



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors' Meeting**

2019 Feb 14 @ 6:05 p.m.

**1) Introduction of Visitors**

Elaine Campbell  
Mary Curtis  
Tony Drinkard  
Pamela English  
Norma Farmer

Karen Frerichs  
Kay French  
Pascha McKeough  
Millie Picker  
Jim Smith

Bob Slagle  
Laurie Sloan-Zeman  
Roberta Smith  
Patty Taylor

**2) Attendees:**

**Board members present:**

Denny Gibeson- Chair  
Sean English – Treasurer  
Gary Kaszynski  
Mike Parrish  
(Mike Brandt - Secretary to the Board)

**Excused Board Member:**

Gene Wagner

**Department members present**

Chief Eugene Farmer  
Jerry French  
Robert Henderson  
Barry Picker  
W. E. Scheffel

**3) Call to Order:**

Meeting called to order at 06:05 PM by Board Chair Denny Gibeson.

**4) Approval of Agenda:**

Motion to remove the mill levy adjustment from the agenda for this month by Mr. Parrish, second by Mr. English, motion carried.

**5) Approval of Minutes**

Motion to approve the minutes from the 2019.01.03 meeting by Mr. English, second by Mr. Parrish; motion carried.

Reminder: Next Board of Director's Meeting is Thursday March 7<sup>th</sup>, 2018 @ 6 pm

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**S.P.C.F.P.D. Mission Statement:**

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

**6) Director’s Chief’s and Committee Reports**

a. Treasurer’s Report

Treasurer’s report is available at [www.guffeyfire.net](http://www.guffeyfire.net) . Treasurer opened a separate account for the Capital Reserve to hold the TABOR required minimum. Requested permission for a separate account to hold expected Capital Improvement expenditure.

The following requests for payment have been received and require Board approval: Mr.

Gibeson moved to pay these bills totaling \$4,432.10, second by Mr. Parrish, motion carried.

Payment to:	Amount:	For:
VISA	\$2,166.02	Monthly expensed items
US Treasury	\$1,585.69	Withholding payment 1 <sup>st</sup> quarter 2018
Rocky Mountain Spring and Suspension	\$680.39	Repairs to Squad 9-3

*Revaluing District Assets:* Vehicles, Buildings, Equipment, Land were not depreciated in the past in accordance with accepted or government approved accounting practices. .

*Depreciation Process:* Can be applied to first three categories – land doesn’t depreciate. Some assets were not properly valued and none had been depreciated. Review of assets to determine value and replacement term was accomplished.

b. Regulatory Matters

Prior to March 31st Application for Exemption from Audit is due to Colorado State Auditor, task performed by our CPA firm – Mr. English will be in contact Feb. 15th with the CPA.

A house Bill 19-1108 will allow non-Colorado residents to vote on Special Board elections (without being a registered Colorado voter) but could not vote on bond or tax issues. It would also allow District Boards to appoint up to 2 Non-Resident Board (but not enough to make a quorum. The SDA (Special District Assn) opposes the bill.

c. Chief’s Report

**Incident Responses:**

Month	Year to Date	
Traffic Accidents	2	2
Medical	14	14
Wild Fires	0	0
Smoke Reports	1	1
Structure Fire	0	0
Mutual Aid	0	0
Other	3	3
Total Calls	20	20

**Water usage:** kitchen: 2324 gal.; maintenance & training: 1254 gal.; fire suppression: 0 gal.

**Summary:**

1. Equipment status.
  - a. Squad 9-3 has new rear springs.
  - b. Squad 9-2 tank leak fixed, added sight glass.

- c. Squad 9-2 transmission (2<sup>nd</sup> gear synchro) – no estimate for repair yet.
  - d. Tender 9-2 is being pulled out of service. Tank will be removed and moved to newest tender vehicle.
  - e. Submitted request for state type 2 brush truck.
2. Personnel status: 25 on roster, 22 are active
  3. Training
    - a. One in IV class, one waiting for the next class
    - b. Two new EMT's and two waiting on test
    - c. One new Fire Fighter I
    - d. Training calendar. More training planned with Cripple Creek and Divide departments. Plan another session with rope training at the Guffey Gorge.
  4. Grants update: Chief Farmer has had help in looking at potential grants. Equipment requests will be for ten AED's (5 for community – schools, restaurants, community center and library and 5 for the department). This would be part of a "Heart Smart" community including AED's, community training and new dummies for CPR training. New cot for the ambulance (>\$10,000) and equipment. Total grant request is for \$30k of equipment and would be split 50/50 with the department.

Other grants are being reviewed and some do not require matching funds.
  5. Water storage update – See old business item.
  6. Building usage – creche will be advertised as available for any one that wants a spot. Policy of the department is that the facility is open to any group that wants to use the
  7. Updating policies – recommend changes in fire/medical billing policy – it still mentions inclusion policy (which is now moot). Chief requested review or establishment of policy for lift assistance. He'll review policies in surrounding communities and present a proposal. At a fall assist request the caller gets a physical review and requires call out of an ambulance and EMS crew.

0:53:40

d. Auxiliary Report

New president is Millie Picker.

7) **Old Business**

*Water Storage Project Status:* Storage tanks of 29,990 gallons of water will be installed at the top of the hill to the northwest of the department capable of gravity flow fill of tenders. Also planned is an extension to a hydrant nearer the north end of town. A total of \$77,000 has been identified for the project.

1:02:00

*IGA approval* – recommend the IGA be approved with the change of *1 acre-foot for sanitation and drinking for Station 1, County Road and Bridge and the Community Center* rather than *1 acre-foot for emergency purposes*. As the well has been classified as a commercial well, the sanitation and drinking for the department, County Road and Bridge and the Community Center are covered. Use for firefighting purposes are not restricted by the well designation. Mr. English moved it be approved with the correction, second by Mr. Kaszynski, motion carried.

*IGA approval* – Mr. English moved to accept the IGA for the water system purchase and installation with the county, second by Mr. Kaszynski, motion carried.

*Lot consolidation: process is complete. The county is supplying 6 additional lots up the hill. There were 11 lots initially consolidated owned by the Department and the County is supplying 6 additional lots and vacating an alley. The application for the final consolidation with the additional properties awaits the quit claim deed from the County.*

## 8) New Business

Process to adjust Mill Levy rate 2020: postponed to a future meeting.

*Capital Improvements Plan for 2019: Needs to be updated and should be more detailed (e.g. Station 2 needs new roof within xx months.) Then the plan should be in a calendar-based format to demonstrate plans for using the district funds. The old plan is still in effect and requires review.*

## 9) Public Input

*Is the district participating in supplying a truck and crew for wildfire assignments. No, the department has neither the physical nor personnel resources to support this plan. The department supports surrounding communities in wildfire incidents. While supporting Teller County last summer the department still had both EMS and fire resources available for our district.*

*Is there any plan to move to ALS designation? No, the EMS service level won't support advanced practices. Advanced EMT capability may be offered but the department does not have enough practice to get Paramedic level operation. Current medical director requires paramedics to be full time with another district. Other departments used for hand off have good relations with the District and work well with them.*

*Aid to Seniors – starting on Wed. March 15<sup>th</sup> there will be meetings at the Bakery at 2:00 pm. Board will outline process to review the policies for support of people needing assistance rather than emergency aid.*

*Medical air transport insurance available? While there is a policy available for xxx, Flight for Life is the default helicopter agency at present. The department will try to request the service for people insured that have notified the department of their affiliation. Applications are available at Station 1. The dispatch service from Park County will train on requesting the appropriate service when it is available and weather permits.*

1:42:45

*Building use for non-Department activities. Is there a form to fill out to use the firehouse for training or other purposes? Yes – see the Chief.*

*Cell tower status? Awaiting better weather to complete the installation. Base is poured and it should take 2 weeks to complete once the process restarts.*

*Could the Board make a resolution that the firehouse is open and available for all uses? Board needs to develop a policy and review options available. At present the facility is being used under the policy of the Chief. No resolution was made when Chief Farmer originally requested access for the church services. The County has an established open building policy that may be used as a model. The Board will review the issue and may address it next meeting.*

1:58:00

**10) Adjourn meeting:** Meeting adjourned at 8:07 p.m. by Chairman Gibeson.