



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
Board of Directors' Meeting

2020.07.02 @ 6:00 P.M.

Due to the Covid-19 virus outbreak the regular scheduled July meeting was held in a video conference mode via ZOOM. Links were posted with the agenda prior to the meeting

1) Introduction of Visitors

None

2) Attendees:

Board members present:

Sean English - Chair
Vince Johnston
Gary Kaszynski
Mike Parrish
Mike Brandt - Secretary & Treasurer

Department members present

Chief Eugene Farmer
Barry Picker
Millie Picker
Rick Scheffel
Gordon Scott

3) Call to Order:

Meeting called to order at 6:00 PM by Board Chair Sean English.

4) Pledge of Allegiance

5) Approval of Agenda:

Mr. English moved to approve the agenda as published, second by Mr. Kaszynski; motion carried.

6) Approval of Minutes

Motion to approve the minutes from the 2020.06.04 meeting by Mr. English, second by Mr. Johnston; motion carried.

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

7) Reports

A. Chief's Report

Incident responses:

	Month	Year to Date
Traffic Accidents	3	10
Medical	10	93
Wildfires	0	0
Smoke Reports	1	3
Structure Fire	0	0
Mutual Aid	0	1
Other	3	11
Total Calls	19	118

Water usage: kitchen: 751 gal.; maint & training 6653 gal.; fire suppression 0 gal.

Summary:

1. Equipment status.
 - a. Ambulances passed inspections; license done.
 - b. Command 9-1 having stall issues
 - c. Lift aid belt needed for all ambulances – 3 units requested,
 - d. Squad 9-2 needs a hitch for the Kubota/trailer. Cost expected to be \$1,300. Mr. English moved to approve the expenditure of \$1,300 for the trailer hitch and power connectors add on to Squad 9-2 to tow the Kubota, second by Mr. Johnston, motion carried.
2. Personnel status: 19 on roster, 17 are active
3. Training
 - a. 2 in AEMT class (hold pattern)
 - b. 1 in EMT class, NREMT is last test left.
 - c. Started in person training.
4. Grants update:
5. Working on contractor to replace door and lock station 1 -recommendation from Rick Scheffel to use Victor lock.
6. Medical Director, good visit.
7. Policies – Chief Farmer developed new document for policy review.
8. Events (County Fair is coming up and EMS/Kubota may be on site to help; Guffey Heritage Day is cancelled. Mountain Top Relay completed). July 4th will send squad truck to fireworks for aid.
9. Officers update
 - a. Mr. Scheffel recommended accepting the \$6,376.10 offer from Viking Lock and Safe for the new door/electronic lock. They can supply the lock, doors and installations. Other vendors were all using subcontractors for each phase of the project. Mr. Scheffel requested approval for NTE \$7,000 for the project. This replaces the \$1,300

approved for the lock alone from last meeting. Mr. English moved to approve the purchase and installation for NTE \$7,000 for project 2019-16 with Viking Lock and Safe, second by Mr. Parrish, motion carried.

- b. Mr. Picker: recommended purchase of lifting aid belts to reduce likelihood of EMS injuries. For 3 belts (1 per ambulance) the cost is \$999.00. Mr. English moved to approve the expenditure of \$1,000, second by Mr. Parrish, motion carried.

Mr. Picker discussed the Home Care program with UPRAAD and they are also interested and the District may get access to some grant money.

Medical director will have monthly sit-down meeting with the Medical Director to work through issues surrounding medical program. At present the Medical Director is requiring that the District request back-up from both helicopter and ground - transport at each occurrence. Dr. DeWall visited Station 1 with Christine and 2 hospital representatives last month. He stated he was pleased with the improvements he saw in the District EMS program.

- c. Mr. Scott will complete the proposal for hose replacements and additional nozzles. Mr. English will supply a spreadsheet format example for department equipment data.

Working on Engine 9-4 making pump repairs. Setting up vehicles with windsocks to aid Flight for Life pilots.

B. Auxiliary report

Garage sale will be scheduled for early September.

C. Regulatory matters

Begin process for Audit – has been submitted.

SBA training for Board members: Home Page – “New Board Members Training” is a virtual class available. Contact SBA at (303) 863-1733.

D. Treasurer’s Report:

Treasurer’s report is available at www.guffeyfire.net

No extraordinary items to report this month.

The following requests for payment have been received and require Board approval. Mr. English moves to approve these 5 items, totaling \$21,538.79, second by Mr. Parrish; motion carried.

Payment to:	Amount:	For:
ROI Fire and Ballistics	\$2,945.00	Thermal imaging cameras (2)
BoundTree Medical	\$1,526.09	Medical Supplies
Med Tech Sweden	\$3,206.25	3 Vacuum Spine Bd
VFIS	\$1,379.95	Insurance
IREA	12,481.50	CIP 2019-09

E. Board Chair report

DOLA site is updated with Director changes.

8) Old Business

Status of the Emergency declaration – agreed to let it expire. If needed a new declaration can be made.

CIP Update – status: need justification or hose/nozzle purchases. SCBA purchase 2019-04 justification for purchase is on hold until Chief Farmer can determine if grants have come through.

Electrical upgrade: generator is installed, lights should have shipped today, and the IREA contract has been signed and sent.

Suppliers have been contacted for greater propane capacity.

Apparatus bay doors have been quoted. One contractor bid and has worked on the stations in the past. Vendor is flexible. Allocated is \$10k for 2020 and \$10k for 2021 and the bid is for \$19k. No cost was submitted for annual maintenance.

Abandon leaking water tank – have video of the system and will review with vendor.

Vehicle PM program update – Mr. Johnston meeting July 10th with group to evaluate programs.

Employee and Policy Manual update –

9) New Business

None

10) Good of the Cause

11) Public Input

None

12) Adjourn meeting: Meeting adjourned at **8:40** p.m. by Chairman English.

Project #	Who	Due Date	Description	Status
	Parrish	6/4	Investigate acceptable options for District to purchase – loan, lease/purchase	No DOLA response: CRS re: debt and financing requirements are unclear – waiting for DOLA response 7/2: if acquire or extend a debt beyond the current fiscal year must approach voters. Other option is “Lease to Buy” which does not attach any obligation.
2019-14	English	6/4	Costs for garage door	No response from American Overhead Priced at \$19.5 k. Need info on maint. plan.
2020-01	Farmer/Brandt	6/4	Define scope for computer project	
2019-04	G. Scott	7/2	Status of hoses to forecast needs	New
	English	6/4	Refine and distribute data collection tool for inventory	Found software and will share with Chief Farmer
	Farmer	7/2	Review equipment status and	No progress

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			determine what repairs have been completed and what remain to be accomplished.	
	Kaszynski	6/4	Update and distribute CIP	6/4 Will update 7/2 Will update
	Kaszynski	6/4	Establish framework for prioritizing projects and distribute	Sent out for use
New	Farmer	7/2	Identify current department policies with title, description and last date updated. Establish priorities for new policies and updates.	