



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**  
**Board of Directors' Meeting**  
2015 Aug 06 @ 07:00 pm

**1) Introduction of Visitors**

Bill Betz  
John Scott – V.P. Cover Mtn. POA

Dave Tilton

**2) Attendees:**

**Board members present:**

Ken Thomas - Chair  
Flip Boettcher  
Mike Parrish  
Sandy Rucker – Treasurer  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

**Department members present**

Chief Aaron Mandel  
Lt. Eugene Farmer  
Don Rocksted  
Steve Taylor

**3) Call to Order:**

Meeting called to order at 07:07 PM by Board Chair Ken Thomas.

**4) Approval of Agenda:**

Mr. Thomas moved to approve the agenda second by Mr. Wilson; motion carried.

**5) Approval of Minutes**

Motion to approve the minutes from the 2015.07.09 meetings by Ms. Rucker, second by Mr. Thomas; motion carried.

**6) Director's Chief's and Committee Reports**

a. Treasurer's Report

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net). No extraordinary items to report this month.

Ms. Rucker moved to approve the following 2 payments, second by Mr. Thomas, motion carried.

Pinnacle: \$2,300 for 2014 Workman's Compensation Insurance

Communication Solutions: \$522.50 for radio repairs.

b. Regulatory Matters

The Chief, Treasurer and the Board Chair have started the 2016 Budget Review process. The Proposed Budget will be presented at the October Board meeting.

By August 25<sup>th</sup> the preliminary tax assessment should be submitted by the Assessor's Office.

c. Chief's Report:

Incident responses

	<u>Month</u>	<u>Year to Date</u>
Traffic Accidents	0	15
Medical	8	26
Wild Fires	1	4
Smoke Reports	0	3
Structure Fire	0	0
Other	0	5
<b>Total Calls</b>	<b>9</b>	<b>53</b>

Summary

1. Medical radios – One 800 mHz unit was repaired. Still working on PEPPERCORN. There may be a yearly fee for the PEPPERCORN service.
2. Medical billing – Tim Dienst (EMS Council) may have a guy that can supply this service. Emailed, waiting response. Others in Guffey have training or experience in medical services billing and may help. More billable calls have taken place and we may have enough to interest a service.
3. Teller EMS council update: Chief Mandel attended the latest meeting and found it offered good information, funding possibilities and greater potential for mutual aid. The council was complimentary about the improvements in our medical service.
4. Approval for \$2,000 for training 2 EMTs that will be in Teller County next month in Woodland Park. Chief Mandel requested funds for 2 EMTs to attend the training. Motion to approve by Ms. Rucker, second by Mr. Parrish, motion carried.
5. Guffey Gorge/BLM: the call volume has increased. BLM now has staff on-site so more injuries, mostly minor, have been reported. The BLM rep on site is EMT Advanced qualified and has been very helpful. All of the major injuries in the gorge have been from high-cliff jumpers. BLM staff has been attentive and writing tickets.

BLM is paying the Sheriff's Dept. to control parking and patrol the area and this might also be extended to the SPCFPD. The crowds that Chief Mandel has seen while on site have been cooperative, engaged and helpful in moving injured people.

While going back into this area it became apparent that a backpack frame is needed to tote gear more safely. Medical design packs with various modules are available for sale and might be charged against the medical supply budget. The pack and modules are \$400-\$500. Chief Mandel requested approval to purchase an appropriate system that would carry the medical bag and water, with an approval up to \$500.00. Motion to approve by Mr. Parrish, second by Ms. Rucker, motion carried.

6. All Ambulances received County approval.
7. Command 9 needs about \$2,000 repairs (ball joint, shocks, bushings). Looked at a replacement truck and received a trade in quote for current command 9. A Quote was supplied to the Board.  
  
Ms. Rucker moved to repair Brush 9-1 unit first and then Command 9. Total cost estimated to be \$5,000 and should be done this month, second by Mr. Thomas, motion carried.
8. Under-utilized equipment is Service 9-1 and Brush 9-3. Request approval to sell.

There are several brush trucks, and some of the equipment could be moved to the new Command truck. Brush 9-3 is a 1997 model with an undersized clutch for the load it is carrying that has caused difficulties in operation. The other trucks are either County or State equipment.

Chief Mandel requested approval to start the process to sell these pieces of equipment. The money could go into the Capital Improvement fund to replace Command 9. It would have an equipment box bed, a 100-150 gallon tank, portable pump and tools and could address problems quickly upon arrival. It would be the duty vehicle for the on duty fire personnel rather than be used exclusively for the chief's truck. Mr. Wilson directed that Chief Mandel continue this exploration.

9. Radios – Purchased batteries, waiting on quote for new mobile radio. Hartsel may be able to help program the radios we have.
10. Fire billing update and questions: sent a bill to a non-included individual with an inclusion letter.
11. Approval for repairs to Brush 9-1. Approximately \$3,000 (see item 8)
12. Black Mountain Family Reunion (Sept 11-13) – the money remaining after expenses will be donated as a benefit for the Department Auxiliary. The donation will be earmarked for bunker gear. They will also pay a \$300 fee for EMS services on-site.
13. The 3-person staffing plan will be discussed during the budget discussion and will offer more coverage. It will also offer coverage when Chief Mandel is out of the district. The goal is to have an officer and 2 EMTs available on each shift. It will drive the need to have volunteers each doing at least 3 shifts/month. The department is emphasizing building a larger EMT group as this is the majority of the calls.

Chief Mandel will be taking vacation Aug 27 through Sep 3<sup>rd</sup>, returning in time for the Board meeting. There will be 3 people available on each day. If the page-out exceeds department capabilities the department IC will ask for mutual aid. Mr. Parrish moved to approve the vacation plan, second by Mr. Thomas, motion carried.

14. Auxiliary and chief uniforms. Auxiliary purchased t-shirts for the volunteers as well as 3 additional t-shirts and a hoodie for the chief. The Board will reimburse the auxiliary for the added items for Chief Mandel.
15. Medical supplies – had to order new monitor batteries.
16. Operations Section Chief for Park EOC Team: this entails both training (out-of-district) and time working with the EOC team. Should he be called upon the department
17. Four Mile may combine the fire department and EMS services. The equipment that was potentially available is no longer being offered until the situation is clarified.

d. Auxiliary Report

Garage sale was successful, raising \$3,000 (after expenses).

Service Truck: At Board Chair Thomas' request, the Auxiliary has removed all equipment from the service truck and returned the truck to the department at Station 1. Messrs. Tilton and Taylor will investigate the cost of a trailer to replace the service truck and report to the Auxiliary and the Board.

Kitchen: the State Inspector, Dan Rifkin, gave a courtesy review of the Station 1 kitchen with regard to our ability to cook and serve food for fundraisers. The kitchen is suitable for serving

SPCFPD employees, but would require improvements if used to cook food if we continue to serve the public at fundraisers. This does not apply to Pot Luck events as no food would be prepared at the Station.

Turkey Shoot: a committee has been formed to plan the fundraiser. The insurance company gave specific requirements and some recommendations for the activity. We will look at Station 3 for the shoot.

#### **7) Old Business**

Cover Mountain Water Sources ([attachment 1](#)): John Scott of the Cover Mountain POA discussed the proposed lease agreement. The District Board would like to have the lease specify that the District would have liability for maintain insurance for Department activities on site but that if there were any suit or liability for other individuals on the sites that the POA would be responsible for such liability. Once the new POA Board discusses the matter they will get in touch with the District Board and determine how any fees for generating the agreement will be paid. At that point Mr. Thomas will contact our counsel, Mr. Toussiant, to get a lease drawn up.

Guffey Community Event Follow Up: any future events will be discussed ahead of time regarding needs and fees.

#### **8) New Business**

Subdivision Annual Meetings ([attachment 2](#)): a request for meeting times was sent out on Guffey Shares and some feedback was received. Presentation will include a list of included or non-included residences and a description of department activities. Handouts for the fuels program will also be available.

Station One Kitchen: see auxiliary report

2016 Bike Run: potential for support with Teller County S&R. Chief Mandel has emailed them and is awaiting their planning cycle.

#### **9) Public Input**

Guffey Gorge – Bill Betz discussed his proposal to address problems. He noted that there is a draft EIA available for review on the BLM website and a copy has been placed at the Library.

#### **10) Adjourn meeting:**

Motion to adjourn was made by Mr. Thomas. Meeting adjourned at 9:55 p.m. by Chairman Thomas.

Attachment 1:

## **Land lease between Cover Mountain Property Owner's Association and Southern Park County Fire Protection District.**

Objective: For SPCFPD and CMPOA to mutually benefit from land lease of two lots with surface water, SPCFPD will gain access to lots for wildfire, private property fire, and training purposes, CMPOA will retain open green spaces, and lowering of property taxes per county assessor.

Points made by Dave Wissel, Park County Assessor:

- One year lease ok, with auto renewal, as long as neither party has objection
- No magic phrases are needed, key would be to make it as simple as possible
- Lease only needs to be recorded with the Clerk and Recorder to activate tax elimination
- Taxes will be eliminated (pro rated) from date of recording
- No need for additional insurance for his office

CMOPA Board Meeting points:

- No slash piles or burning on properties
- CMPOA members retain right to use properties
- CMPOA retain right to sell properties
- CMPOA will donate \$120 per year to offset tax loss to SPCFPD
- CMPOA is willing to pay for up to 2 hours of legal fees at \$250 an hour, but will work with the county assessor to try gain discounted rates
- Any savings realized by this agreement will be for maintaining CMPOA roads to the mutual benefit of both organizations: Quicker, easier access for all emergency vehicles

SPCFPD points:

- SPCFPD will pay \$1 per year for lease
- Lease agreement would need to be worded such that SPCFPD's Insurance provider will cover the liability of SPCFPD employees and volunteers while operating and training on the Cover Mountain lots. Any suits brought forth seeking damages because of "bodily injury" or "property damage" from non SPCFPD employees and volunteers would fall to the property owner.

We are not looking for Cover Mountain to go out and get liability insurance, it would just mean that you would handle any incident involving anyone other than SPCFPD employees and volunteers just as you plan to do at this present time.

Attachment 2

**Subdivisions within Southern Park County Fire Protection District**

<b>Subdivision</b>	<b>HOA Meeting Date</b>	
Aspen Creek Ranch		
Aspen Meadows	July 18	
Aspen Point Ranch	July 19	
Beaver Springs		
BEEBE Ranch		
Bear Trap Ranch	August 8	Mike Parrish (if in morning)
Castle Mountain Ranch		
Cover Mountain Ranch	August 1, Noon, at School	
DeerView		
Four Mile Ranch 2600	August 29, Noon, 4-Mile hall	Parrish, Wilson
Guffey (Freshwater)		
Four Mile Ranch 4038	August 22, Noon	Mandel
Latasha No Active HOA		
Old Kathleen Ranch	Sep. 5, 10:30 am at Pond	Mandel, Rucker, Parrish
Olsons Slater Creek Ranch		
Parris Creek Ranch	No HOA/Annual Meeting	
Many Hills Ranch		
Park Ridge Ranch		
Peak & The Ponds		
Pike Meadows Estates	No HOA/Annual Meeting	
Pike Trials Ranches	Aug. 22, 11 am, Station 3	Thomas
Pike Meadows Estates		
Saddle Mountain Heights		
Saddle Mountain Ranch		
Soda Springs Ranch		