



## **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Special Board of Directors' Meeting**

2020 May 20 @ 9:00 am

### **1) Introduction of Visitors**

None

### **2) Attendees:**

#### **Board members present:**

Sean English – Chair and Treasurer  
Mike Parrish  
Gary Kaszynski  
(Mike Brandt - Secretary to the Board)

#### **Excused Board Member:**

Vince Johnston  
Gene Wagner

#### **Department members present**

Chief Eugene Farmer

### **3) Call to Order:**

Meeting called to order at 9:08 AM by Board Chair Sean English.

### **4) Approval of Agenda:**

Mr. English moved to approve the agenda as published, second by Mr. Kaszynski; motion carried.

### **5) New Business**

Revenue impact and planning for 2020 Budget impact

Capital Improvement Plan – new sheet combines some items and several projects were eliminated. Review list and confirm projects for 2020.

2019-04 Rope rescue – move \$10k estimate to 2021 – need input from Teller SAR.

2019-04 Hoses and SCBAs – Chief to justify purchases of hoses, SCBAs

2019-06 Roof replacements Station 2 and 3. Station 3 was built in 1999 and had a 30-year roof installed. Estimates are for a metal roof. Will have contractor review and get firm estimate.

2019-09 Perform electrical improvements. Received update on costs.

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#### **S.P.C.F.P.D. Mission Statement:**

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

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2019-10 Survey and improve grade at Stations 2 and 3: Bernie Mann has a survey of the Station 3; none has been found for Station 2. At station 3, the PortaPotty will be removed and disposed of by vendor. Fuel tank will be removed by HOA.

2019-11

2019-12 Paint exterior of Stations 2 & 3, interior of station 3. Determine if the outside of the buildings be covered in maintenance free materials or just paint them.

2019-14 Modify Station 3 to accept taller vehicles. Current doors are 10' high and need to be higher to accommodate a newer tender in 2024. No cost estimate yet.

2019-15 Station 1 – R&R 170 ft<sup>2</sup> concrete aprons and floor and R&R concrete under doors at Station 2. No SOW or bids yet.

2019-16 and 17 Station 1 doors and windows upgrade.

2019-19: Bay door openers estimate at \$10k. Waiting for estimates.

2019-23: Station 1 plumbing:

2019-26: abandon leaking tank: contact engineer and determine most economical and safest route.

201927

2019-31 – in progress

2019-32

2019-33 – lighting – in progress

2019-35 – combined with plumbing

2019-36: back up blocks

2019-37 – eliminated

2019-38: Station 4

2019-39: Replace Engine 9-2 – established savings plan to generate \$75k by 2025

2019-41: Diesel storage at Station 2 – donated tank, needs filter (close item)

2019-43: Change – add bathroom to upper deck

2019-44: Replace Tender 9-1 –

2019-45: Replace Tender 9-2 – create savings account to generate \$50k by 2025.

2019-46: Generator: underway

2019-47: Upgrade IREA service – estimate is \$13.5k, no final bid from IREA

*New projects (costs not yet allocated)*

2020-01: Station 1 computer network

2020-02: Mini-Pumper improvements

2020-03: Safety helmets

2020-04: Replace station 1 air compressor

**Sort criteria for prioritization**

- Ability to respond
- Safety
- Legal requirements
- Ability to maintain (Work stoppage, Urgency)
- Community outreach

Needed are PM program and an inventory program

Inventory program should include description, manufacture data, quantity, i.d., link to maintenance or pm or calibration intervals.

PM program should include equipment id, asset number and information.

**6) Old Business**

None

**7) Public Input**

None

**8) Adjourn meeting:** Meeting adjourned at 12:45 p.m. by Chairman English.

**Action items:**

	Parrish	6/4	Investigate acceptable options for District to purchase – loan, lease/purchase
2019-27	Parrish	6/4	Costs to P&I storage container
2019-14	English	6/4	Costs for garage door
2020-01	Farmer/Brandt	6/4	Define scope for project
	English	6/4	Refine and distribute data collection tool for inventory
	Farmer	6/4	Review equipment status and determine what repairs have been completed and what remain to be accomplished.
	Kaszynski	6/4	Update and distribute CIP
	Kaszynski	6/4	Establish framework for prioritizing projects and distribute
	Kaszynski	6/4	Project management form
	Kaszynski	6/4	Update goods and services SOP