



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors' Meeting**

2017.12.07 @ 7:00 P.M.

**1) Introduction of Visitors**

None

**2) Attendees:**

**Board members present:**

Ken Thomas - Chair  
Denny Gibeson  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

**Excused Board Members:**

Mike Parrish  
Sandy Rucker – Treasurer

**Department members present**

Chief Eugene Farmer

**3) Call to Order:**

Meeting called to order at 07:00 PM by Board Chair Ken Thomas.

**4) Approval of Agenda:**

Mr. Thomas moved to approve the agenda as published, second by Mr. Wilson; motion carried.

**5) Approval of Minutes**

Motion to approve the minutes from the 2017.11.02 meeting by \_\_\_\_\_, second by \_\_\_\_\_;  
motion carried.

**6) Director's Chief's and Committee Reports**

a. Treasurer's Report

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net)

*No extraordinary items to report this month and there are no requests for payment to review and approve.*

Mr. Thomas moved to approve the following charges for payment, second by Mr. Wilson:

Park County Road and Bridge	\$941.93	Fuel charges for Sept through mid-October
Bound Tree	\$583.52	Medical supplies

b. Regulatory Matters

Submit Certification of Tax Levies as well as items from December Board meeting to DOLA/DLG, county clerk & Recorder, County Assessor, and Board of County Commissioners not later than 2017.12.15. All items are in new business and Mr. Thomas will send them in after the meeting.

Submit Transparency Notice to SDA not later than 2018.01.15

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	1	23
Medical	1	71
Wild Fires	0	5
Smoke Reports	0	24
Structure Fire	0	2
Mutual Aid	0	13
Other	2	19
<b>Total Calls</b>	<b>4</b>	<b>157</b>

Water usage:

Kitchen: 868 gallons      Fire Dept. other: 591 gallons      Fire suppression: 0 gallons  
 Road & Bridge: 257 gallons      Community Center: 209 gallons

Summary

1. Equipment status.
  - a. Brush 9-2 (Unimog) logo is done
  - b. Med 9-3 has fuel leak, working to find it
  - c. Squad 9-2 water rescue is complete
  - d. Repairs to Monitor /AED
2. Radios: working to sort, test and discard old ones.
3. Finishing remodel of crew’s day room.
4. Four Mile Fire District update: the department is up and functioning and appears ready to handle calls on their own.
5. Crew Status/update: two members will retire at the end of December, added one new member.
6. Satellite service for ambulance update. No pricing yet available and system is still under development. Adjoining agencies are not going to pursue the service.
7. Fire billing update.
8. Training update:

d. Auxiliary Report

Holiday dinner planned for Saturday, 12/09.

**7) Old Business**

Water well update:

Ballot measure update

**8) New Business**

Approve the following end of year resolutions:

Resolution to set Mill Levies ([attachment 1](#))

Resolution to adopt Budget ([attachment 2](#))

Resolution to appropriate Sums of Money ([attachment 3](#))

SPCFPD Board Meeting Minutes 2017.12.07

Approve 2018 Meeting Schedule ([attachment 4](#))

Resolution/Ordinance for Exemption from Audit ([attachment 5](#))

All 4 resolutions were read and approved by acclimation. The 2018 meeting schedule was also approved by acclimation.

**9) Public Input**

None

**10) Adjourn meeting:** Meeting adjourned at 8:30 p.m. by Chairman Thomas.

**Attachment\_1: Resolution to Set Mill Levies**

**Southern Park County  
Fire Protection District  
SPCFPD Board of Directors**  
P.O. Box 11  
Guffey, CO 80820-0011  
(719) 689-9479 ~ fax (719) 689-9483  
[www.guffeyfire.net](http://www.guffeyfire.net)



Denny Gibeson, Director  
Mike Parrish, Director  
Sandy Rucker, Treasurer  
Ken Thomas, Board Chair  
Steve Wilson, Director

**Southern Park County Fire Protection District**  
Resolution to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2018 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO FOR THE 2017 BUDGET YEAR.

WHEREAS, the Board of Directors of the Southern Park County Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 7th, 2017 and;

WHEREAS, the amount of money necessary to balance to budget for the general operating purposes from property taxes of \$187,375.00 and:

WHEREAS, the 2018 valuation for assessment for the Southern Park County Fire Protection District as certified by the County Assessor is \$23,881,570.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Southern Park County Fire Protection District during the 2018 budget year, there is hereby levied a tax of 7.846 mills upon each dollar of the total valuation for assessment of all taxable property within the Southern Park County Fire Protection District for the year 2017.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Park County Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Park County, Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (November) certification and valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 7th day of December, A.D. 2017.

\_\_\_\_\_/s/\_\_\_\_\_  
Ken Thomas, Chairman

\_\_\_\_\_/s/\_\_\_\_\_  
Sandy Rucker, Treasurer

**Attachment 2: Resolution to Adopt Budget**

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Ken Thomas, Board Chair  
Steve Wilson, Director

**Southern Park County Fire Protection District**

Resolution to Adopt 2018 Budget

(Pursuant to 29 – 1 – 108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2018 AND ENDING THE LAST DAY OF DECEMBER, 2018.

WHEREAS, The Board of Directors of the Southern Park County Fire Protection District has appointed a Budget Committee consisting of the Chairman, Treasurer and Chief, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, the Budget Committee has submitted a proposed budget to this governing body on October 6, 2017 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 2, 2017, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Southern Park County Fire Protection District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chairman and Treasurer of the District and made a part of the public record of the Southern Park County Fire Protection District, Park County, Colorado.

ADOPTED, this 7th Day of December, A.D. 2017.

\_\_\_\_\_/s/\_\_\_\_\_  
Ken Thomas, Chairman

\_\_\_\_\_/s/\_\_\_\_\_  
Sandy Rucker, Treasurer

**Attachment 3: Resolution to Appropriate Sums of Money**

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Sandy Rucker, Treasurer  
Ken Thomas, Board Chair  
Steve Wilson, Director

**Southern Park County Fire Protection District**

**Resolution to Appropriate Sums of Money**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO, FOR THE 2018 BUDGET YEAR.

WHEREAS, the Southern Park County Fire Protection District has adopted the annual budget in accordance with the local Government Budget Law, on December 7, 2017, and;

WHEREAS, the Southern Park County Fire Protection District has made provision therein for revenues including monies from reserves/fund balances) in an amount equal to or greater than the total proposed expenditures as set forth in said budget so that the budget remains in balance, as required by law, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue from each fund for the purposes stated:

GENERAL FUND: Administration and Operations: \$200,043  
RESERVE FUND: Capital Outlays: \$ 10,000  
TOTAL \$210,043

ADOPTED, this 7th Day of December, A.D. 2017.

\_\_\_\_\_/s/\_\_\_\_\_  
Ken Thomas, Chairman

\_\_\_\_\_/s/\_\_\_\_\_  
Sandy Rucker, Treasurer

**Attachment 4: 2018 Meeting Schedule**

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Steve Wilson, Director

**Schedule of Regular 2018 Board Meetings**

Fire Station #1  
1745 County Road 102, Guffey, CO  
@ 7:00 pm

First Thursday of each month  
(unless noted below)

January 4, 2018

February 8, 2017

This is the 2nd Thursday of the month

March 8, 2018

This is the 2nd Thursday of the month

April 5, 2018

May 3, 2018

June 7, 2018

July 5, 2018

August 2, 2018

September 6, 2018

October 4, 2018

November 8, 2018

This is the 2nd Thursday of the month

December 6, 2018

**Attachment 5: Resolution/Ordinance for Exemption from Audit**

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Ken Thomas, Board Chair  
Steve Wilson, Director

Southern Park County Fire Protection District  
Resolution/Ordinance for Exemption from Audit  
(Pursuant to Section 29-1-604.C.R.S.)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR YEAR 2017 FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, STATE OF COLORADO.

WHEREAS, the Board of Directors of Southern Park County Fire Protection District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S. states that any location government whether neither revenue nor expenditures exceed five hundred thousand dollars may, with the approval the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenue nor expenditures for Southern Park County Fire Protection District exceeded \$750,000 for the Year 2017; and

WHEREAS, an application for exemption from audit for Southern Park County Fire Protection District has been prepared by Osborne, Parsons & Rosacker, LLP, Certified Public Accountants, an independent accountant with knowledge of governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with the regulations issued by the State Auditor.

NOW THEREFORE be it resolved/ordained by the Board of Directors of the Southern Park County Fire Protection District that the application for exemption from audit for Southern Park County Fire Protection District for the year ended December 31, 2017 has been personally reviewed and is hereby approved by a majority of the Board of Directors of the Southern Park County Fire Protection District; that those members of the Board of Directors have signified their approval by signing below, and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the Southern Park County Fire Protection District for the year ended December 31, 2017.

ADOPTED THIS 7th day of December, A.D. 2017.



\_\_\_\_\_/s/\_\_\_\_\_

President

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_

Secretary

Members of Governing Body Date Term Expires Signature

Kenneth Thomas 2018 \_\_\_\_\_/s/\_\_\_\_\_

Sandy Rucker 2018 \_\_\_\_\_

Denny Gibeson 2018 \_\_\_\_\_/s/\_\_\_\_\_

Mike Parrish 2018 \_\_\_\_\_

Steve Wilson 2018 \_\_\_\_\_/s/\_\_\_\_\_