



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors' Meeting

2018 Aug 02 @ 6:00 pm

1) Introduction of Visitors

Elaine Campbell

Bob Slagle

2) Attendees:

Board members present:

Denny Gibeson- Chair
Sean English – Treasurer
Gary Kaszynski
Mike Parrish
Gene Wagner
(Mike Brandt - Secretary to the Board)

Excused Board Member:

Department members present
Chief Eugene Farmer

3) Call to Order:

Meeting called to order at 05:58 pm by Board Chair Denny Gibeson.

4) Approval of Agenda:

Motion to move insurance agent visit to September meeting by Mr. Wagner, second by Mr. English, motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2018.07.05 meeting by Mr. English, second by Mr. Parrish; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

New accounting software appears stable. Revised presentation makes expenditures in comparison clearer including % comparison to budgeted expenditure. Categories for expenses in Chief's budget is expended to make expenditure record keeping more detailed and allow better forecasting. Next step is to add a P&L vs. Budget report.

SBA accounting class added understanding of better ways to represent budget and planning data as well as methods to review. Upgraded reports will be reviewed by the instructor and then should give information set that is easier to review and more understandable. 0:14:30

New software deducts checks that have been released but are not yet presented for payment.

Partial payment received for past due charge for property fire on which the department has a lien.

No extraordinary items to report this month and there are no requests for payment to review and approve.

b. Regulatory Matters

Certificate of Valuation should be received on August 24 or 25 and will be distributed to the Board.

Budget Committee to meet in August.

0:27:00

c. Chief's Report

Incident responses:	Month	Year to Date
Traffic Accidents	3	13
Medical	9	56
Wild Fires	1	3
Smoke Reports	7	9
Structure Fire	0	0
Mutual Aid	1	10
Other	1	11
Total Calls	22	102

Several incidents occurred in tandem – e.g. medical call and a smoke report and an accident and a 2nd accident report. The department was able to respond.

Water usage: kitchen: 8,202 gal.; Fire Dept other: 5,250 gal.; fire suppression 13,217 gal. the high reading from the kitchen was caused by someone failing to turn the tap off.

0:29:00

Summary:

1. Equipment status.
 - a. Squad 9-2 clutch fixed, working on turbo hoses which were blowing off.
 - b. Old Med 9-3 still has a fuel leak. There is interest in purchasing the vehicle but should be repaired before sale.
 - c. Tender 9-3 water tank leaking and is getting worse. It is having trouble holding water when sitting. Tank on the Kenworth will be moved to this tender when the fire season ends if it will fit. Change will be made at Dirks.
2. Personnel status: 29 on roster, 23 active; 2 new volunteers.
3. Teller County will have Fire Fighter 1 course (210-hour duration) and the 6 instructors need Workers Compensation coverage. The insurance company will cover them and they will be added to the roster. Mr. Wagener moved to proceed, second by Mr. Gibeson, motion carried.
4. Training budget will be exceeded this year, and will require budget change to accomplish the training needs. Mr. English will review the proposed expenditures and recommend changes.
5. Training update:
 - a. One in EMT School
 - b. Three will be ready for EMT school mid-August
 - c. Two will be ready for Fire Fighter I school mid-August in Teller County.
6. Land surveying for station 1 – *See Old Business*
7. Update on water storage tanks, IGA with County. *See Old Business*
8. Update policy for *Fire and Medical Billing* and *Concealed Carry*. Medical billing is largely controlled by Medicare/Medicaid requirements. Chief will work with Mr. English to review the potential medical billing improvements.
9. Contract for Pulsara: cell phone app that will allow transfer of information about a patient via cell phone to the receiving hospital. At present only Colorado Springs hospital is using this.
10. Lesson learned from recent fires: modify policies when fighting fires to determine if it is safe to approach and contain even when the Federal group has a different approach plan. Also

0:49:00

carry wildland PPE when responding to structure fire call.

11. Sales tax update: BOCC and Park County Emergency Services counsel asked for a 2% sales tax for fire and EMS. BOCC has changed wording to Fire/EMS/Law Enforcement to try and raise more money for Law Enforcement. Distribution will be controlled by the BOCC with ES council advising. No agreement established on how the money will be apportioned. Elk Creek and UPRAAD are not involved. Should have a 5-year sunset attached.
12. Upcoming events: Community CPR class, Animal Evacuation training,
13. Recommend working with assessor's office to better define the boundary between Lake George FD and SPCFPD. Some properties are split and it would be more effective to define the line clearly.

d. Auxiliary Report

No report.

7) Old Business

HASP IGA Update – nothing to report

Water Storage Project – tangled with the survey.

Survey Progress – (see [attachment 1](#)) Old plats have been located. Need to make application for consolidation. There is an IREA easement in the area. Burnett will be on site on Friday, August 10. Steps for sequential review – planning commission (Sep 11), Board of County Commissioners (Sep 27), Title certification. County may waive application fee (\$1,700). Mr. English will meet with the surveyor on Aug 10.

1:38:00

8) New Business

Insurance review – moved to September meeting.

Gallagher Amendment Tax Discussion – Reduced property taxes by 10% since 1983. Impact in 2019 is likely to be a 1% reduction in 2019, costing the department ~\$40,000/yr.

Mill Levy Adjustment – the Board reviewed Mill Levy values increases for surrounding districts and found most had increases in the last year. SPCFPD is the only district with a mil levy less than 10 (currently 7.8). An increase to a 10 mil levy would increase income ~\$50k. TABOR limits tax increase percentage.

A review of the mil levy increase over time showed increase in 2000 when the District moved from 4 to 8 mils. There is concern that voters would object to 2 different tax increases in a single election.

2:06:50

Mil levy adjustment appears to offer the most controllable source of income improvement and allows direct address of proposed equipment improvements.

2:18:12

Mr. Gibeson moves to research possible mil levy increase for a ballot this year. Second by Mr. English, motion carried.

2:22:00

9) Public Input

Recommended a Community Forum to discuss fire and needed response to fire in the area. Stress EMS improvements as well. Attendees were unhappy with the Chateau fire reporting in the Pikes Peak Courier which failed to mention SPCFPD.

10) Adjourn meeting: Meeting adjourned at 8:27 p.m. by Chairman Gibeson.

Attachment 1: Survey report

Land Survey Status Report
8/2/18
Presented to SPCFPD Fire Board

- 1 Scope
 - 1.1 Land Survey with plat map
 - 1.2 Lot consolidation and street/alley vacations
 - 1.3 County requires ROW Vacation application for lot consolidation and vacations
 - 1.4 Planning Commission Approval
 - 1.5 Board of County Commissioners Approval
- 2 Schedule
 - 2.1 Preliminary Plat Map – completed 7/30/18
 - 2.2 Application ROW Vacation and lot consolidation due to county ASAP
 - 2.2.1 Action: IREA Application and letter needed
 - 2.2.2 Denny Gibeson Signature needed
 - 2.3 Survey pins scheduled to be placed week of 6 August
 - 2.3.1 Action: get actual date from Burnett
 - 2.4 Public Hearings
 - 2.4.1 Planning Commission Approval – September 11th
 - 2.4.2 BOCC Approval – September 27th
 - 2.5 Prepare Final Mylar for signatures: Burnett: September 30th
 - 2.5.1 Title Co. Mylar Signature = week of October 1st
 - 2.5.2 Fire Dept/Fire Board Chair Signature(s) with Notary – Week of Oct 1st
 - 2.5.3 Surveyor Signature
 - 2.5.4 BOCC Signature – Week of Oct. 1st
 - 2.6 County recordation of plat – lot consolidation and vacations
- 3 Cost
 - 3.1 Burnett Survey – TBD
 - 3.2 County Application: \$1,700
 - 3.3 Title: \$100
- 4 Actions
 - 4.1 Bylaw change for signature authority
 - 4.2 Burnett price
 - 4.3 Other