



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors Meeting**

2020 Sep 03 @ 6:00 P.M.

***Due to the Covid-19 virus outbreak the regular scheduled September meeting was held in a video conference mode via ZOOM \*\*.***

***Links were posted with the agenda prior to the meeting***

**1) Introduction of Visitors**

None

**2) Attendees:**

**Board members present:**

Sean English - Chair  
Mike Brandt – Secretary & Treasurer  
Vince Johnston  
Gary Kaszynski  
Mike Parrish

**Department members present**

Chief Eugene Farmer  
Rick Scheffel

**3) Call to Order:**

Meeting called to order at 6:03  
PM by Board Chair Sean English.

**4) Pledge of Allegiance**

**5) Approval of Agenda:**

Mr. English moved to approve the agenda as published, second by Mr. Kaszynski; motion carried.

**6) Approval of Minutes**

Motion to approve the minutes from the 2020.08.0 meeting by Mr. Kaszynski, second by Mr. Johnston; motion carried.

**7) Director's, Chief's and Committee Reports**

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S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

a. Chief's Report

Incident responses

	Month	Year to Date
Traffic Accidents	1	13
Medical	14	115
Wildfires	2	3
Smoke Reports	1	4
Structure Fire	0	0
Mutual Aid	2	4
Other	2	15
<b>Total Calls</b>	<b>22</b>	<b>154</b>

**Water usage:** kitchen: 788 gal.; maint & training 3883 gal.; fire suppression 1460 gal.

Summary:

1. Equipment status.
  - a. Command 9-1 having stall issues
  - b. Old Med 9-3 sold
  - c. New tender estimate of \$130,000 - Options are to repair existing units (buy tires). Existing tenders are homebuilt. New tender would be a 2,000-gallon tank. Freightliner is in least good condition. Discuss as special budget planning meeting on Sep 11.
  - d. Water tank engine 9-4 repaired
  - e. Squad 9-1 brakes fixed
  - f. Squad 9-3 shocks replaced
  - g. Med 9-3 transmission needs checked.
2. Personnel status: 20 on roster, 14 active
3. Training
  - a. 2 in AEMT class (hold pattern)
  - b. 1 new EMT needs retake NREMT test
  - c. 2 new future EMTs started class
4. Grants update: Still in "submitted" status.
5. Replace doors and locks station 1 started today.
6. New uniforms (request funds) – request \$\$ from Auxiliary. Chief to give uniform cost breakdown.
7. Policies – out for review.
8. Officers update – R. Scheffel: on call hours for the year were 1148.5 to date. People hours will be sent out later. Invoice for the doors \$6,376.10 has been received. System is now running. Software doesn't work well yet. To move to stations 2 and 3 would cost \$860 each for the stations. Motion to write a check for the invoice and hold the check during the software review, second by Mr. English, motion carried.

Mr. Scott proposed \$7,880 for the combined 2019-04A and 04B vs. the \$10k estimated cost for hoses. Mr. English proposed that this purchase be approved, 20 sections of 1.75", 30 sections of 2.5", 20 sections of 1" wildland for. Total with shipping of \$7,880 completing 2019-04A. and 2019-04B line items, second by Mr. Parrish, motion carried.

Medical had no face-to-face meeting last month. Dr. DeWall expressed confidence in the department and medical processes in an email.

9. Conference call with UPRAAD – they’d like to have exclusive license for calls from our department. They would supply paramedics to ride in our vehicles to allow transport. We would have to establish ALS billing standards and charge on a fee for service basis using their billing service. Potential for access to on-call MD or NP. Long term could include tele-health service. Nothing in writing offered yet.

b. Auxiliary Report:

Garage sale on Sept 18-19.

c. Regulatory Matters

Assessor’s office was due to give us certificate of valuation on August 25<sup>th</sup> but has been allowed to move the due date back to October 15<sup>th</sup>, which is past the due date for our budget process. Our intent is to use the 2020 forecast, and we should have a final certificate of valuation by November.

d. Treasurer’s Report:

Treasurer’s report is available at [www.guffeyfire.net](http://www.guffeyfire.net)

No extraordinary items to report this month.

The following request for payment has been received and requires Board approval. Mr. English moves to approve this item for \$1,650, second by Mr. Brandt; motion carried.

Payment to:	Amount:	For:
UC Health EMS	\$1,650.00	EMS training for 2 at \$825 each

e. Board Chair Report:

Budget kick-off meeting planned for 11 September at 13:00. Scheduled to attend are Messrs. English, Kaszynski and Brandt with Chief Farmer.

**8) Old Business**

Vehicle PM Program Update – no progress – Chief was tied up on fire operations.

Employee and Policy Manual Update – see above

CIP Update – System has been updated and numbers will be reviewed at the meeting on 11 Sept.

Current project status – 2019-04 A and B are on the way to completion. Doors/locks are installed at station 1, LED light upgrades are underway. The generator has been installed and IREA work is now complete.

**9) New Business**

None

**10) Good of the Cause**

Newsletter inaugural is underway.

Next newsletter will have a section on the continuous improvement plan.

Call volume has been steady but some were 2 or 3 per day and the department was able to maintain staffing. Department was capable of responding to calls and still man the station while the new doors were being installed.

**11) Adjourn meeting:** Meeting adjourned at 8:31 p.m. by Chairman English.