



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors' Meeting**

2020 May 07 @ 6:00 P.M.

***\*\*Due to the Covid-19 virus outbreak the regular scheduled May meeting was held in a video conference mode via ZOOM \*\*. Links were posted with the agenda prior to the meeting.***

1) Introduction of Visitors

None

2) Attendees:

Board members present:

Denny Gibeson- Chair  
Mike Parrish  
Sean English – Treasurer  
Gary Kaszynski  
Gene Wagner  
(Mike Brandt - Secretary to the Board)

Excused Board Member:

Department members present  
Chief Eugene Farmer  
Capt. Rick Scheffel  
Barry Picker  
Millie Picker

3) Call to Order:

Meeting called to order at 6:03 p.m. by Board Chair Denny Gibeson.

4) Introduction of New Board Members

Members Oath of Office: Mr. Gibeson administered the oath of office to Messrs. Johnston and Parrish. Mr. Gibeson then noted that his term was over and welcomed the new members.

Election of New Board Chair: Mr. English agreed to be the Board Chair for now with a rotating assignment between Mr. English, Mr. Kaszynski and Mr. Parrish.

5) Approval of Agenda:

Mr. English moved to approve the agenda as published, second by Mr. Kaszynski; motion carried.

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S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

6) Approval of Minutes

Motion to approve the minutes from the 2020 April 02 meeting by Mr. English, second by Mr. Parrish; motion carried.

7) Director’s Chief’s and Committee Reports

a. Treasurer’s Report:

Treasurer’s report is available at [www.guffeyfire.net](http://www.guffeyfire.net)

No extraordinary items to report this month.

The following requests for payment have been received and require Board approval. Mr. English moves to approve these 2 items, totaling \$2,985.00, second by Mr. Parrish; motion carried.

Payment to:	Amount:	For:
Osborne Parker	\$2,450.00	CPA Services
Pinnachol	\$535.00	Insurance

b. Regulatory Matters

Oaths of office and bonds must be filed.

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	0	4
Medical	18	68
Wildfires	0	0
Smoke Reports	1	1
Structure Fire	0	0
Mutual Aid	1	1
Other	1	8
Total Calls	21	82

Water usage: kitchen: 1013 gal.; maint & training 1370 gal.; fire suppression 4650 gal.

Summary:

1. Equipment status.
  - a. Med 9-3 bumper installed
  - b. RTV 9-1 water tank completed
  - c. AED monitors due calibration – expect \$230/monitor
2. Personnel status: 18 on roster, 17 active
  - a. One member resigned; one new member joined
3. Training
  - a. 2 in AEMT class (hold pattern)
  - b. 1 in EMT class
  - c. All in person training on hold
4. Grants update: Grants requests have been filed but the due dates have been extended

and it's expected decision dates will also be pushed out.

5. Working on contractor to replace door and lock station 1. Mr. Kaszynski authorized Chief Farmer to select and recommend the best bid.
6. Medical Director – Dr. deWalt was happy with the QA program proposal and may roll it out to the other agencies in his district.
7. Policies – School policy is being reviewed to determine what can be done to retain trained personnel or be repaid for school expense.
8. Fire Captain update (R. Scheffel, G. Scott) –
  - a. Mr. Scheffel has established a recording system for volunteer hours, calls and projects.
  - b. Mr. Scott reported a \$1,950.00 quote for thermal imaging equipment that attaches to the SCBAs plus a replacement cylinder for \$995.00 for a total of \$2,945.00. This allows the firefighter to scan an area and assess fire spread or involvement. Mr. English moved to approve this purchase from MSA, second by Mr. Parrish, motion carried. Discussion and request for bids on other needed equipment will proceed. Need to define the capital costs to get the mini-pumper ready for use as a rapid attack vehicle.
  - c. Mr. Scott recommended purchase of fifteen 5-gallon foam buckets for \$1,200 – material is nominally environmentally friendly. Mr. English moved to approve the purchase, second by Mr. Parrish, motion carried.
9. Medical Lt. update (B. Picker): Mr. English moved to approve the purchase of a new stair chair for NTE \$2,470 with a back up battery. This will be reimbursed by the auxiliary. 3 Vacuum mattresses are needed for \$3186.00. Existing units are not set up for transporting patients out of the Gorge. New units are supplied with a lifetime warranty and printed department logo. Mr. English moved to authorize the \$3,186 purchase, second by Mr. Wagner, motion carried.

Mr. English moved to approve \$750 for annual calibration of the 3 AED units, second by Mr. Parrish, motion carried.
- d. Auxiliary Report – Ms. Picker reported the auxiliary met today. 7 people showed up. Yard sale will be postponed until fall of this year. This will be reviewed at the end of June. Will restock the food in anticipation of this year's season. The Auxiliary will fund the purchase of one vacuum mattress and the stair chair.

#### 8) New Business

Continuation of the Emergency declaration: Mr. English moved to continue the resolution 2020-4/2 until the next Board Meeting, second by Mr. English, motion carried.

Open Discussion of New Board officers: Mr. English will take the role of Chair but this may be on a rotating basis with Messrs. Parrish and Kaszynski. Mr. English will continue as Treasurer for now.

#### 9) Old Business

Update on CIP projects

Doors: Mr. Scheffel has followed up on 2 pre-hung metal doors for Station 1 \$1,300 each, Locks total \$1,300. Mr. English moved to approve the purchase, second by Mr. Kaszynski, motion carried.

IREA upgrade expected to cost \$13,000 and a final quote is expected this month. Generator is due for delivery this month and pad is ready. Mr. Kaszynski has requested this be a separate line item in capital improvements.

Next priority is the grading projects at stations 2 and 3. Tank and PortaPotty at Station 3 must be removed prior to grading. Station 2 plat survey is incomplete in GIS.

Electrical materials and equipment were ordered on 5/06 and we should see progress this month.

Update on Employee and Policy Manual – no further work accomplished.

10)Public Input

None

11)Adjourn meeting: Meeting adjourned at 8:39 p.m. by Acting Chairman English.