



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Board of Directors' Meeting

2016.03.03 @ 7:00 pm

1) Introduction of Visitors

Bill Betz
Kenny Gibeson
Donna Rodriguez

2) Attendees:

Board members present:

Ken Thomas - Chair
Flip Boettcher
Sandy Rucker – Treasurer
Steve Wilson

Excused:

Mike Parrish
(Mike Brandt - Secretary to the Board)

Department members present

Chief Aaron Mandel
Lt. Eugene Farmer
Lt. John Stride

3) Call to Order:

Meeting called to order at 07:06 PM by Board Chair Ken Thomas. Messrs. Parrish and Brandt are out of town and excused.

4) Approval of Agenda:

Ms. Boettcher moved to approve the agenda second by Mr. Thomas; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2016.02.04 meeting by Ms. Rucker, second by Mr. Thomas; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

No extraordinary items to report this month and there are no requests for payment to review and approve.

b. Regulatory Matters

Prior to March 31st the Application for Exemption from Audit is due to Colorado State Auditor. This task will be performed by our CPA firm.

April 30th is deadline to file court order of inclusions for assuring tax in next fiscal year. Mr. Wilson reported there are 6 inclusion requests to be filed.

c. Chief's Report

Incident responses	Month	Year to Date
Traffic Accidents	2	4
Medical	1	6
Wild Fires	0	1
Smoke Reports	0	0
Structure Fire	0	0
Other	0	2
Total Calls	3	13

Summary

1. Equipment still for sale. Drop asking price of brush \$15,000 and service truck to \$10,000. Enquiry received on the UniMog.
2. Black Mountain Family Reunion – Received check for \$2,184.00. Auxiliary has given us a check for \$2,000.00 for P.P.E. purchased. Ordered were 6 pairs of fire boots, Nomex hoods and 2 helmets.
3. Engine 9-1 going in for analysis/repair on March 15th. May be driven up on Monday, and if acceptable driver could stay overnight for 2-3 nights awaiting repair and return. The Board found this acceptable.
4. Policy Sub Committee – Personnel policy needs to be updated (Brian Breitenfeld) – assigned to Messrs. Thomas and Wilson with Chief Mandel.
6. Appreciation Dinner and Refresher on Feb. 13 was awesome.
14. Engines and Financing – Chief Mandel has given information on engines for sale to Mr. Wilson. Alternate options for financing will be pursued.

These items were scheduled for discussion but Chief Mandel & Lt Farmer had to leave for a call. Discussion will at the April meeting.

5. Grants – Firefighter Safety and Disease Prevention and VFA grant
7. School and Emergency preparedness – update (moved to April meeting)
8. EMT, I.V., FF1, Haz-Mat training – update (moved to April meeting)
9. News Letter – update (moved to April meeting)
10. RX Exchange & Fuels update (moved to April meeting)
11. ALS Intercept / Mutual Aid Agreement (moved to April meeting)
12. 4-Mile Letter
13. CMD truck options – 9 Flat Bed – True Value CM \$2,050 & \$660 install, Arrowhead Bradford \$2,200 to \$2,400 & \$700 install (moved to April meeting)

d. Auxiliary Report

Trailer has been delivered to Station 1.

7) Old Business

Update on progress establishing medical billing: no discussion as Lt. Farmer is not present (moved to April meeting).

Update on Board Election: election has been cancelled by the Designated Election Official, Ms. Rodriquez as there are 2 candidates for the 2 positions. This allows the election to be cancelled and the 2 candidates to be appointed. Ms. Rodriquez will publish the cancellation notice as required ([attachment](#)). The new Board Member, Denny Gibeson, must be sworn in within 30 days of the date scheduled for the election. The Board will swear in the new member following the May meeting.

8) New Business

Approve Resolution Cancelling Election and Deeming Candidates Elected – Board Chair Thomas read [Resolution #2016/03-03](#) – *Cancellation of Election and Declaration Deeming Candidates Elected*. Mr. Thomas moved to accept the resolution, second by Mr. Wilson; motion carried and the resolution is approved.

Discussion on SPCFPD Newsletter – Lt Stride sent a note regarding possible subjects and structure for a newsletter. As he has left on a call, there was no further discussion ([attachment](#)). If the newsletters will be scheduled quarterly, the Board would like to have the first issue in April.

9) Public Input

Mr. Betz noted that there is a 4.5 acre parcel is available with access to the pond in Guffey that is available. Mr. Betz asked if there could be news about the parcel's availability with the idea that the community might wish to purchase the parcel as a community park. The owner is asking ~\$50,000 for the parcel.

No update on Guffey Gorge.

10) Adjourn meeting:

Motion to adjourn was made by Mr. Thomas. Meeting adjourned at 7:53 p.m. by Board Chair Thomas. Next meeting is April 7, 2016¹

¹ Reminder: Next Board of Director's Meeting is Thursday April 7th, 2016 @ 7 pm

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

Attachment 3 – Proposed Newsletter 2016 2/2/16 Stride

General

- Name (“The Firehouse Dispatch”)
- Goal(s) (inform, justify, solicit, promote, local/Canon, Woodland,
- Fairplay, other?)
- Print or/and electronic
- Regularity (annual, six monthly, other)
- Elements/columns (regular or/and ad hoc, photos, other?) Order of topics
- (below)
- Length
- Format (double columns, other)
- Advertising (\$15, free access to all/limitations, equipment for sale?)
- Other?

Elements/Columns

- Chair (Ken)
- Chief (Aaron)
- Auxiliary (Steve)
- EMS (Eugene)
- Wildland Fires (John)
- Structure Fires (WHO?)
- Events (WHO?)
- Staff Spotlight (John)
- National and State events implicating SPCFPD Fire and EMS (Aaron)
- How to get involved -- set piece (John)
- Advertising (WHO?)
- Other? (WHO?)

Topics

Chair

- SPCFPD funding –mill levy, grants, contributions
- Elections and candidates

Chief

- Budget
- Staffing, shift v. volunteer, v. reserve
- Training
- Mutual aid partners, SAR, SPC divided into districts with variations

Auxiliary

- Mission
- Contributions
- Plans

EMS

- Number of ambulances, 4wd, x 2, 2wd x 1,; equipped similarly
- Number of EMTs, EMRs, experience

- Billing
- BLS, with IV and advanced airway, not ALS
- Mutual aid SPAD, Cripple Creek, Flight for Life, Memorial
- Line EMTs
- Wildland EMT
- Street # signs
- Continuing training

Wildland Fire

- Restrictions
- Permits, not call Fairplay
- Mitigation
- Camp fires, smoke reports
- Street # signs
- Continuing training, fitness/pack test
- Vehicles, special equipment
- BLM, National Forest, Nature Conservancy
- Mutual aid Tallahassee, Hartsel

Structure Fire

- Prevention
- Chimneys, protective zone, escape routes
- Gas/odors
- Street # signs
- Continuing training
- Vehicles, special equipment

Events

- Black Mountain
- Nighthawk
- Wolf Foundation
- School – Halloween, Christmas
- Restaurants/stores
- July 4th Garage sale

Staff Spotlight

- Senior
- Junior
- Promotions
- Special qualifications/experience

National and State

How to take part

- Volunteer at different levels
- Experience unnecessary
- Attend trainings
- Donate
- Visitors