



## **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**

### **Board of Directors' Meeting**

2015 April 02 @ 07:00 pm

#### **1) Introduction of Visitors**

Don Davis  
Jim Moehle

Tom Riebe – CMHA  
Grant Waldref -CMHA

#### **2) Attendees:**

##### **Board members present:**

Ken Thomas - Chair  
Flip Boettcher  
Mike Parrish  
Sandy Rucker – Treasurer  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

##### **Department members present**

Chief Aaron Mandel  
Eugene Farmer  
Davis Tilton, Chief Engineer

#### **3) Call to Order:**

Meeting called to order at 07:05 PM by Board Chair Ken Thomas.

#### **4) Approval of Agenda:**

Add Cover Mountain Homeowner's Association to Public Input. Mr. Thomas moved to approve the agenda as amended, second by Ms. Rucker; motion carried.

#### **5) Approval of Minutes**

Motion to approve the minutes from the 2014.03.05 meeting by Mr. Thomas, second by Ms. Boettcher; motion carried.

#### **6) Director's, Chief's and Committee Reports**

##### **a. Treasurer's Report**

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net) . No extraordinary items to report this month The department is over-budget by \$22,000 now but this is normal for this time of year while waiting for planned incremental tax income.

The following requests for payment have been received and required Board approval:

Ms. Rucker moved to pay the \$1,750.00 invoice to our auditing firm for the Exemption from Audit services provided, second by Mr. Parrish, motion carried.

Ms. Rucker moved to pay the \$11,213.00 invoice for the annual workman's comp insurance provided, second by Mr. Wilson, motion carried.

##### **b. Regulatory Matters**

Application for Exemption from Audit (prepared by our CPA firm) due prior to March 31<sup>st</sup> has been fulfilled. (Ms. Rucker)

Deadline to file court order of inclusions for assuring tax in next fiscal year is April 30<sup>th</sup>. The public notice requirement has been accomplished by publication in the Flume and the inclusion notice is at the courthouse. (Mr. Wilson) (see [Attachment 1](#))

At August Board Meeting appoint person to prepare budget and appoint budget committee.  
Proposed Budget to be presented at October Board Meeting.

c. Chief's Report

Incident responses

	Month	Year to Date
Traffic Accidents	4	10
Medical	3	8
Wild Fires	0	0
Smoke Reports	1	2
Structure Fire	0	0
Other	1	4
<b>Total Calls</b>	<b>9</b>	<b>24</b>

Summary

1. Wendy West resigned as medical coordinator/duty officer. Brad Ilonummi has been offered the job and would like to accept. Mr. Mandel recommended that the Board accept Mr. Ilonummi.  
  
Motion to appoint Mr. Ilonummi as medical coordinator/duty officer by Mr. Thomas, second by Ms. Rucker, motion carried.
2. Humvee tank installed and unit is back in service.
3. Community Wildfire Prevention Plan is done and submitted.
4. Medical radios - reprogramming and possible need for cell phones. The hospitals are still reluctant to supply a list of frequencies that they monitor and use. Cell phone boosters are in each existing ambulance and the chief's truck and prepaid cell phones might be an alternative.  
  
New patient refusal forms do not require medical review and approval.
5. Grant for wildland gear awarded. Need approval to spend \$1,200 out of fire equipment for our half match. Motion to approve the matching expenditure of \$1,200 out of the fire equipment budget item by Mr. Thomas, second by Ms. Rucker, motion carried.
6. Still waiting to hear on bunker gear grant.
7. Chief Mandel is enrolled in Fire Instructor class in Salida on April 16-19.
8. Nature Conservancy exchange program May 10-21 was not accepted. Recommended that Chief Mandel apply for program next year. Qualifications for engine boss and burn boss were renewed.
9. Engine 9-1 needs the foam pump rebuilt which should cost around \$300. Chief's truck had a water pump, rear differential seal, and vacuum pump replaced. Parts are ordered and expected this week.
10. Need a CO gas meter. Old meter is too old to be recalibrated. Unit cost is \$1,675.00 including on site calibration every 90 days and would come out of firefighting leaving us with \$2,125 left in line item. Unit requested measures O<sub>2</sub>, CO, CO<sub>2</sub>, H<sub>2</sub>S and has a pump to sample atmospheres. Neither unit will sense propane, but this is not normally a need with the smell

chemical added to propane which makes it readily sensible to the responder. The department has few SCBAs or personnel qualified for SBCA use. Mr. Thomas moves to approve the expenditure of \$1,675, second by Mr. Parrish, motion carried.

There will be a recurring charge of \$380/year for calibration.

11. Nighthawk Ranch has been loaned one old Kenwood radio, a charger and a AA battery clamshell adapter.

12. Reduce Unimog price from \$79,000 to \$69,000. Mr. Thomas moved to approve the list price reduction to \$69,000, second by Ms. Rucker, motion carried.

d. **Auxiliary Report**

Served lunch at the BOD meet'n' greet on Saturday.

There were several new activities recommended but the need for liability insurance must be assessed. Depending on activities selected, the Board may need to review location for shooting with Sheriff and people adjacent to the site selected. Board will review liability issue. Mr. Tilton will look for a location.

Breakfast brunch from 9-12 planned on April 11 at Station 1.

Gathering material for the July 4<sup>th</sup> sale.

7) **Old Business**

a. **Open House** was held last weekend at Station 1 and garnered about 20 visitors. Bicycle tour in area donated \$1,000 to Teller County Search and Rescue. Recommended that the department apply for this next year.

b. **Discussion on Fire and Medical Billing Policy (Continued)** – Policy discussion recommended that the Fire Chief or his designee will address the requirements and apply the policy. Policy isn't clear on what happens if there is no transport as a result of the call (vehicle has left, no help required or desired, transport refused, etc.) and when the clock starts and stops for billing.

Need to establish minimum billing, options based on response on-site.

Ms. Rucker moves to modify the policy to require action by the **Fire Chief or his designee**

8) **New Business**

Public Hearing on Inclusions: Called Public Hearing to order at 7:59 p.m. No objection, adjourned the public hearing. Mr. Wilson moved to adopt the inclusion resolution, second by Mr. Thomas, motion carried. This should bring in around \$1,100 more annually to the department. (see [Attachment 2](#))

Park County Hazard Mitigation Plan: Mr. Thomas moved to approve the plan, second by Ms. Rucker, motion carried. ([Attachment 3](#))VOTE

Tallahassee Mutual Aid Agreement; Mr. Thomas moved to approve the agreement with Tallahassee Volunteer Fire Department, second by Mr. Parrish, motion carried.

Ambulance Purchase: Purchase of the ambulance from Global Emergency Vehicles reviewed at the April 05 meeting based on a \$25,000 purchase price and a transport cost NTE \$2,000. Mr. Thomas moved to approve the purchase using \$22,800 from the capital improvement fund, the remaining \$2,200 purchase cost from the ambulance fund, and the transportation cost from the ambulance fund. second by Ms. Rucker, motion carried. ([Attachment 3](#))VOTE

9) **Public Input**

**Cover Mountain Homeowners Association (CMHA):** Lots that have been considered as a Green Space in Cover Mountain have been reclassified as building lots by the Assessors office.

The Assessors office noted that the properties might be leased by a government agency and would then come off the tax rolls. CMHA proposes a \$1.00 lease per year price with according access to the water on the properties. One property is 4.5 acres, the second is 26.75 acres. (see Attachment 5)

Taxes in 2010 were \$278, last year was \$745 and this year will be \$755. Both parcels have ponds but are not buildable properties. The parcels contribute \$126 in taxes to the district.

To review the possibility the District would have to review potential liability on the properties. Such costs would accrue to the CMHA. Such costs might negate any savings to CMHA. As CMHA is a voluntary organization, it can't assess fees to regain the money.

There is a water lease agreement that had been proposed with CMHA in the past, but not accomplished, that could be reviewed.

Additional sources of water would fall into the needs of the wildfire plan.

The Board will review the possibilities and respond to the CMHA.

**Communication:** alternate information sources might be considered, e.g. Guffey Shares.

**Fire Chief: Aaron Mandel** was appointed the Fire Chief at the March Board meeting and was congratulated tonight. Mr. Thomas presented him the new badge and noted the Boards appreciation of all the work he has done to improve the department.

#### **10) Adjourn meeting:**

Motion to adjourn was made by Mr. Thomas. Meeting adjourned at 8:34 p.m. by Chairman Thomas.

Reminder: Next Board of Director's Meeting is Thursday May 7th, 2015 @ 7 pm

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#### S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

## Attachment 1: Inclusion Notice

Notice of Meeting of the Board of Directors of the Southern Park County Fire Protection District

(1) That petitions for inclusion of real property into the Southern Park County Fire Protection District have been filed with the District by 100% of the owners of each property.

(2) That the names, addresses and property descriptions of the petitioners are as follows:

1 - BRATTEN TIMOTHY N SR

BRATTEN LAURIE C

9505 SHOOFLY LN

WELLINGTON, CO 80549

Schedule No: 13059

Legal Desc: T15 R73 S05 SW4 PIKE TRAILS RANCHES FILING 3 LOT 164 NEW

2 - BRATTEN TIMOTHY N SR

BRATTEN LAURIE C

9505 SHOOFLY LN

WELLINGTON, CO 80549

Schedule No: 13060

Legal Desc: T15 R73 S08 NW4 PIKE TRAILS RANCHES FILING 3 LOT 165

3 - HAWTHORNE J MICHAEL

HAWTHORNE M KAY

1862 KELLER PKWY

KELLER, TX 76248

Schedule No: 43446

Legal Desc: T15 R73 S09 SW4 PIKE TRAILS RANCHES FILING 4 LOT 189 AND 194-C

4 - KLIMA JON REVOCABLE TRUST DTD 5/24/1995

KLIMA NANCY REV TRUST DTD 5/24/1995

PO BOX 23

GUFFEY, CO 80820-0023

Schedule No: 36267

Legal Desc: T15 R73 S07 SW4 D1171 PIKE TRAILS RANCHES FILING 5 LOT 4

5 - LITTEN ROBERT D TRUSTEE OF LITTEN LIV TR

LITTEN LAVERNE TRUSTEE OF LITTEN LIV TR

1403 WILKS PL

COLORADO SPRINGS, CO 80909

Schedule No: 13959

Legal Desc: T14 R72 S12 NW4 SADDLE MOUNTAIN HEIGHTS FILING 01 LOT 345

6 - MANOS CHRISTOPHER

5216 SOUTH LAREDO WAY

CENTENNIAL, CO 80015

Schedule No: 7431

Legal Desc: T14 R71 S06 NW4 SADDLE MOUNTAIN RANCH SUBDIVISION 1 LOT 011

7 - STRAIT ROBBIE D, STRAIT LEONA H

JAMES GLENDA B, JAMES DONALD H

14408 TIERRA DR

COLORADO SPRINGS, CO 80921

Schedule No: 12987

Legal Desc: T15 R73 S18 NW4 PIKE TRAILS RANCHES FILING 2 LOT 012

8 - STRAIT ROBBIE D, STRAIT LEONA H

JAMES GLENDA B, JAMES DONALD H

14408 TIERRA DR

COLORADO SPRINGS, CO 80921

Schedule No: 12998

Legal Desc: T15 R73 S07 SW4 PIKE TRAILS RANCHES FILING 2 LOT 035

9 – MARCELINO BELINDA S

PO BOX 769

CRIPPLE CREEK, CO 80813-0976

Schedule No: 7550

Legal Desc: T14 R71 S29 SW4 FOUR MILE RANCH 2600 TRACT 004

(3) That the Board shall hear the petitions at its regular meeting scheduled April 2nd, 2015 at 7 p.m. at the Guffey Firehouse, 1745 County Road 102, Guffey, CO.

(4) That any person interested shall appear at the above stated place and time and show cause in writing why the petition should not be granted.

As published in the Park County Republican and Fairplay Flume on March 27, 2015.

(Notice of Meeting)

## Attachment 2: Public Hearing on Inclusions



### SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT INCLUSION RESOLUTION

The following **Resolution to include the attached listed properties within the boundaries of the SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** was passed by the Board of Directors at its regularly scheduled Public Meeting held on April 2, 2015:

**WHEREAS**, the property owners have petitioned the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** for Inclusion in said District of the Land hereinafter described; and


**WHEREAS, PUBLIC NOTICE** has been published in accordance with the law calling for a Public Hearing on the prayer of said petition and the Public Hearing appropriately conducted; and

**WHEREAS**, the District is not required to enlarge nor extend its facilities beyond those currently existing and all such enlargements or extensions are undertaken in the exercise of discretion as a government function in the interest of public health, safety and welfare:

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** shall, and hereby does, order the inclusion of the land described herein within the boundaries of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**. The names and addresses of the owners and the descriptions of said properties are as follows:

Owners: See attached list.

Legal Descriptions: See attached list.

The motion to adopt the foregoing Resolution was made by Director  and seconded by Director KEN THOMAS, put to vote and carried by unanimous vote.

Thereupon, the Board Chair declared the motion carried and the Resolution duly passed and adopted.

ADOPTED, this 2nd day of April, A.D. 2015.

  
\_\_\_\_\_  
Ken Thomas, Board Chair

  
\_\_\_\_\_  
Attested: Director



# Attachment 3: Park County Hazard Mitigation Plan



STATE OF COLORADO     )  
  )ss  
COUNTY OF PARK        )

BEFORE THE BOARD OF DIRECTORS  
OF THE SOUTHERN PARK COUNTY  
FIRE PROTECTION DISTRICT

## RESOLUTION OF THE BOARD OF DIRECTORS Resolution #2015/04-01

WHEREAS, Southern Park County Fire Protection District in conjunction with Park County is recognizing the FEMA approval of the Park County Hazard Mitigation Plan; and,

WHEREAS, the Park County Hazard Mitigation Plan has been prepared in accordance with FEMA requirements established by Title 44 C.F.R. 201.6; and,

WHEREAS, an adopted Multi-Hazard Plan is required as a condition for future funding of mitigation projects under FEMA's Hazard Mitigation Assistance (HMA) grant programs; and

NOW THEREFORE, the Southern Park County Fire Protection District, by and through its Board of Directors, adopts the Park County Hazard Mitigation Plan as this jurisdiction's Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED and APPROVED this 2<sup>nd</sup> day of April, 2015, by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado

  
\_\_\_\_\_  
Board Chair, Kenneth C. Thomas

### CERTIFICATION

The undersigned certifies that the foregoing Resolution is a true, complete and correct copy of a Resolution of the Board of Directors of the Southern Park County Fire Protection District duly and regularly entered by the Board at its regular public meeting held on 2 April 2015.

  
\_\_\_\_\_  
Signature

Steve Wilson     Directors  
\_\_\_\_\_  
Printed Name / Title