



## Southern Park County Fire Protection District (SPCFPD) - POLICY #070

### FIRE BILLING POLICY

This Policy establishes the procedures to be followed for the invoicing and billing of fire services provided by the Southern Park County Fire Protection District.

#### DEFINITIONS:

1. **Inclusion** – Property or property owner who has elected to be **included** in the District and who is assessed a mill levy in accordance with Special District laws. The number 0020 will appear in the Tax Area block of the Park County Assessors' Property Detail Information schedule if the property is **included** in the District.
2. **Exclusion** – Property or property owner who has failed to request to be included in the District or specifically petitioned to be **excluded** from the District. The number 0004 will appear in the Tax Area block of the Park County Assessors' Property Detail Information schedule if the property is **excluded** in the District.
3. **Petition for Inclusion of Land** – A SPCFPD form to be used by property owners wishing to be **included** in the District.

#### POLICY:

There will be no charge for fire responses provided to properties or property owners, which are **included** (see definition) in the SPCFPD. This non-billing of **included** properties pertains only to services performed by the SPCFPD.

Fire responses to properties or property owners **excluded** or otherwise not within the District will be charged based on the response apparatus needed for the incident at rates established by the District Board of Directors (BOD). The established rate will become part of this Policy. It will appear on the "Rates" page.

Authority for billing out of district (non-included/**excluded**) properties is granted by C.R.S. 32-1-1001(l)(k). Recipients of fire services, and who have been billed for services, have the right to petition the BOD for a reduction or forgiveness of the debt. The circumstances under which relief is granted must be compelling and unusual as determined by the BOD. The decision of the BOD will be final.

#### RESPONSIBILITIES:

The **District Board of Directors** will:

- establish realistic and fair rates to be charged for response apparatus.
- hear all petitions and appeals for debt forgiveness.

The **District Fire Chief** will:

- assisted by the **Treasurer**, be responsible for preparing and mailing invoices to the recipients of services in accordance with the provisions of this Policy.
- assisted by the **Treasurer**, be responsible for pursuing collection remedies for all unpaid invoices. An invoice will be considered unpaid if delinquent for 90 days.
- be responsible for advising the BOD regarding rates to be charged for apparatus responses.

This amended policy becomes effective January 1, 2016, and replaces the prior policy and remains in effect until changed or rescinded.

By Authority of the Board of Directors: (The original "official" signature is on file at SPCFPD) Dated: December 10, 2015  
Kenneth C. Thomas

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## FIRE AND MEDICAL BILLING POLICY – RATES

The rate currently established for ~~excluded~~ properties is ~~\$200~~ per hour for each responding apparatus with a minimum charge of one (1) hour per unit. This rate will remain in effect until a different rate is approved by the SPCFPD Board of Directors. [approved by the SPCFPD Board on 03/03/2011]

The rate currently established for **excluded** properties is \$250 per hour for each responding apparatus with a minimum charge of one (1) hour per unit. This rate will remain in effect until a different rate is approved by the SPCFPD Board of Directors. [approved by the SPCFPD Board on 09/05/2013]

