



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors' Meeting

2017.05.04 @ 7:00 p.m.

1) Introduction of Visitors

Dan Plunkett – F & W Insurance

Donna Rodriguez – Designated Election Officer.

2) Attendees:

Board members present:

Ken Thomas - Chair

Denny Gibeson

Mike Parrish

Sandy Rucker – Treasurer

Steve Wilson

(Mike Brandt - Secretary to the Board)

Department members present

Chief Eugene Farmer

W. E. (Rick) Scheffel

3) Call to Order:

Meeting called to order at 07:02 p.m. by Board Chair Ken Thomas.

4) Approval of Agenda:

Mr. Thomas moved to approve the agenda as published, second by Mr. Gibeson; motion carried.

5) Approval of Minutes

Motion to approve the minutes with spelling correction from the 2017.04.06 meeting by Mr. Thomas, second by Mr. Parrish; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

No extraordinary items to report this month.

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
Board of Directors' Meeting**

The following requests for payment have been received and require Board approval: Ms. Rucker moved to pay the following 2 items, second by Mr. Thomas, motion carried.

<u>Payment to:</u>	<u>Amount:</u>	<u>For:</u>
Osborne Parsons, CPA	\$2,200.00	Audit preparation by CPA
Toussaint	\$910.00	Review of firearms policy, alcohol & drug policy, inclusion proposal

There was an overpayment to Medical Billing that was a duplication in payments \$213.98 from S. Roth. Ms. Rucker moved to approve reimbursement of duplicate payment, second by Mr. Wilson, motion carried.

b. Regulatory Matters

None

c. Chief's Report

Incident responses

	Month	Year to Date
Traffic Accidents	1	6
Medical	6	19
Wild Fires	0	0
Smoke Reports	1	4
Structure Fire	0	0
Mutual Aid	1	2
Other	1	3
Total Calls	10	34

Water usage: Kitchen 1,811 gal. Other 2,306 gal. County 4,907.3 gal

Summary

1. Equipment status.
 - a. Brush 9-2 brakes may be air issue
 - b. Tender 9-3 Flex fan clutch fixed
 - c. Clutch is slipping in brush/rescue 9-3

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- d. We have a mini pumper body, researching truck. If the department obtains a crew cab chassis this would make a good response vehicle. Recommend 99-02 or 2010 or newer Ford chassis to obtain serviceable and reliable motors. Board directed Chief Farmer to research available vehicles.
2. Kitchen remodel will start May 5th.
3. Water well issues, ongoing. Ordered 15K tank from Tallahassee.
4. Training status; 1 in EMT School, 2 waiting for school, 4 in Fire Fighting 1 Academy. Plan to send Ms. West to 4-day Firefighter training. Department will cover travel and hotel expenses plus training.
5. Station two roof tiles on hand, waiting for warm day to complete repairs.
6. Four Mile Fire district update. Department is shut down and under investigation. Cripple Creek will cover Evergreen South, Florissant will cover Evergreen and North, SPCFPD will cover all of Bear Trap. Expect the Four Mile Department to be closed for at least 2 months.
7. EMS:
 - a. Net \$1,896.49 for April.
 - b. Request funds to purchase EZ IO (2 drills at \$295.00 each and 3 sets needles at \$665.00 each set) around \$2,600 out of medical billing. They are proprietary items and from a sole source. Ms. Rucker moved to acquire 2 sets of needles and one drill and pay from medical fund, second by Mr. Thomas, motion carried. Auxiliary Report

Auxiliary Report:

Day room is partially carpeted and new equipment (stove, fridge, dishwasher and microwave) was donated for the kitchen. New kitchen cabinets were ordered by Chief Farmer and the Auxiliary will help install them next week.

7) Old Business

Water Well: discussion about water use by County buildings caused the Community Center to be shut off. Augmentation fees will initially include the County use and will be reimbursed by the County. An additional meter is being installed to give separate reading for the Community Center and the Road/Bridge building.

Expect to continue using approximately 1,000 gallons/week for the department.

Ballot Measure: our attorney has confirmed this is not a TABOR issue. 2 items to cover:

CRS32-1-401 portion will cover areas covered. Requires a Board meeting to adopt a resolution of inclusion not more than 30 days nor less than 20 days prior to the meeting we must send letters to each property owner affected. Contents of the letter are dictated in CRS 32.

Attorney has reviewed our interpretation of the CRS. Our officer for the election must establish a schedule for the election so all items are covered. The election will be in a polling place on November 7th. At least 60 days before an election plan must be filed. The election plan goes through DOLA and the results go to Debra Green. Donna will research requirements for absentee ballots (on request). Results must be turned into the county clerk. Need 2 – 3 election judges.

The resolution meeting requires notification of all people affected by the ballot (all property owners that are affected). The resolution must be approved by the Court, and this may take as much as a month.

Website – have purchased 5 new domain names.

8) New Business

Insurance:

Firearm policy is needed to define responsibilities. Pinnacle will not cover an accidental discharge of firearm. Not established if accidental discharge is covered under workmen's compensation. Department Policies should define appropriate behavior and any condition applied if firearms are allowed or encouraged by the department.

Property insurance covers guaranteed replacement cost. A survey may be performed to establish build limit if stated limits are not satisfactory. Movable furnishings and tools are considered contents and are covered to limits in the policy.

The Board reviewed the presentation and will respond.

9) Public Input

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10) Adjourn meeting: Meeting adjourned at 9:25 p.m. by Chairman Thomas.