



## **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**

### **Board of Directors' Meeting**

2015 Feb 05 @ 07:00 pm

#### **1) Introduction of Visitors**

Jim Cain  
Norma Farmer

Jim Moehle  
Danny Wickersham

#### **2) Attendees:**

##### **Board members present:**

Ken Thomas - Chair  
Flip Boettcher  
Mike Parrish  
Sandy Rucker – Treasurer  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

##### **Department members present**

Acting Chief Aaron Mandel  
Davis Tilton, Chief Engineer  
Scott Elmore  
Eugene Farmer  
Joy Oliver  
Don Rocksted  
Steve Taylor

#### **3) Call to Order:**

Meeting called to order at 07:03 PM by Board Chair Ken Thomas.

#### **4) Approval of Agenda:**

Mr. Thomas moved to approve the agenda second by Ms. Rucker; motion carried.

#### **5) Approval of Minutes**

Motion to approve the minutes from the 2015.01.08, meetings by Mr. Thomas, second by Ms. Boettcher; motion carried.

Motion to approve the minutes from the 2015.01.20 meeting by Mr. Thomas, second by Ms. Rucker; motion carried.

Motion to approve the minutes from the 2015.02.02 meeting by Mr. Thomas, second by Mr. Wilson; motion carried.

#### **6) Director's Chief's and Committee Reports**

##### **a. Treasurer's Report**

Treasurer's report was presented and is available at [www.guffeyfire.net](http://www.guffeyfire.net).

No extraordinary items to report.

The following requests for payment have been received and require Board approval:

Ms. Rucker moved to approve payment to Rita Baysinger of \$4,456.12 for fire service support, second by Mr. Thomas, motion carried.

0:07:30

b. Regulatory Matters

Submit listing of Mutual Aid or Intergovernmental Agreements as of Dec. 31st due prior to Feb. 1<sup>st</sup> – this was posted to DOLA and is closed.

Submit report of outstanding public securities as of Dec. 31st of prior year due prior to March 1st. – This was determined to be “if required” and does not apply.

Application for Exemption from Audit (prepared by our CPA firm) due prior to March 31st. Ms. Rucker is working on this.

Deadline to file court order of inclusions for assuring tax in next fiscal year is April 30<sup>th</sup>. Mr. Wilson has prepared a letter to determine if there are more landowners that might file for inclusion.

0:08:41

c. Chief's Report

Incident responses

	Month	Year to Date
Traffic Accidents	5	5
Medical	3	3
Wild Fires	0	0
Smoke Reports	0	0
Structure Fire	0	0
Other	1 (agency assist)	1
<b>Total Calls</b>	<b>9</b>	<b>9</b>

Summary

1. Received 2nd life pack back, both in service
2. New tires for Chief's truck (annual expense), fuel issue repaired. Note the dyed diesel seems to shorten filter life.
3. Went to case review in Cripple Creek: New medical narrative form created and will be standard for Teller and Park Cos.; Discussed mutual aid with Candy Shoemaker (Chief of South West Teller Emergency Medical Services) offered aid in training and medical narrative review. Established protocol for replacement of inflatable backboards when used.
4. Met with Chief Buckley from 4-Mile will have a new Interagency Agreement to present soon. Will coordinate training calendars so both departments will see all available training. New agreement will allow 4-Mile to be paged out (auto aid) for calls that are in our area but require transit through 4-Mile district to get there.
5. Met with Chief Grosslight from Tallahassee and has a standard mutual aid agreement to review (presented to board). Will set up scenario based training with this department.
6. Replaced a tire that had delaminated on Tender 9-3.
7. Unimog has been listed online for sale. The advertising site also highlights any future price changes if we decide to reduce the price.
8. Service income from last year was \$2,072.19.
9. Wendy, Bryan, and Eugene took HAZMAT OPS (for free – hosted by Fairplay). Test results have not been received. Eugene started EMT-Basic class in Canon City

10. Received reimbursement check from ES council for Humvee tank.
11. The Firefighter Appreciation Dinner was held. The firefighters thank 3 prior board members and the 18 Toes 4H for their donations which funded this event. Plaque was presented to retiring firemen Jim Ivey.
12. Resubmitted one grant for wildland NOMEX for wildland gear and submitted a grant request for 10 sets of Bunker gear submitted.
13. \$600 submitted to ambulance Fund from sales of misc. equipment. 0:22:00

d. Auxiliary Report

Meeting is scheduled for 13 February, Supplying lunch for the training session here on 14 February, and a Pancake Breakfast is planned for 21 February.

**7) Old Business**

Property Inclusion – letter will be sent out to all *non-included* homeowners prior to March. These 132 properties are not included in the district inclusion plan and pay no assessed fee to support the fire department. In most cases the tax is far less than the cost incurred for any call – which is billed at \$250.00/hour per piece of equipment with a typical 3-hour minimum. The plan is to print 140 copies of the letter and attached form. The next step in the process will be to pursue ~500 vacant property owners. Mr. Wilson to mail them in the next 2 weeks (by Feb. 19). Potential department income increase is on the order of \$13,000 (without the vacant properties). The current draft of the letter is attached. [[Attachment 2](#)] 0:34:00

**8) New Business**

Status of Fire Chief Employment Agreement – submitted to Acting Chief Mandel for his review.

**9) Public Input**

Mr. Thomas will verify with counsel that the job description for fire chief can be posted for review.

Joe Rodriguez read a Letter of Appreciation for the emergency medical team that responded to an accident. [[Attachment 1](#)] 0:40:00

Will there be an annual town hall meeting for the community with the Board? It might include a discussion of what the Board members do as part of the job? The Board will set a date for an open house at the station and publish it.

The Health Fair is April 14<sup>th</sup> and as people are coming through by appointment, there isn't a large crowd at any one time. A booth or poster would publicize the meeting as well as the opportunity for inclusion.

**10) Adjourn meeting:**

Motion to adjourn was made by Mr. Thomas. Meeting adjourned at 8:00 p.m. by Board Chair Thomas.

## Attachment 1

February 4, 2015

Aaron Mandel, Acting Chief  
South Park County Fire Protection District (SPCFPD)  
PO Box 11  
Guffey, CO 80820

Subject: Letter of Appreciation

Dear Aaron,

On behalf of Wanda Eppes and myself, we wanted to extend our thanks and appreciation for the emergency medical care provided to Wanda on the evening of January 24th, 2015.

Wanda fell in the barn loft and was in extreme pain while the temperature was dropping. The emergency response team included you, Eugene Farmer, Shelly Ridderman and Travis Daniels. Everyone on the team displayed sensitivity and concern while making every effort to transport Wanda to a hospital in a timely manner.

I had the opportunity to observe how an emergency medical team worked together to stabilize Wanda, relieve her pain and then transport her to Pikes Peak Regional Hospital and then to Memorial Central Hospital.

It made me appreciate how difficult it was to diagnose the full extent of Wanda's injury without the use of modern medical equipment.

Wanda is now recovering from her surgery at home. She is forever grateful for the dedication and professionalism displayed by the emergency medical response team.

Thank you and God bless everyone on the team for the wonderful work you do every day.

Sincerely,

/s/

Joe G. Rodriguez

cc: Eugene Farmer, Shelly Ridderman, Travis Daniels, Ken Thomas

263 Meadow Lane, Guffey, CO 80820  
310-6704 Cell  
358-2053 Fax

(719)  
(719)

## Attachment 2 – **DRAFT** of inclusion letter

Logo and Return Address

Mailing Address

### **ARE YOU INCLUDED IN YOUR FIRE DISTRICT?**

**Park County Assessor records show your property is NOT INCLUDED.**

Our fire District is unique in that properties within our district are **NOT AUTOMATICALLY**

taxed or “included” in the district. Property owners must petition the district to be included. Properties that are included pay taxes to the district and receive emergency services at no cost ( once a property is included, it is forever included and nothing else needs to be done.) Those that are **NOT** included pay no taxes to the district and there for are billed for any emergency service they receive ( bills can easily reach \$1000.00 or more per incident.)

Find your property at [www.parkco.org](http://www.parkco.org) or your last tax bill. If the tax column shows **#0020** your property is “included”. If your tax area column shows **#0004** your property is “NOT included”.

We respond to all emergency calls and strive to provide the highest level of service possible.

If you are included in the district (Area #0020), a small portion of your property taxes goes directly to support SPCFPD (Guffey Fire Department.) Also means you will not be charged for emergency responses.

When we respond to properties Not Included (#0004), we must bill for the services provided to cover the cost of the emergency response, which quite often results in a bill of \$1000.00 or more.... Sometimes much more. Fire apparatus billing is \$250.00 hr per unit. Example; “ Response requiring three units for three hours would incur a cost of \$2250.00 to the property owner.

We encourage all Not Included property owners to request Inclusion into the district. It’s a simple process. Please return the attached Petition For Inclusion Of Land form and required documents to SPCFPD Board of Directors Inclusions, PO Box 11, Guffey, CO. 80820-0011 or Fire Station #1. For free Notery, contact Mary Curtis at the Bull Moose Restaurant in Guffey. 719-689-4199

Remember these funds go directly to your Fire District.

For further assistance please contact us at [steve.wilson@guffeyfire.net](mailto:steve.wilson@guffeyfire.net) or 719-479-4444

Sincerely ,

SPCFPD Board of Directors