



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Board of Directors' Regular Meeting

May 1, 2014 @ 7:00 pm

1) Introduction of Visitors

Bill Betz	L. LePage	Joe Rodriguez
Don Cole	Dudley Locke (VFIS)	Sandy Rucker
Dale Cox	Mary Ann Melvin	Geri Salsig
Sandra Cox	Ron D. Melvin	Gordon Scott
Mary Curtis	Jim Moehle	Dan Sullivan
Don Davis	Linda Parrish	Sonia Sullivan
Marshall Dunn	Mike Parrish	Kenneth C. Thomas
Karen Frerichs	Mary Reppard	Steve Wilson
J. LePage	Donna Rodriguez	

2) Attendees:

Board members present:

Amy Mason – Chair
Flip Boettcher
Nancy Harper
Jim Ivey
Anita Long – Treasurer (via telephone)
(Mike Brandt – Secretary to the Board)

Department members present

Acting Chief Aaron Mandel
Davis Tilton, Chief Engineer
Tim Rucker

3) Call to Order:

Meeting called to order at 7:04 PM by Chairwoman Amy Mason.

4) Approval of Agenda:

Mr. Mandel recommends moving the CREATE grants and Radio/com reports from old business to the Chief's report. Ms. Mason moved to approve the agenda change, seconded by Ms. Harper. motion passed

5) Approval of Minutes

For the March 21st meeting, Ms. Mason must add the time of adjournment.

Ms. Boettcher moved to accept the minutes for March 31, 2014. Second by Ms. Mason, motion carried.

Minutes for March 21, April 3 and April 17 meetings will be reviewed at the next meeting.

6) Executive Session – Settlement Agreement

Ms. Mason stated: At this time I move the Board adjourn into Executive Session to discuss matters with our attorneys representing the district for purposes of receiving legal advice on specific legal questions. Under CRS 24 6 402(4b) we are holding this executive session to receive legal advice regarding a proposed settlement with Mike Simpson. Second by Ms. Harper, motion carried.

Ms. Mason invited Ms. Boettcher, Mr. Ivey, Ms. Harper, and Ms. MacDonald & John Coty to join the session.

Meeting adjourned to executive session at 7:10 p.m.

Ms. Mason adjourned the Executive session to regular meeting at 7:59 p.m.

Ms. Mason moved to approve the settlement agreement with Mr. Simpson as full and final resolution of his claim against the District, as more particularly described in the agreement. Second by Ms. Boettcher, motion passed. The agreement is accepted.

Ms. Mason summarized the agreement: pursuant to the discussion and vote on the Settlement agreement the district will allow Mr. Simpson to submit his resignation effective Jan. 2, 2014. Mr. Simpson releases all claims against the District. Mr. Simpson agrees that he will not work for, apply for or volunteer for or in any other way work for the District. The District agrees to pay through the District insurance company \$95,000.

7) Insurance Proposal Presentation – FirePak coverage – VFIS – Dudley Locke of F&W insurance.

Documents were presented to the board outlining the VFIS proposal, and Mr. Locke reviewed the proposal for the board and meeting attendees.

Ms. Mason moved to accept the offer with the corrections in the vehicle list, and with review and concurrence of the new board, once in place; second by Ms. Harper, motion passed.

8) Director’s, Chief’s and Committee Reports

a. Treasurer’s Report – (see Treasurer’s report on the SPCFPD web site).

Bills to be paid to Toussaint:

\$5,699.28 for CORA activities

\$10,501.42 – \$9,444.93 for the election, and 1056.50 for everything else, mostly for the Mike Simpson hearing preparation.

Ms. Long moves to pay the 2 legal bills, Second by Ms. Boettcher, motion passed.

Ms. Long left the meeting at this point.

Break at 9:10 p.m.; Reconvene at 9:21

b. Public Relations (Newsletter)

c. Regulatory Matters – no items to be addressed until October. A list is established for the new board.

d. Chief’s Report (moved Radio Communications update – towers, radios, etc. – and CREATE grant from old business)

Incident Responses: Month Year to Date

- Traffic Accidents 3 5
- Medical 2 4
- Wild Fires 0 0
- Smoke Reports 0 0
- Structure Fire 0 0
- Other 0 1
- Total Calls 5 10

Summary of activities:

Finished and signed into effect new S.O.G.’s on May 1, 2014

All radio equipment inventoried. Missing 2-4 Kenwood radios on one 800 MHz radio.

New radio frequency list established
Old tower removed from Gordon Scott's property
Met with property owner for new site, contract is underway
Bought and outfitted Engine 9-3 and in Station 2
C.R.R.F agreement is in effect. Part was pay increase for the engine and pay decrease for personnel
NIFRS up to date and accurate
Pay per call – will continue to review.
New tower in place at Station 1 and communications center. We can now communicate with any tower in Park Co.
9-1 renumbered and waxed
EMT class reimbursement – Regional Emergency Authority will pick up costs of training.
New county I.D. – doesn't yet have wildland qualifications – these are listed as other right now.
I.Q.S updated
Cleaned out fire house
S-130/190 class
Haz-Mat class with Tallahassee department as a lead in to the firefighter one course.
Interagency fire module – working with Undersheriff Gore and other departments. This will give us additional resources when needed.
Driver training program underway – goal is to certify all drivers.
Prescribe fire program created for the district. SOG's are signed and in place. If landowners want a prescribed fire burn start the process now as it will take several months to work through the process
Renumbered and reassigned equipment
Inventoried all PPE
Inventoried all equipment
Hired an EMT/Admin. Wendy West is a welcome addition and is working with the various county resources.
Worked with Joe Rodrigues to put a communication class together on May 10, 2014.
Facebook and Twitter / Google cloud allowing all department info to be available on line for department personnel
Audited training and call records for volunteer compliance. Will be reviewing the results with volunteers to maintain minimum standards.
Equipment inspection and repair program put into place. Weekly inspections and maintenance records are and up to date.
Funding for repeater from the Emergency Services council to obtain Guffey tactical channel
County wildfire M.O.U. was refreshed and is in place.
Medical Advisor - no new info. Current advisor is retiring as is the trainer we have used.

Mr. Mandel thanked the department personnel and volunteers for all their hard work in accomplishing these items.

- e. Auxiliary Report: Auxiliary met April 25, 2014. Doug Schellenger retired and was replaced by Bill Harper as Vice President. At the meeting, the auxiliary discussed the July 4th ice cream social and year sale, which will be set up on Thursday, July 3 and run Friday, Saturday and Sunday. Hawkquest will not be here this year as they have other engagements. There will be a tractor and wagon to transport people from the parking areas to downtown Guffey for the Heritage Days celebration.
The Auxiliary delivered lunch to the community center for the DEO and the ladies assisting her.
There will be the Auxiliary Yard sale during the 4th of July weekend. Donations will be accepted starting the second week of June.

9) Old Business

- a. Election update. Election is on time and moving forward. Problem encountered with the 8 additions to the District. This will be corrected with the assessor on Monday, May 5.
- b. Election closes on Tuesday, May 6, and an unofficial report will be sent while waiting an additional 10 days for overseas ballots.

10) New Business

- a. Set Date/Time for May Special Meeting between May 19-21 to administer oaths to new Directors. Auxiliary will offer a potluck dinner at the same time to introduce the new board.

11) Public Input

- a. Other public input - none

12) Adjourn meeting:

Motion to adjourn was made by Ms. Harper, second by Mr. Ivey. Meeting adjourned at 9:42 p.m. by Chairwoman Mason.