Mandel will also dispose of expiring ALS expendables by donation to other agencies if they want them.

Ms. Long noted there is \$20k in the capital fund that is not allocated for a specific purpose. It will be reduced by \$9,500 by the purchase of the E-22 engine. So the current unallocated capital is \$10.500 plus whatever returns can be gained from sales of equipment

6) **Ms. Smith** noted that there were files she has stored upstairs in the board files that should be reviewed before she retires. Ms. Mason noted that Mike Brandt will be the new board secretary after the Feb. 6 meeting and recommended Ms. Smith and Mr. Brandt get together to review the system.

7) **Adjourn for lunch at 12:43PM by Chairwoman Mason.**

8) **Reconvene at 2:07 p.m. 2014 Jan 27- Ms. Mason, Long, Boettcher, Mr. Ivey, guest Sam Calanni and Meredith McDonald, counsel.**

a. Motion, Ms. Mason – moves that the District adjourn into executive session to discuss matters with the attorney representing the District for purposes of receiving legal advice on specific legal questions under CRS 24-6-402 (4)(b) and the following additional details are provided for the identification purpose for which we are holding the executive session to receive legal advice regarding the termination of Mike Simpson. Second by Ms. Boettcher. All those in favor for convening in an executive session. Vote is unanimous. The District will adjourn in an executive session as provided in the motion and take an electronic recording of the session to satisfy the Open Meeting Law. Ms. Mason invited Sam Calanni to join the session along with Meredith McDonald, legal counsel.

b. Ms. Amy Mason convenes an executive session on January 27, 2014 at 2:18 p.m. For the record I am Amy Mason, the presiding officer. Also present at this executive session are the following persons: Jim Ivey, Flip Boettcher, Sam Calanni, Meredith McDonald and Anita Long. To satisfy the open meetings law, the session is electronically recorded. The executive session is held for the following reason: to receive legal advice regarding the termination of Mike Simpson. I caution to each participant to confine all discussions to the state purpose of executive session, and that no formal action may occur in the executive session. If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

Ms. McDonald, Attny. states; As the District's attorney, it is my opinion that the discussion of the matter announced in the motion to go into executive session constitutes a privileged attorney-client communication. So for purposes of receiving legal advice, we are now going to turn the recorder off.

At 2:21 p.m. the recorder is off for the executive session.

c. At 5:57 p.m. returned to open session. It was noted that Mr. Calanni left at 4:30 p.m. No formal action taken or discussion by the board.

9) **Adjourn meeting:** Motion to adjourn was made by Anita Long and seconded by Jim Ivey. Meeting adjourned at 5:57 p.m. by Chairwoman Mason.

**Respectfully Submitted by Roberta Smith and Mike Brandt, Secretaries to the Board**