



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors' Meeting

2019.07.11 @ 6:00 P.M.

1) Introduction of Visitors

Bob Chamness
Fiona Chamness

Pam English
Amy Grosch

Douglas Grosch

2) Attendees:

Board members present:

Sean English – Treasurer
Gary Kaszynski
Mike Parrish – acting Chair
Gene Wagner
(Mike Brandt - Secretary to the Board)

Excused Board Member:

Board Chair Denny Gibeson

Department members present

Chief Eugene Farmer
John Walker

3) Call to Order:

Meeting called to order at 06:01 PM by Acting Board Chair Mike Parrish.

4) Approval of Agenda:

Chief Farmer requested an Executive Session for Personnel Matters. Motion to add an Executive Session for Personnel Matters by Mr. Parrish, second by Mr. English, motion carried.

Mr. Parrish moved to approve the agenda as Amended, second by Mr. English; motion carried.

5) Approval of Minutes

Motion to approve the minutes as written from the 2019.06.03 meeting by Mr. Wagner, second by Mr. English; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net. A proposed revision will be made during the budget planning session to accommodate costs for the planned election.

No extraordinary items to report this month. The audit report was approved by the state.

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

The following requests for payment have been received and require Board approval. Mr English moved to approve these payments, second by Mr. Wagner, motion carried. Other expenses below the \$500.00 limit were also paid electronically.

Payment to:	Amount:	For:
Boundtree Medical	\$2,303.85	Child restraint kits
3X Contracting	\$1,680.00	Excavation for new tanks.

b. Regulatory Matters

Budget Committee to meet in August

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	2	11
Medical	11	71
Wild Fires	2	2
Smoke Reports	1	2
Structure Fire	0	1
Mutual Aid	0	5
Other	1	9
Total Calls	17	101

Water usage: kitchen: 3377gal.; maintenance & training 2052 gal.; fire suppression 2700 gal.

Summary

1. Equipment status.

- a. Squad 9-2 repairs completed – bumper installed with winch.
- b. Command 9-1 repairs completed.
- c. Mini-pumper to be delivered week of July 15th (under repair).
- d. Ambulance equipment/inventory inspections completed.
- e. Loaned Med 9-3 to SPAD for a week.
- f. Bumper for Med 9-3 – Mr. Wagner moved to accept the request by Chief Farmer to P&I a replacement bumper for ~\$1,000, second by Mr. English; motion carried.

2. Personnel status: 20 on roster, 17 are active.

3. Training:

- a. One completed IV class, one in training
- b. One new EMT, 2 scheduled for Aug. Now have 8 active EMTs.
- c. CPR classes next two months.

4. Grants update – received state grant for 50% of our planned \$32,000 expenditure.

5. Water storage update: pad is cut in the hill, all tanks are built, 6 of the 12 tanks are on site and the last 6 should be here next week.

6. Upcoming events: Steampunk festival at end of the month.

7. Guffey Charter School:

8. Community medical program - Barry Picker

9. ES council new chipper is in Hartsel. Need to negotiate prices for use.

10. Need to update the SOPs and review them with the board. All manual transmission trucks will be chocked in the bay or out of it. Trucks will require minimum age of 21 to drive trucks and 25 to run code.

11. Community support for ATV for department. This was not a priority for the department when identifying equipment needs for this year. If purchased, this will require training for

personnel and determination of best site for storage. It might be used to transport packs and equipment to a site or could be used to transport a cot in limited access areas. Choice of units underway.

At present, the community has pledged \$4,500 and donated two ATVs and a trailer. Monies will be sent to the SPCFPD Auxiliary via the department mailbox.

Mr. English moved to support the community effort to fundraise for the purchase of an RTV for the department, second by Mr. Wagner; motion carried.

d. Auxiliary Report

Garage Sale was successful - \$3,900 added to the bank account – almost broke even on purchase of the new container.

Fundraiser underway to gather money for a new ATV (see above).

7) Old Business

Water Storage Project

Fall Election / Mill Levy Adjustment – attorney has reviewed the IGA for the County being the DEO and the County has not responded yet. County may expend their role in voter certification, but the Board needs to obtain a DEO.

Board needs to finalize the need for a tax change. Mill levy was cut in the 1990s and has not been adjusted since and never was increased once ambulance service was added. Once the dialogue is established, meetings can be scheduled and presentations made.

Walk-through reviews have been accomplished. Validated estimates for capital improvements are coming in – still need cost info for station 3 improvements.

Deadlines for supplying information are: August 27th – IGA needed; September 6th – ballot content must be certified. Plan a working meeting after the August board meeting.

Financial Needs Discussion: Mr. Kaszynski presented a proposed project spreadsheet with estimated costs for Board members to review and determine priorities for capital improvement projects.

8) Public input

In financial planning recommend contingency cost be allocated as a line item. *Costing in proposed capital list is established at a level 3 (budgeting purposes only) and could be useful for forecasting with an expected accuracy range of 30%.*

9) Executive Session for Personnel Matters

Acting Chairman Parrish moved to adjourn and move into executive session for the discussion of personnel matters pursuant to CRS Section 24-6-402-4(f), second by Mr. English, motion carried. Meeting adjourned to executive session at 8:18 PM.

10) Reconvened meeting at 9:52 p.m. Meeting adjourned at 9:52 p.m. by Acting Chairman Parrish.