



## **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**

### **Board of Directors' Meeting**

2015 March 05 @ 07:00 pm

#### **1) Introduction of Visitors**

Bill Betz  
Jim Cain

Mary Curtis  
Karen Frerichs

Jim Moehle

#### **2) Attendees:**

##### **Board members present:**

Ken Thomas - Chair  
Flip Boettcher  
Mike Parrish  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

##### **Excused Board Member:**

Sandy Rucker – Treasurer

##### **Department members present**

Chief Aaron Mandel  
Davis Tilton, Chief Engineer  
Eugene Farmer

#### **3) Call to Order:**

Meeting called to order at 07:00 PM by Board Chair Ken Thomas.

#### **4) Approval of Agenda:**

Mr. Thomas moved to approve the agenda, second by Ms. Boettcher; motion carried.

#### **5) Approval of Minutes**

Motion to approve the minutes from the 2015.02.05 meeting and the 2015.02.23 special meeting by Mr. Thomas second by Mr. Wilson; motion carried.

#### **6) Director, Chief and Committee Reports**

##### **a. Treasurer's Report**

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net). No extraordinary items to report this month.

*The following requests for payment have been received and require Board approval:*

Mr. Thomas moved to approve payment of the Park County fuel bill for \$751.08, second by Mr. Parrish, motion carried.

Mr. Thomas moved to approve payment of \$609.43 for tire replacement on the tender, second by Mr. Wilson, motion carried.

**b. Regulatory Matters**

Application for Exemption from Audit (prepared by our CPA firm) due prior to March 31<sup>st</sup>. A resolution to approve the application was read and reviewed (see [attachment 1](#)). Motion to approve the resolution by Mr. Thomas, second by Mr. Parrish, motion carried.

Deadline to file court order of inclusions for assuring tax in next fiscal year is April 30th. Mr. Wilson is working on a request for new inclusions (see old business).

At August Board Meeting appoint person to prepare budget and appoint budget committee. Proposed Budget to be presented at October Board Meeting.

**c. Chief’s Report**

Incident responses

	Month	Year to Date
Traffic Accidents	1	6
Medical	2	5
Wild Fires	0	0
Smoke Reports	1	1
Structure Fire	0	0
Other	2	3
<b>Total Calls</b>	<b>6</b>	<b>15</b>

Summary

1. State inspected our leased brush truck. Needs new batteries and the pump oil changed. They cleaned and rebuilt carburetor.
2. Mutual Aid Agreements – Tallahassee and Four Mile (Cricket is ill and this will be delayed)
3. Annual wildland refresher – 4 red carded (2 FS2, 1 Base camp manager, 1 Contact), plus three 4-Mile members attended.
4. Humvee tank update, Tender 9-1 body work, Med-92 steering stabilizer replacement, State truck batteries replaced. Remaining work: Engine 91 foam lines still need to be flushed, one bracket needs to be replaced and a light also must be replaced. Next work will be DOT inspection in Canon City. Priorities will be Tenders, Engines, Brush truck.
5. Went to Community Wildfire Prevention Plan meeting. Working on updating plan with Park County. A complete review/rewrite was requested by Park County. A grant request for money to make flyers on fire safety was submitted.
6. Medical radio reprogramming and possible need for cell phones. Once the frequencies from the local hospitals are acquired the radios can be programmed. Price for reprogramming is expected to be on the order of \$135 for the program and \$45/radio.
7. Grant for Bunker gear and wildland gear submitted, waiting to hear.
8. Brad Ilonummi – Training officer, removed Kale Casey from roster.
9. Fire Instructor class April 16-19. Requesting approval of \$475, Mr. Mandel has already bought books. Motion to approve the training by Mr. Thomas, second by Mr. Parrish, motion carried.

10. Fire Officer recertification for Mr. Mandel is due next year and is only offered once per year. Training is extensive and will interfere with the Fire Certification and the exchange program in item 11.

11. Nature Conservancy exchange program for burn boss experience is scheduled for May 10-21. Mr. Mandel requested approval to attend and fuel costs for travel (approx. \$500). Coverage for the time Mr. Mandel will be gone is set except for 2 days when an EMT is needed. Potential help from Jan Breslin depending on her recovery.

Based on the expectation that coverage will be available during Mr. Mandel's absence, Mr. Thomas moved to approve his attendance and the expense for fuel to go to the program, second by Ms. Boettcher, motion carried.

12. Ambulance 2001 F-350, 7.3L diesel, 4X4, 83,971 miles, \$27,900. Purchasing this ambulance would drop the capital fund to just under \$10,000. At present there is \$32,800 in the capital reserve and \$5,000 in the ambulance fund. Purchase of a newer 4-wheel drive ambulance, combined with the new 2-wheel drive ambulance acquired last year gives more flexibility. Med92, the older 4-wheel drive ambulance would be retained to give a backup for winter service.

Board authorization for Mr. Mandel to begin negotiation for the purchase up to an amount of \$25,000 – motion by Mr. Thomas, second by Mr. Wilson, motion carried. 1:30:00

13. Elk Creek Fire has a Type 3 engine for \$35,000. Need to sell the UniMog to obtain the funds.

14. Jr. Firefighter program –researching liability and limitations for action.

15. Uniform costs and training funds.

16. Cover Mountain Homeowner Association wants to address the next Board meeting.

17. Nighthawk Ranch called and will staff camp to ALS level for the 2-week summer program. The department may be able to give them a radio (VHS) already programmed for the area. Mr. Thomas moved to allow the transfer of an old Kenwood radio, second by Mr. Parrish, motion carried.

Two sets of intubation blades are on hand, one might be donated to them as well. Mr. Mandel requested permission to loan them one set. New sets are \$500-\$1,000, depending on accessories. One will be retained in case the department ever becomes ALS capable again. These items do not expire. The Board expressed approval for loaning one set rather than donating it.

18. Expenses for Mr. Mandel's uniform items should be less than \$500. Motion to approve that expense up to \$500 by Mr. Thomas, second by Ms. Boettcher, motion carried.

#### **d. Auxiliary Report**

Pancake breakfast was held and we had 30-40 people attend. Another breakfast or lunch will be held in conjunction with the town hall meeting in March. The auxiliary voted to print new t-shirts for active members.

#### **7) Old Business**

Property Inclusions – letters are printed (see [attachment 2](#)) and will be stamped and sent this weekend. Need to buy 128 stamps – Mr. Wilson will buy them from petty cash and mail the letters.

Status of Fire Chief Employment Agreement: the agreement was accomplished by the Board and Mr. Mandel. Acting Chief Aaron Mandel is now Chief Aaron Mandel and was congratulated by the crowd.

**8) New Business**

Establish day and time for Town Hall/Open House Meeting. Meeting will be 28 March 2015 from 11 am to 2 pm at station 1.

Discussion on Fire and Medical Billing Policy – tabled to next meeting.

Cover Mountain Homeowners Association has 4 ponds the HA might propose donating/selling to the department.

**9) Adjourn to Executive Session**

Mr. Thomas moved to adjourn and move into executive session for the discussion of personnel matters pursuant to CRS Section 24-6-402-4(f), second by Mr. Parrish, motion carried.

Meeting adjourned to executive session at 09:13 p.m.

Meeting reconvened from Executive Session at 09:57 p.m.

**10) Adjourn meeting:**

Motion to adjourn was made by Mr. Thomas. Meeting adjourned at 09:57 p.m. by Chairman Thomas.



## Attachment 2 – Final copy of inclusion letter

Southern Park County  
Fire Protection District  
PO Box 11 1745 CR 102  
Guffey, CO 80820-0011



Fire Protection District  
PO Box 11 1745 CR 102  
Guffey, CO 80820-0011

### ARE YOU INCLUDED IN YOUR FIRE DISTRICT?

Park County Assessor records show your property is **NOT INCLUDED**.

Our fire District is unique in that properties within our district are **NOT AUTOMATICALLY** taxed or “included” in the district. Property owners must petition the district to be included. Properties that are included pay taxes to the district and receive emergency services at no cost (once a property is included, it is forever included and nothing else needs to be done.) Those that are **NOT** included pay no taxes to the district and therefore are billed for any emergency service they receive (bills can easily reach \$1000.00 or more per incident.)

To see if you are included or not, please look at your last tax bill or find your property at [www.parkco.org](http://www.parkco.org). If the tax column shows #0020 your property is “included”. If your tax area column shows #0004 your property is “NOT included”.

We respond to all emergency calls and strive to provide the highest level of service possible.

If you are included in the district (Area #0020), a small portion of your property taxes goes directly to support SPCFPD (Guffey Fire Department). **This means you will not be charged for emergency responses.**

When we respond to properties Not Included (#0004), we must bill for the services provided to cover the cost of the emergency response, which quite often results in a bill of \$1000.00 or more.... sometimes much more. Fire apparatus billing is \$250.00 per hour per unit.

Example; “ Response requiring three units for three hours would incur a cost of **\$2250.00** to the property owner.

We encourage all **Not Included** property owners to request **Inclusion** into the district. It’s a simple process. Please return the attached Petition For Inclusion Of Land form and required documents to **SPCFPD Board of Directors Inclusions, PO Box 11, Guffey, CO. 80820-0011** or Fire Station #1. Mary Curtis will notarize your inclusion request for free – contact here at the Bull Moose Restaurant in Guffey. 719-689-4199

**Remember these funds go directly to your Fire District.**

For further assistance please contact us at [steve.wilson@guffeyfire.net](mailto:steve.wilson@guffeyfire.net) or 719-479-4444

Sincerely ,

SPCFPD Board of Directors

Quick reference for calculating fire district taxes.

ACTUAL ASSESSED VALUE of your property is determined by the Park County Assessor.

For actual tax cost see [www.parkco.org](http://www.parkco.org), find the assessed value and multiply by .007846 mill levy.

Example: if your assessed value is \$1500.00 ( $\$1500.00 \times .007846 = \$11.77$ ) per year

<u>Estimated Assessed Value</u>	<u>Cost Per Year</u>	<u>Cost Per Day</u>
5,000.00	\$39.23	\$0.11
7,500.00	\$58.85	\$0.16
10,000.00	\$78.46	\$0.21
12,500.00	\$98.08	\$0.27
15,000.00	\$117.69	\$0.32
17,500.00	\$137.31	\$0.38
20,000.00	\$156.92	\$0.43
22,500.00	\$176.54	\$0.48
25,000.00	\$196.15	\$0.54
27,500.00	\$215.77	\$0.59
30,000.00	\$235.38	\$0.64
32,500.00	\$255.00	\$0.70
35,000.00	\$274.61	\$0.75
37,500.00	\$294.23	\$0.81
40,000.00	\$313.84	\$0.86