



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Board of Directors' Special Meeting

2014 Feb 25 @ 12:00 pm

1) Introduction of Visitors

Jo Beckwith

Jim Cain

Sam Calanni

Marshall Dunn

D. R. Ferguson

Bonnie Gibeson

Danny Gibeson

Harry Gintzer

Lani Gossett

Barb Light

Pam Moore

Linda Parrish

Mike Parrish

Mary Reppard

Donna Rodriguez

Joe Rodriguez

Sandy Rucker

Tim Rucker

Gordon Scott

Wendy West

Steve Wilson

2) Attendees:

Board members present:

Flip Boettcher

Anita Long (*by phone*)

Jim Ivey

Amy Mason

Roberta Smith (Secretary to the Board)

Excused Board Member:

Mike Brandt (secretary to the board)-

Department members present

Acting Chief Aaron Mandel

Davis Tilton, Chief Engineer

Call to Order:

Meeting called to order at 12:22 PM by Chairwoman Amy Mason.

3) Approval of Agenda:

Ms. Mason request amended agenda to include:

Item 4: Approve minutes from the Jan 9, 16, 27 and 30 meetings;

Item 5: Board to have discussion and go into executive session for update from staffing committee

Item 6: Election update

Item 7: Health fair update

Jim Ivey motions to approve the agenda and Flip Boettcher seconds. PBA.

4) Approve minutes from the Jan 9, 16, 27 and 30 meetings

Statement was added noting that there was significant public comment at the meetings, and every effort was made to accurately reflect the intent of the speakers.

- Jan 9: Ms. Boettcher Mr. Ivey. PBA
- Jan 16: Mr. Ivey moved to approve; second by Ms. Boettcher. PBA

- Jan 27: Mrs. Mason motions to approve; Ms. Long seconds. Approved by Ms. Long, Ms. Mason and Mr. Ivey – Ms. Boettcher did not vote as she was not at the meeting.
- Jan 30: Ms. Boettcher moved to approve; second by Ms. Long. PBA

Ms. Mason thanked Ms. Smith for preparing all these minutes. They were extensive because of the significant items covered as well as the discussions and questions.

5) Board to have discussion and go into executive session for update from staffing committee

Update from staffing committee (Mr. Mandel). Staffing Committee came up with a job description for the combined EMT, Admin and Medical coordinator and put out a post. The committee has one strong candidate for the position and recommends Wendy West, an EMT with our agency for many years who they think will bring new knowledge to our base and allow 24 hour EMT coverage.

Ms. Mason asked if Ms. West would like to go into executive session for any review – this was confirmed by Ms. West.

Ms. Mason moved that the BOD adjourn into executive session to discuss personnel matters with Ms. West. Ms. Mason invited Ms. Boettcher, Mr. Ivey, Ms. Long, Ms. West and Mr. Mandel to join the session. Second by Ms. Boettcher. PBA.

Meeting adjourned to executive session at 12:35 p.m.

Ms. Mason moved that the executive session adjourn into an open meeting, second by Ms. Boettcher. PBA

Executive session adjourned to regular meeting at 1:01 p.m.

Call to Order:

Meeting called to order at 1:01 PM by Chairwoman Amy Mason.

Update from staffing committee after executive session: Mr. Ivey moved to accept Ms. West in the position as Medical Coordinator/Admin/EMT; second by Ms. Long. The staffing committee recommendation included the pay rate of \$12.00/hour for the time in station, and \$2.00/hour on call. Ms. West will be 24 hours/week active and 24 hours/week on call. Staffing committee has completed staffing the first half of medical coverage and will work on other positions. Vote on the question: PBA

Question from the floor: will the agency now be fully staffed for EMT positions. [Ms. Mason] *Now have 5: Aaron, Donna, Randy Jan and Wendy.*

6) Election update

Rhonda at DEO office has received as of this morning applications from Jim Cain, Marshall Dunn, Gordo Scott, and have more that haven't been opened yet as she is in class today.

Rhonda also reminded that the applications must be in prior to 5:00 pm on Friday (by mail, fax or email). If they are received earlier, it will allow her time to review the applications and request any missing information. They must be completed by 5:00 pm on February 28, 2014.

Sam Calanni: can we get information on whether the applications are for 2 yr. or 4 yr. terms? [Ms. Long] *we can ask as this information is required on the form – both position and term information are required.*

Our DEO is closely following the legislative changes and corrections at the DOLA site. More info will be posted on the DOLA and SDA (Small District Assn.) sites. Voting info changes involve ballots, envelopes, sleeves (whether we have mail in or polling place). DEO will try to summarize info and it will also be posted on the DOLA and SDA sites. Rather than posting the information on

the SPCFPD site, we will seek a link to the sites. Self-nomination form has not changed except that the form now only will require witnessing by an eligible Colorado voter rather than requiring witnessing by an eligible district voter. Bill 14-1164 did pass and there is a link at the DOLA web site to the full text of the final bill.

Nominations end Friday, Feb 28, 2014 at 5:00 p.m.

7) Health fair update:

Scheduled for April 19th – need volunteers on site at 7:00 p.m. Asking for the fire department to facilitate traffic and parking. Asking for 4 EMT's to volunteer.

Will check blood pressure, pulse, O₂ level. At present have 1 EMT for sure, plus Mr. Mandel unless he is called out. There are 3-4 first responders undergoing EMT training who must perform these type of checks as part of their EMT training. Need copies of the EMT certificates or training certs. If you wish to volunteer, can do so at www.9healthcare.org.

8) Public input

Provisions are not made for the public at the meeting – sound is terrible and there aren't enough chairs. Need some better sound amplification system. *[Ms. Mason] we have a sound system and will have it for the next meeting. Please, if you can't hear, let us know during the meeting. Can also use the bay to meet – but attendance in the past hasn't warranted this.*

9) Adjourn meeting:

Next regular board meeting scheduled for March 6, 2014.

Motion to adjourn was made by Ms. Boettcher; second by Mr. Ivey.

Meeting adjourned at 1:20 p.m. by Chairwoman Mason.